

# **BOARD OF MANUFACTURED HOUSING**

**May 2, 2018**



**Arizona Department of Housing**

# AGENDA



**A G E N D A**  
**BOARD OF MANUFACTURED HOUSING**  
**Arizona Department of Housing**

Date: **Wednesday, May 2, 2018; 1:00 P.M.**  
Arizona Department of Housing  
1110 West Washington, **Suite 280 (2<sup>nd</sup> Floor)** Phoenix, AZ 85007

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the general public that the members of the Board of Manufactured Housing will hold a regular meeting open to the public at the Board's office, at 1110 West Washington, Suite 280 (2<sup>nd</sup> Floor), Phoenix, Arizona. The Board, upon a majority vote of a quorum of the members, may, when necessary, hold an Executive Session to obtain legal advice regarding any of the agenda items, pursuant to A.R.S. § 38-431.03(A)(3).

The agenda is subject to change up to 24 hours prior to the meeting, in which case a new agenda will be prepared and distributed in the same manner as the original agenda. You may also call **602-364-1433** or email [Ayde.Sanchez@azhousing.gov](mailto:Ayde.Sanchez@azhousing.gov) for any changes. Agenda items are noted by number and letter for convenience and reference. The Board may address the agenda items in any order within the time frame indicated, and may set over matters to a later time when necessary. The Board reserves the right to change the order of items on the agenda, except for matters set for a specific time.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Ayde Sanchez at 602-364-1433 or email [Ayde.Sanchez@azhousing.gov](mailto:Ayde.Sanchez@azhousing.gov). Requests should be made as early as possible to allow time to arrange the accommodation.

**1:00 P.M.**

- I. Call to Order (Chairman)
- II. Roll Call (Secretary)
- III. Review and Action on Abbreviated Minutes of January 17, 2018 meeting
- IV. Departmental Information – discussion only – *Standing Item*

Topics for this meeting:

- a. New hire to manufactured housing in plant monitoring staff
- b. Interviewing for replacement position for installation inspector for Northern Arizona
- c. Collaborative Meeting with Installers
- d. Plan for 2018 Installer Training
- e. Update on IT projects for manufactured housing
- f. Update on Rules package
- g. Update on Arizona Management Deployment
- h. Legislative session
- i. Modular Building Institute Convention in March 2018
- j. Manufactured Housing Consensus Committee Meeting in September 2018
- k. Manufactured Housing Institute Congress in April 2019

- V. Call to the Public

Public Comments Those wishing to address the Board need not request permission in advance; however, they must complete a form available at <https://housing.az.gov/manufactured-housing/board-manufactured-housing> or at the meeting. Each person addressing the Board will be limited to five minutes on any one

issue. Pursuant to A.R.S. § 38-431.02(H), the Board may only take action on matters listed on the agenda. Action taken as a result of public comments will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

- VI. Intergovernmental Agreement Report – review, discussion, and possible action. – *Standing Item*
- VII. Financial Report – review, discussion, and possible action. – *Standing Item*
- VIII. Rules – review, discussion, and possible action.
  - Status of proposed rule changes.
- IX. Recovery Fund – review, discussion, and possible action – *Standing Item*
  - a. Recovery Fund Summary: Credits, debits, balance
  - b. Complaints Verified Inspections Summary
- X. Fee Structure – pursuant to A.R.S. § 41-4010 (A) (4), this is the Board Meeting to determine level of fees for Fiscal Year 2019 beginning on July 1, 2018 and ending June 30, 2019
  - a. Presentation by Department Staff
  - b. Review, discussion, and possible action on fees
- XI. Announcements of future meeting dates and other information concerning the Board.
- XII. Adjournment

**January 17, 2018**  
**ABBREVIATED**  
**MINUTES**



# DRAFT

## ARIZONA BOARD OF MANUFACTURED HOUSING

### ABBREVIATED MINUTES

January 17, 2018 BOARD MEETING

#### CALL TO ORDER

Chairman Baird called the meeting to order at 1:00 pm.

#### ROLL CALL

Board Members present: Chairman Sam Baird, Jan Doughty, Terry Gleeson, Everette Hoyle, Gregory Johnloz, and Wayne Syrek. Absent: Cody Pearce and Joseph Stegmayer.

Arizona Department of Housing (“Department”) Staff: Director Carol Ditmore (Ditmore); Deputy Director, Debra Blake (Blake); Assistant Attorney General Valerie Marciano; and Board Secretary, Ayde Sanchez.

Public Present: Ken Anderson (“Anderson”), Manufactured Housing Industry of Arizona (MHIAZ); David Roe, Clayton Homes; and Marci Mitchell, Ameri-Fab.

