State Historic Preservation Office Guidance for Section 106 Review of HUD/ADOH Projects

WHEN TO SUBMIT TO SHPO:

1. If a project involves modifications to a building or structure, a project must be submitted to SHPO for consultation review:
   a. When a building / structure is over 50 years of age.
   b. When a building / structure is located in a local, state, or National Register historic district.

2. If either of the following scopes of work are present, **SHPO consultation is required:**
   a. NEW ground disturbance in an area of previously undisturbed ground.
   b. Exterior modifications to a building / structure and the building meets the conditions in 1a, 1b. Some examples of modifications that REQUIRE consultation include:
      - New paint or stucco over existing masonry walls (never been painted or stuccoed)
      - Replacement of original windows or doors with new products.
      - Adding exit ramps / stairs.
      - New addition(s) to a building / structure (includes: porches, patios)
      - Changing the roof configuration.
      - Converting a garage to living space or enclosing a carport.

NO SHPO CONSULTATION REVIEW IS NEEDED FOR THE FOLLOWING:

1. Refinance only
2. Interior or Exterior work on Manufactured Homes / Trailers
3. Interior work that has no effect to the exterior of the building. Some examples of interior work that **DOES NOT REQUIRE** consultation includes:

   **Interior building or structure maintenance:**
   - Removal of hazardous material (asbestos or lead abatement, such as, drywall tape, flooring mastic, floor tiles) within the building / structure.
   - Repair / replacement of interior walls and / or ceilings.
   - Repair / replacement of floor and / or window coverings.
   - Repair / replacement of plumbing fixtures and / or kitchen equipment.

4. Exterior work that has no adverse effect to the building and would be routine maintenance. Some examples of exterior maintenance work that **DOES NOT REQUIRE** consultation includes:

   **Exterior building or structure maintenance:**
   - Painting of previously painted surfaces
   - Removal of graffiti using gentlest means possible

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“Managing and conserving Arizona’s natural, cultural and recreational resources for the benefit of the people, both in our parks and through our partners.”
- Replacement of a pane or two of glass in doors or windows with same visual reflectance product.
- Repair / replacement of roofing material with similar product.
- Repair, replacement, or installation of simple gutters and downspouts.
- Repair / replacement of HVAC in same location without additional structure / plumbing. (or moved to ground mounted)
- Repair / replacement of water heaters in same location.
- Repair / replacement of plumbing fixtures and / or kitchen equipment.
- Repair / replacement of electrical, communication, alarm, security systems in the same location.

5. Site work that has no effect to the exterior of the building. Some examples of site work that **DOES NOT REQUIRE** consultation includes:

**Parcel / yard maintenance:**
- Repair, replacement or installation of fencing using only hand tools.
- Repair / replacement of irrigation, water, sewer, gas or fire protection lines in the same trench (width and depth).
- Removal / replacement of small landscape products – no greater than 15-gallon horticulture container.
- Temporary installation of ramps for ADA access.

Please send initial consultation for each undertaking to **azshpo@azstateparks.gov**.

Questions? Please feel free to email **mparisella@azstateparks.gov** (buildings) or **edavis@azstateparks.gov** (archaeology).