



**Addendum to
Arizona Balance of State Continuum of Care
Coordinated Entry Policy
Moving On Strategies
August 2021**

- Approved by the Coordinated Entry Committee on July 21, 2021 for consideration by the Governance Advisory Board
- Approved by the Governance Advisory Board on August 16, 2021.

Overview

The purpose of this addendum is to highlight the Moving On Strategy as an additional tool to ensure that all housing resources available in the Local Continuum/Coalition to End Homelessness (LCEH) geographic or covered by a particular Arizona Balance of State Continuum of Care (AZBOSCO) funded project are used to the highest and best use. As of the date of this addendum, a new resource—the Emergency Housing Vouchers (EHV) (administered through a local Public Housing Authority-PHA) have been released. This has expanded the opportunities to implement moving on strategies.

Moving on strategies primarily apply to households that are housed through CoC permanent supportive housing programs. However, the EHV program also allows for moving on to be used for households in CoC funded rapid rehousing units when appropriate.

The intent of moving on is to move households that have stabilized but who still need rental assistance to maintain their housing. Traditionally –Housing Choice Vouchers have been the primary resource to implement moving on. The EHV currently available provide another option.

Case Conferencing is the critical component for implementing moving on strategies. Moving on should be considered for households presented in case conferencing when the following criteria is present.

- The household is stable and requires minimal support.
- The household has income sufficient to support their rental responsibility related to voucher use.
- The PSH/RRH unit can be quickly used by a household experiencing homelessness.
- In considering whether the moving on strategy is appropriate, the household should be consulted and have a choice in accepting or declining the option presented.

****Note—**It is the intent, that households would remain in their current housing unit and only the source of rental assistance would change.

A standardized assessment must be used to ensure equity and transparency for all households. *The following table provides examples of threshold questions as a foundation of an assessment (These particular questions came from an example from Connecticut). This Assessment is provided as a template only. Each LCEH should revise, make additions or change the questions in their entirety to develop an assessment that is meaningful for the community in which it will be used.*

Ohio also has an assessment which has additional specific and discrete data points that might be appropriate for LCEHs that need to prioritize multiple households for consideration related to moving on. The Ohio assessment can be found here and is also attached to the email that was used to distribute this document:

<https://www.csh.org/wp-content/uploads/2016/05/Ohio-Moving-on-Assessment.pdf>



(if the LCEH has a logo, it can be added)

LCEH Moving On Application and Assessment

Adopted on _____

Referral Date		
Applicant Name		
Current Housing Provider		
Case Manager/Navigator Name and Phone Number		
Date that current CoC rental assistance began in RRH or PSH		
Number of months of the rental assistance		
Is household in project based or scattered site unit?		
Threshold Assessment Questions		
Item	Financial Threshold Standards	Yes Or No
Income	The household has received benefits or has been employed for at least 18 months.	
Budget*	The household has strong budgeting skills and has a clear understanding of financial and debt matters.	
Debt	The household does not have debt that requires in excess of 50% of household income.	
Item	Housing	Yes Or No
PSH Participation	Household has been in the supportive housing program for more than _____ months.	
RRH Participation		
Rent Payment	Household has made rental payments on time for _____ consecutive months.	
Lease	The households has maintained housing and has no evictions or unit abandonment within the last _____ months.	
Utilities payments	The household (as applicable) as made utility payments on time for the last _____ months.	
Outstanding rental and/or utility Arrearages	Household has no arrearages within the last _____ months.	

Safe Living Environments	Household has had no police visits, landlord complaints, reports of disruptive activities. (Note does not apply related to domestic violence issues)	
Item	Services and Mainstream Resources	Yes or No
Connection to mainstream behavioral health/primary health care	Household is connected to health care and keeps appointments as needed.	
Connection to community supports and services	Household is connected to and uses community supports when needed.	
Skills necessary to maintain housing stability	Household, based on current tenancy has the skills necessary to maintain housing stability.	

The assessment can be scored in a variety of ways depending on the needs of the LCEH and its communities.

* If the LCEH has financial education available –this might be an appropriate financial standard to consider.

Next Steps: All LCEHs using moving on strategies, must have an addendum to the LCEH Coordinated Entry and Case Conferencing Policy. A standardized assessment must be a part of that policy and procedure. This addendum is provided as a starting point and can be used and adapted by the LCEH to reduce the development process of a new policy. LCEHs may limit moving on to households currently in PSH units—keeping in mind that the ultimate purpose is to ensure the highest and best use of all rental assistance available in the LCEH geographic area.

Additional Resources that can be found at the HUD Exchange

<https://files.hudexchange.info/resources/documents/Moving-On-Services-Guide.pdf>