#### APPROVAL OF APRIL 26, 2017 AND MAY 10, 2017 BOARD MINUTES

Chairman Baird (“Baird”) entertained a motion to accept the prior Board Meeting Minutes; Board member Johnloz made motion to accept; motion seconded by Board member Hoyle; and the Board voted unanimously to accept.

#### ANNUAL SELECTION OF CHAIRPERSON FOR THE BOARD

Board member Gleeson made a motion that Sam Baird be re-elected as Chairman; seconded by Board Member Johnloz; Board voted unanimously to approve the motion. Chairman Sam Baird will serve for calendar year 2018.

#### DEPARTMENTAL INFORMATION

Blake provided an overview of the following highlights:

1. Introduction of new Director Carol Ditmore and Reginald Givens, Assistant Deputy Director of Operations.
2. Staff changes at the Department.
3. Update on 2017 required Annual Installer Training and plan for 2018 training dates, venues and fee.
4. Update on IT projects for manufactured housing.

5. Update on previous Board-approved rule package.
6. Update on Arizona Management System deployment.
7. Legislative update on Executive Budget, bills from stakeholders (*Manufactured Housing Communities of Arizona and Arizona Association of Manufactured Homes and RVs*), and proposed Realtor bill.
8. 2018 annual Modular Building Institute Convention (MBI) to be held in March 2018 in Florida.
9. Manufactured Housing Consensus Committee( MHCC) meeting to be held in April 2018 in Washington, DC.
10. Manufactured Housing Institute (MHI) annual Congress to be held in April 2018 in Las Vegas.

### **CALL TO PUBLIC**

Anderson addressed the Board to announce the recent Governor's Proclamation that January 2018 is Manufactured Housing Month.

### **INTERGOVERNMENTAL AGREEMENT REPORT**

Blake presented reports for March 2017 through November 2017 and reported that as of November 2017, the Department maintains agreements with 73% of all counties and 60% of all cities/towns.

### **FINANCIAL REPORT**

Blake presented the monthly financial reports for March 2017 through November 2017, and a Relocation Fund Summary as of the end of December 2017. Chairman Baird requested that year-to-date ("YTD") totals be added to page 2 of the financial report under the headings for Production Report and Certificates as a reference to prior and current YTD trends.

### **RULE**

Blake presented a draft proposal for a rule change submitted to the Department by MHIAZ recently. MHIAZ is seeking a substantive change to the Consumer Recovery Fund statutes. The Department will review the proposal and provide feedback to MHIAZ.

### **RECOVERY FUND**

Blake provided an update on the Recovery Fund ("Fund") balance as of November 29, 2017 and potential claims against the Fund. Blake reported a recent check received from Superior Court for restitution from a criminal court case that was deposited into the Fund.

The Board reviewed and discussed the Complaints Verified Inspection Summary report and requested that going forward this report to include all consumer complaint cases verified by Department staff for the current fiscal year. Board members also reviewed and discussion the Complaints Verified Inspection Detail Summary report and requested that going forward this report should include only open cases.

### **NEXT BOARD MEETING DATE**

Wednesday, April 18, 2018. This is the meeting to review financial data and set annual fees beginning July 1, 2018. Board members decided that quarterly meeting should be calendared and at the Chairman's discretion, a thirty day notice to cancel any meeting should be issued to Board members.

### **ADJOURNMENT**

Chairman Baird thanked the Board members for their attendance and the Department for the Board packet and reporting. The meeting adjourned at 2:18 p.m.

# **INTER GOVERNMENT AGREEMENT (IGA) REPORT**



- **December 2017**
- **January 2018**
- **February 2018**

**December 2017 Agreement Activity**

New Agreements	0	
Renewed Agreements	1	
New Addendums	0	
Renewed Addendums	2	
Pending Agreements	0	
Pending Addendums	0	
Terminated	1	
IGA Partners	With IGA	Without IGA
Cities & Towns	54	37
	With IGA	Without IGA
Counties	11	4
Total Current IGA's	65	
Audited	0	

*Pinal County*

*Pinal County with Mammoth & Kearny*

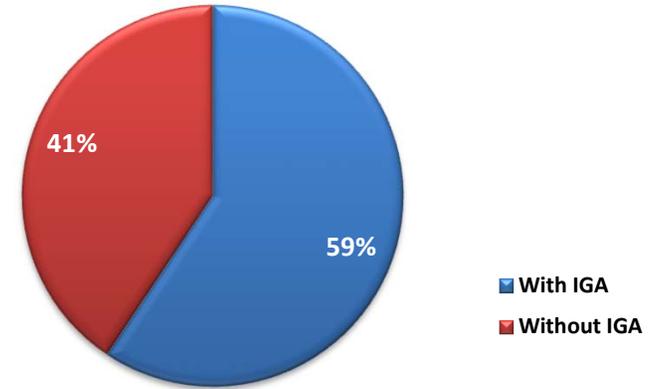
*El Mirage*

IGA Monthly Activity Reported				
	# of Permits Issued	YTD Permits Issued	Fee's Generated	YTD Fees Generated
MH Permits	11	164	\$ 3,233.00	\$ 45,231.24
FBB Permits	0	0	\$ -	\$ -

