



Arizona Department of Housing (ADOH)
As Collaborative Applicant and United Funding Agency For
Arizona Balance of State Continuum of Care (AZBOSCO)
Process for Review and Ranking of Projects
Updated 2024

Renewal Projects

1. Subrecipients meet to review renewal projects scoring matrix which includes attributes and scales. Matrix aligns with HUD requirements related to the use of System Performance Measures and objective data including data from comparable databases for providers that meet the definition Domestic Violence providers.
2. Renewal projects' matrix is updated, and a final review takes place by subrecipients.
3. Final Scoring Matrix posted at the time of the NOFO on Arizona Department of Housing Website.
4. Matrix is completed for each renewal project by CoC Independent Contractor using APR project data, information from comparable database, information from contract monitoring activities, documentation from Local Continuums/Coalitions to End Homelessness and other information as needed. .
5. Each subrecipient is sent the scoring for each of their renewal projects for review. Subrecipients can demonstrate that scores need to be changed by use of APR or comparable database.
6. Each project is scored and ranked.
7. Subrecipients reconvene and review the preliminary ranking of renewal projects and provide a recommendation to the Governance Advisory Board related to ranking renewal projects.
8. Renewal project ranking is combined with bonus projects ranking. Once finalized by the Governance Advisory Board, it is posted at the ADOH website as required by the NOFO.

Bonus Projects

1. Bonus Project Scoring Matrix reviewed by Governance Advisory Board and revised as needed.
2. Bonus Project contains the following criteria:
 - participation in LCEH,
 - financial management,
 - organizational management,
 - connections to community resources including mainstream resources,
 - unmet need the project will address (data to show unmet need),
 - permanent housing strategies,
 - social equity and racial justice strategies,
 - supportive services,
 - use of HMIS or comparable database,
 - implementation of low barrier and housing first tenets.
3. Bonus Project Workgroup members score bonus project submitted. (In some years, workgroup members may split into smaller review groups depending on the number of bonus projects received).
4. Each applicant may participate in an interview with Bonus Project Workgroup members.
5. Bonus Project Workgroup considers final scores from matrix and presentation in final ranking of bonus projects.
6. Bonus Project Workgroup makes final recommendations to the Governance Advisory Board.
7. The Governance Advisory Board, in establishing the final ranking of renewal and bonus projects in Tier 1 and Tier 2, consider the following information:
 - final project scores/numerical ranking
 - need
 - geographic distribution
 - the project's impact on filling housing and service gaps in a particular area of the AZBOSCOG
 - type of housing

- the ability of projects to continue to operate if project is split between Tier 1 and Tier 2.

8. The Governance Advisory Board discusses these considerations and makes the final ranking decision.

9. After the final ranking decisions are made, the final ranking with scores is posted to the ADOH within the timelines required by HUD. The notice of the posting is distributed through the ADOH Bulletin. In addition, an email is sent with the link to the final ranking is sent to the AZBOSCOC stakeholders throughout the AZBOSCOC geographic area.