

Minutes
Arizona Balance of State Continuum of Care
Coordinated Assessment Workgroup
June 4, 2013 teleconference

Attendees: Chair Cindy Furrh, Old Concho; Scott Rich, Symmetric Solutions; Carol Quasula, Catholic Charities; Maureen Rooney, ADOH; Margaret Kilman, DES; Jennifer Burch, Mohave County; Jessa Johnson, NARBHA

Guests: Michelle Thomas, 2-1-1

Meeting called to order: 2:00pm

After introductions, Cindy announced that Ken McKinley had taken a new position outside of the BOS and was no longer on the committee. She called for volunteers for the secretary position. No one stepped up. This will be revisited at the next meeting.

Cindy asked if everyone had reviewed the sample assessment questions that had been compiled from Alameda and called for discussion.

It was agreed, as at previous meetings, that the general questions were good but the order of them should change.

The assessment should begin with an indicator to determine crisis, diverting domestic violence situations to the 800 crisis hotline and referring non-housing concerns to 2-1-1.

Next, questions should determine if the person is homeless. And where they are in the state.

All personal identifiers (SSN, name, DOB) should be at the end of the assessment if the client chooses to share that information and proceed with a referral. The system becomes restricted access at that point.

Cindy asked committee members to send any additional edits to her. Margaret asked for the sample in a non-PDF format.

NEXT STEPS:

- review revised assessment questions
- establish a basic timeline for implementation
- are the right questions being asked to provide valuable data?

NEXT MEETING: August 6th, 2pm, teleconference.

Meeting adjourned: 3:00 pm.