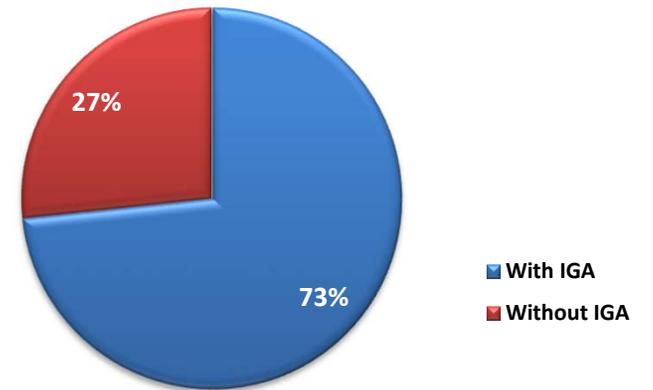
Report Completed By: MIKE MULLER

Date: 1/23/2018

**Cities and Towns with and without an IGA**



**Counties with and without an IGA**



**January 2018 Agreement Activity**

New Agreements	0	
Renewed Agreements	0	
New Addendums	0	
Renewed Addendums	0	
Pending Agreements	1	
Pending Addendums	1	
Terminated	0	
IGA Partners	With IGA	Without IGA
Cities & Towns	54	37
	With IGA	Without IGA
Counties	11	4
Total Current IGA's	65	
Audited	3	

*Marana*  
*Apache County with St. Johns*

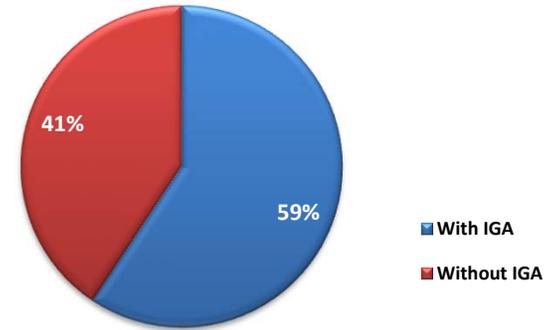
*Yuma County, City of Yuma, Somerton*

IGA Monthly Activity Reported				
	# of Permits Issued	YTD Permits Issued	Fee's Generated	YTD Fees Generated
MH Permits	36	200	\$ 12,858.68	\$ 58,089.92
FBB Permits	1	1	\$ 750.00	\$ 750.00

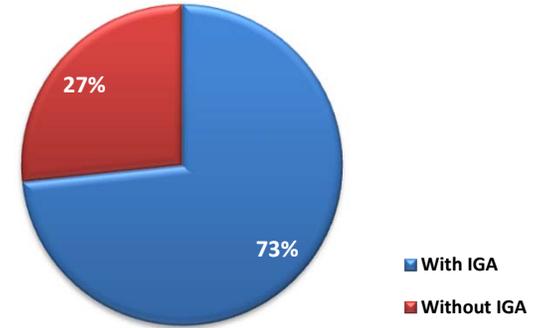
Report Completed By: MIKE MULLER

Date: 2/15/2018

**Cities and Towns with and without an IGA**



**Counties with and without an IGA**

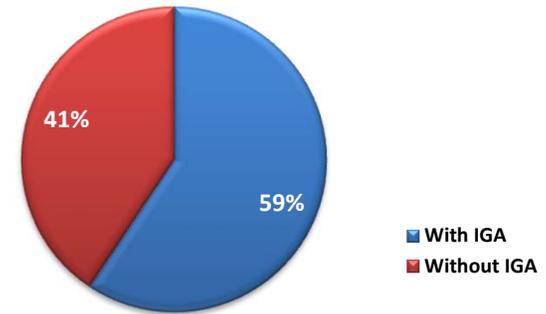


**February 2018 Agreement Activity**

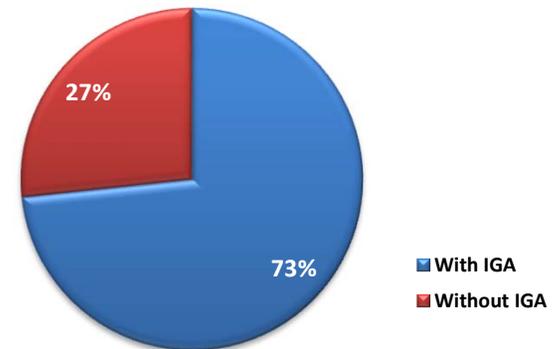
New Agreements	0	
Renewed Agreements	0	
New Addendums	0	
Renewed Addendums	0	
Pending Agreements	0	
Pending Addendums	1	
Terminated	0	
<b>IGA Partners</b>	<b>With IGA</b>	<b>Without IGA</b>
Cities & Towns	54	37
	<b>With IGA</b>	<b>Without IGA</b>
Counties	11	4
Total Current IGA's	65	
Audited	0	

*Cochise County with Tombstone*

**Cities and Towns with and without an IGA**



**Counties with and without an IGA**



IGA Monthly Activity Reported				
	# of Permits Issued	YTD Permits Issued	Fee's Generated	YTD Fees Generated
MH Permits	21	221	\$ 8,616.00	\$ 66,705.92
FBB Permits	0	1	\$ -	\$ 750.00

Report Completed By: MIKE MULLER

Date: 3/15/2018

# **MONTHLY FINANCIAL REPORTS**



- **December 2017**
- **January 2018**
- **February 2018**

**ARIZONA DEPARTMENT OF HOUSING  
MONTHLY SUMMARY REPORT**

**DECEMBER 2017**

	DECEMBER Reviews Completed	YTD	Prior YTD	Current Total Fees Generated	YTD	Prior YTD			
ENG. REPORT - FBB	37	265	173	\$5,907.00	\$44,789.00	\$31,853.00			
ENG. REPORT - MH	15	59	59	\$1,200.00	\$9,150.00	\$10,195.00			
PERMIT REPORT:	DECEMBER Permits Issued	YTD	Prior YTD	Current Total Fees Generated	YTD Fees Generated	Prior YTD Fees Generated			
M/H	99	580	517	\$45,441.00	\$251,396.00	\$180,950.00			
FBB	69	182	126	\$17,910.00	\$75,303.90	\$39,696.50			
INSPECTIONS REPORT:	DECEMBER Plant Inspections	Current Total of Inspections	Current Total of Violations Sited	Prior YTD Total Violations	**Current Total Fees Generated	YTD Total Fees Generated			
M/H	10	78	16	94	\$474.31	\$ 12,325.68			
FBB	0	14	0	0	\$0.00	\$ 918.53			
CERTIFICATE REPORT (INSIGNIA) :	DECEMBER Insignias Issued	YTD	Prior YTD	Current Total Fees Generated	YTD	Prior YTD			
INSTALLATION	350	2298	1941	\$3,500.00	\$22,980.00	\$19,410.00			
FBB MANUFACTURER	48	179	115	\$2,448.00	\$9,129.00	\$5,865.00			
LICENSING REPORT:	DECEMBER New Licenses Issued	YTD	Current Total Licenses	Prior Year Total Licenses	Current Total Fees Generated	YTD			
MANUFACTURERS	1	7	74	69	\$864.00	\$6,048.00			
DEALERS	3	13	255	239	\$1,564.00	\$6,986.00			
SALES PERSONS	17	106	670	635	\$3,502.00	\$21,836.00			
INSTALLERS	0	2	88	87	\$0.00	\$1,482.00			
RENEWAL LICENSING REPORT: <small>includes late renewals</small>	DECEMBER Renewal Licenses Issued	YTD	Current Total Fees Generated	YTD					
MANUFACTURERS	3	30	\$1,404.00	\$14,287.00					
DEALERS	21	111	\$6,975.00	\$36,477.50					
SALES PERSONS	38	215	\$4,300.25	\$24,308.00					
INSTALLERS	8	36	\$2,498.00	\$10,841.00					
	DECEMBER OMH FEES	YTD REVENUE	PRIOR YTD REVENUE	CURRENT EXPENDITURES	YTD EXPENDITURES	PRIOR YTD EXPENDITURES	ESTIMATED ANNUAL REVENUE	ESTIMATED ANNUAL EXPENDITURES	
EXPENSE & REVENUE REPORT:	\$97,987.56	\$548,257.61	\$454,694.54	\$77,731.31	\$421,021.84	\$452,383.00	\$1,096,515.22	\$842,043.68	
Consumer Recovery Fund	Monthly Deposit	Monthly Claims Paid	Monthly Interest Earned	Fund Balance					
	\$ 9,074.00	\$ -	\$ 651.56	\$ 614,918.69					
Educational Grants	Education Fund Balance Forward from prior FY	75% of Prior Year's Recovery Fund Interest	Education Fund Balance	Checks Issued for Grants	REC FUND Balance	Amount Available for Grants		Educational Grants	Prior Year Interest
FY 07	NA	NA	NA	NA	\$ 939,154.13	\$ 2,550.00		FY 07	NA
FY 08	\$ 2,550.00	\$ 11,759.25	\$ 14,309.25	\$ 13,000.00	\$ 14,396.87	\$ 1,309.25		FY 08	\$ 15,679.00
FY 09	\$ 1,309.25	\$ 11,129.25	\$ 12,438.50	\$ 5,000.00	\$ 21,191.87	\$ 7,438.50		FY 09	\$ 14,839.00
FY 10	\$ 7,438.50	\$ 13,735.50	\$ 21,174.00	\$ 0	\$ 52,381.62	\$ 21,174.00		FY 10	\$ 18,314.00
FY 11	\$ 21,174.00	\$ 242,924.25	\$ 264,098.25	\$ 0	\$ 46,320.63	\$ 46,320.63		FY 11	\$ 323,899.00
FY 12	\$ 264,098.25	\$ 2,780.40	\$ 266,878.65	\$ 0	\$ 142,998.62	\$ 50,000.00		FY 12	\$ 3,707.20
FY 13	\$ 266,878.65	\$ 4,114.28	\$ 270,992.93	\$ 0	\$ 153,654.09	\$ 50,000.00		FY 13	\$ 5,485.70
FY 14	\$ 270,992.93	\$ 3,752.71	\$ 274,745.64	\$ 0	\$ 248,636.20	\$ 50,000.00		FY 14	\$ 5,003.61
FY 15	\$ 274,745.64	\$ 3,783.92	\$ 278,529.56	\$ 0	\$ 363,368.48	\$ 50,000.00		FY 15	\$ 5,045.22
FY 16	\$ 278,529.56	\$ 5,473.50	\$ 284,003.06	\$ 5,775.00	\$ 456,321.26	\$ 44,225.00		FY 16	\$ 7,298.00
FY 17	\$ 278,228.06	\$ 3,199.32	\$ 281,427.38	\$ 5,157.00	\$ 562,819.12	\$ 39,068.00		FY 17	\$ 4,265.76

**NOTE:**  
\$323,899.00 includes  
\$315,911.00 that was  
transferred over from  
the Cash Bond Fund for  
all prior years' interest

## DECEMBER 2017

PRODUCTION REPORT:	Single	Double	Triple	Quad	Five	Inspection Visits	Violations Cited
Number of Homes Labeled	43	141	5	0	0	10	16

PRODUCTION TREND:	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006
January	221	173	162	142	92	112	99	81	126	286	374	723
February	220	178	148	127	84	111	80	87	112	281	349	739
March	236	201	160	120	98	115	107	106	119	290	389	825
April	197	210	193	151	149	117	86	99	108	321	354	595
May	219	218	181	161	156	135	108	108	116	304	400	740
June	242	244	189	146	159	130	123	126	124	254	419	762
July	177	153	196	147	141	109	78	117	102	243	334	486
August	260	215	171	182	143	140	110	108	118	275	397	663
September	225	220	168	148	140	99	90	123	135	247	308	490
October	247	196	185	175	181	145	90	90	146	251	342	522
November	223	206	164	135	148	83	110	92	119	184	312	463
December	189	212	150	124	129	111	115	88	100	147	241	377
<b>YTD TOTAL</b>	<b>2656</b>	<b>2426</b>	<b>2067</b>	<b>1758</b>	<b>1620</b>	<b>1407</b>	<b>1196</b>	<b>1225</b>	<b>1425</b>	<b>3083</b>	<b>4219</b>	<b>7385</b>

AUDITS:	With Violations	With Out Violations	Unlicensed Activity Investigations
Trust Account Audits	6	1	0
COMPLAINTS:	Current	YTD	Prior
New Received	3	22	36
Closed/Reopened	0	3	0
Closed for the Month	2	27	38

22 open/active complaints

Certificates (Insignias) Reported As Affixed	INSTALLATION MBL/MFG FBB 2017	INSTALLATION MBL/MFG FBB 2016	INSTALLATION MBL/MFG FBB 2015	INSTALLATION MBL/MFG FBB 2014	FBB Manufacturer 2017	FBB Manufacturer 2016	FBB Manufacturer 2015	FBB Manufacturer 2014
January	259	282	266	277	19	90	35	35
February	209	276	266	220	24	39	17	17
March	261	288	272	203	23	76	20	10
April	276	294	290	243	19	26	44	22
May	294	262	268	238	30	49	34	85
June	291	290	244	253	19	19	21	18
July	327	345	332	223	19	17	20	35
August	320	313	326	232	12	18	6	46
September	325	342	284	258	20	15	49	58
October	316	336	325	268	20	3	60	16
November	389	296	328	224	35	15	96	22
December	307	265	295	231	9	22	13	33
<b>YTD TOTAL</b>	<b>3574</b>	<b>3589</b>	<b>3496</b>	<b>2870</b>	<b>249</b>	<b>389</b>	<b>415</b>	<b>397</b>

Routing:				
<input type="checkbox"/> (ALL)	<input type="checkbox"/> (Dealer)	<input type="checkbox"/> (Manufacturer)	<input type="checkbox"/> (Installer)	<input type="checkbox"/> (Address Change QP)
<input type="checkbox"/> Director	<input type="checkbox"/> Inspection	<input type="checkbox"/> Plan Check	<input type="checkbox"/> Installer	<input type="checkbox"/> Legal
<input type="checkbox"/> AD OA	<input type="checkbox"/> MVD	<input type="checkbox"/> Insignia	<input type="checkbox"/> Insignia	
<input type="checkbox"/> AD OMH	<input type="checkbox"/> Dept. of Revenue		<input type="checkbox"/> All locations	
<input type="checkbox"/> Investigations	<input type="checkbox"/> Bullhead Tucson			
<input type="checkbox"/> Accounting				

**License Number:** 8730      **Class:** D-8      Master Dealer of Manufactured or Mobile Homes  
**Date:** 12/1/2017      **Renew Month:** NOV      **Renew Day:** 30      **IO:** IN STATE  
**Status:** VALID      **Action Type:** NEW LICENSE      **Action Date:** 7 9:24:46 AM

**Action Comment:**

**Action Start:**      **Action End:**

**Company Name:** Affordable Housing Loans LLC

**Reference:**

**Phone:** 602-505-4618      **FAX:**

**Address:** 2008 E. Behrend Dr.

**City:** Phoenix

**State:** AZ      **Zip:** 85024

**County:** MARICOPA

**Address 2:** 2008 E. Behrend Dr.

**City 2:** Phoenix

**State 2:** AZ      **Zip 2:** 85024

**County 2:** H MARICOPA

**Corporation:** LLC

**Fee:** \$283.00

**Qualifying Party:**

**Last Name:** Lane III

**Phone:** 602-505-4618

**First Name:** William

**Middle Name:** J

**FAX:**

**Bond Status:** VALID

**Bond:** AZ5112490

**Bond Surety:** Merchants Bonding Company (Mutual)

**Bond Amount:** \$25,000.00

**Comments**

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License issued 12/1/17(dg).

Routing:				
<input type="checkbox"/> (ALL)	<input type="checkbox"/> (Dealer)	<input type="checkbox"/> (Manufacturer)	<input type="checkbox"/> (Installer)	<input type="checkbox"/> (Address Change QP)
<input type="checkbox"/> Director	<input type="checkbox"/> Inspection	<input type="checkbox"/> Plan Check	<input type="checkbox"/> Installer	<input type="checkbox"/> Legal
<input type="checkbox"/> AD OA	<input type="checkbox"/> MVD	<input type="checkbox"/> Insignia	<input type="checkbox"/> Insignia	
<input type="checkbox"/> AD OMH	<input type="checkbox"/> Dept. of Revenue		<input type="checkbox"/> All locations	
<input type="checkbox"/> Investigations	<input type="checkbox"/> Bullhead Tucson			
<input type="checkbox"/> Accounting				

**License Number:** 8731      **Class:** D-8      Master Dealer of Manufactured or Mobile Homes  
**Date:** 12/5/2017      **Renew Month:** DEC      **Renew Day:** 04      **IO:** IN STATE  
**Status:** VALID      **Action Type:** NEW LICENSE      **Action Date:** 7 2:59:28 PM

**Action Comment:**

**Action Start:**      **Action End:**

**Company Name:** Right Homes LLC

**Reference:**

**Phone:** 602-692-1631      **FAX:**

**Address:** 468 S. Lynx Creek Rd.

**City:** Prescott

**State:** AZ      **Zip:** 86303

**County:** YAVAPAI

**Address 2:** 468 S. Lynx Creek Rd.

**City 2:** Prescott

**State 2:** AZ      **Zip 2:** 86303

**County 2:** N YAVAPAI

**Corporation:** LLC

**Fee:** \$283.00

**Qualifying Party:**

**Last Name:** Schultz

**Phone:** 602-692-1631

**First Name:** Travis

**Middle Name:** K

**FAX:**

**Bond Status:** VALID

**Bond:** LSM1078692

**Bond Surety:** RLI Insurance Company

**Bond Amount:** \$25,000.00

**Comments**

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License issued 12/5/17(dg).

Routing:				
<input type="checkbox"/> (ALL)	<input type="checkbox"/> (Dealer)	<input type="checkbox"/> (Manufacturer)	<input type="checkbox"/> (Installer)	<input type="checkbox"/> (Address Change QP)
<input type="checkbox"/> Director	<input type="checkbox"/> Inspection	<input type="checkbox"/> Plan Check	<input type="checkbox"/> Installer	<input type="checkbox"/> Legal
<input type="checkbox"/> AD OA	<input type="checkbox"/> MVD	<input type="checkbox"/> Insignia	<input type="checkbox"/> Insignia	
<input type="checkbox"/> AD OMH	<input type="checkbox"/> Dept. of Revenue		<input type="checkbox"/> All locations	
<input type="checkbox"/> Investigations	<input type="checkbox"/> Bullhead Tucson			
<input type="checkbox"/> Accounting				

**License Number:** 8732      **Class:** M-9A      Manufacturer of Factory-Built Building  
**Date:** 12/13/2017      **Renew Month:** DEC      **Renew Day:** 12      **IO:** OUT OF STATE

**Status:** VALID      **Action Type:** NEW LICENSE      **Action Date:** 7 6:44:32 AM

**Action Comment:**

**Action Start:**      **Action End:**

**Company Name:** Hub Machine & Tool Company LP

**Reference:**

**Phone:** 940-549-1055      **FAX:**

**Address:** 900 Hwy. 380 Bypass

**City:** Graham

**State:** TX      **Zip:** 76540

**County:** OUT-OF-STATE

**Address 2:** P.O. Box 1508

**City 2:** Graham

**State 2:** TX      **Zip 2:** 76540

**County 2:** 0 OUT-OF-STATE

**Corporation:** Corporation

**Fee:** \$432.00

**Qualifying Party:**

**Last Name:** Pettus

**Phone:** 940-549-1055

**First Name:** Garrett

**Middle Name:** C

**FAX:**

**Bond Status:** VALID

**Bond:** LPM9248198

**Bond Surety:** Fidelity and Deposit Company of Maryland

**Bond Amount:** \$10,000.00

**Comments**

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License issued 12/13/17(dg).

Routing:				
<input type="checkbox"/> (ALL)	<input type="checkbox"/> (Dealer)	<input type="checkbox"/> (Manufacturer)	<input type="checkbox"/> (Installer)	<input type="checkbox"/> (Address Change QP)
<input type="checkbox"/> Director	<input type="checkbox"/> Inspection	<input type="checkbox"/> Plan Check	<input type="checkbox"/> Installer	<input type="checkbox"/> Legal
<input type="checkbox"/> AD OA	<input type="checkbox"/> MVD	<input type="checkbox"/> Insignia	<input type="checkbox"/> Insignia	
<input type="checkbox"/> AD OMH	<input type="checkbox"/> Dept. of Revenue		<input type="checkbox"/> All locations	
<input type="checkbox"/> Investigations	<input type="checkbox"/> Bullhead Tucson			
<input type="checkbox"/> Accounting				

**License Number:** 8733      **Class:** D-8B      Brokers of Manufactured or Mobile Homes  
**Date:** 12/18/2017      **Renew Month:** DEC      **Renew Day:** 17      **IO:** IN STATE

**Status:** VALID      **Action Type:** NEW LICENSE      **Action Date:** 7 8:30:21 AM

**Action Comment:**

**Action Start:**      **Action End:**

**Company Name:** Budget Mobile Home Sales LLC

**Reference:**

**Phone:** 623-285-5732      **FAX:**

**Address:** 5116 W. Lupine Ave.

**City:** Glendale

**State:** AZ      **Zip:** 85304

**County:** MARICOPA

**Address 2:** 5116 W. Lupine Ave.

**City 2:** Glendale

**State 2:** AZ      **Zip 2:** 85304

**County 2:** H MARICOPA

**Corporation:** LLC

**Fee:** \$216.00

**Qualifying Party:**

**Last Name:** Salinas

**Phone:** 623-285-5732

**First Name:** Evelyn

**Middle Name:** --

**FAX:**

**Bond Status:** EXEMPT

**Bond:**

**Bond Surety:**

**Bond Amount:** \$0.00

**Comments**

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License issued 12/18/17(dg).

**ARIZONA DEPARTMENT OF HOUSING  
MONTHLY SUMMARY REPORT**

**JANUARY 2018**

	JANUARY Reviews Completed	YTD	Prior YTD	Current Total Fees Generated	YTD	Prior YTD
ENG. REPORT - FBB	32	297	220	\$7,138.00	\$51,927.00	\$39,105.00
ENG. REPORT - MH	9	68	74	\$2,100.00	\$11,250.00	\$11,964.00
PERMIT REPORT:	JANUARY Permits Issued	YTD	Prior YTD	Current Total Fees Generated	YTD Fees Generated	Prior YTD Fees Generated
M/H	92	672	636	\$42,228.00	\$293,624.00	\$222,600.00
FBB	17	199	151	\$4,653.00	\$79,956.90	\$46,987.50
INSPECTIONS REPORT:	JANUARY Plant Inspections	Current Total of Inspections	Current Total of Violations Sited	Prior YTD Total Violations	**Current Total Fees Generated	YTD Total Fees Generated
M/H	16	94	89	107	\$423.31	\$ 12,748.99
FBB	3	17	0	0	\$181.48	\$ 1,100.01
CERTIFICATE REPORT (INSIGNIA) :	JANUARY Insignias Issued	YTD	Prior YTD	Current Total Fees Generated	YTD	Prior YTD
INSTALLATION	501	2799	2283	\$5,010.00	\$27,990.00	\$22,830.00
FBB MANUFACTURER	14	193	158	\$714.00	\$9,843.00	\$8,058.00
LICENSING REPORT:	JANUARY New Licenses Issued	YTD	Current Total Licensees	Prior Year Total Licensees	Current Total Fees Generated	YTD
MANUFACTURERS	0	7	75	67	\$0.00	\$6,048.00
DEALERS	4	17	254	239	\$2,264.00	\$9,250.00
SALES PERSONS	16	122	665	629	\$3,296.00	\$25,132.00
INSTALLERS	3	5	91	88	\$1,914.00	\$3,396.00

RENEWAL LICENSING REPORT: includes late renewals	JANUARY Renewal Licenses Issued	YTD	Current Total Fees Generated	YTD
MANUFACTURERS	8	38	\$4,413.00	\$18,700.00
DEALERS	32	143	\$10,719.25	\$47,196.75
SALES PERSONS	41	256	\$4,506.25	\$28,814.25
INSTALLERS	10	46	\$3,084.00	\$13,925.00

	JANUARY OMH FEES	YTD REVENUE	PRIOR YTD REVENUE	CURRENT EXPENDITURES	YTD EXPENDITURES	PRIOR YTD EXPENDITURES	ESTIMATED ANNUAL REVENUE	ESTIMATED ANNUAL EXPENDITURES
EXPENSE & REVENUE REPORT:	\$92,644.29	\$640,901.90	\$547,813.99	\$130,132.72	\$551,154.56	\$520,647.74	\$1,098,688.97	\$944,836.39
Consumer Recovery Fund	Monthly Deposit	Monthly Claims Paid	Monthly Interest Earned	Fund Balance				
	\$ 4,140.00	\$ 143.69	\$ 679.70	\$ 618,915.00				

Educational Grants	Education Fund Balance Forward from prior FY	75% of Prior Year's Recovery Fund Interest	Education Fund Balance	Checks Issued for Grants	REC FUND Balance	Amount Available for Grants	Educational Grants	Prior Year Interest
FY 07	NA	NA	NA	NA	\$ 939,154.13	\$ 2,550.00	FY 07	NA
FY 08	\$ 2,550.00	\$ 11,759.25	\$ 14,309.25	\$ 13,000.00	\$ 14,396.87	\$ 1,309.25	FY 08	\$ 15,679.00
FY 09	\$ 1,309.25	\$ 11,129.25	\$ 12,438.50	\$ 5,000.00	\$ 21,191.87	\$ 7,438.50	FY 09	\$ 14,839.00
FY 10	\$ 7,438.50	\$ 13,735.50	\$ 21,174.00	\$ 0	\$ 52,381.62	\$ 21,174.00	FY 10	\$ 18,314.00
FY 11	\$ 21,174.00	\$ 242,924.25	\$ 264,098.25	\$ 0	\$ 46,320.63	\$ 46,320.63	FY 11	\$ 323,899.00
FY 12	\$ 264,098.25	\$ 2,780.40	\$ 266,878.65	\$ 0	\$ 142,998.62	\$ 50,000.00	FY 12	\$ 3,707.20
FY 13	\$ 266,878.65	\$ 4,114.28	\$ 270,992.93	\$ 0	\$ 153,654.09	\$ 50,000.00	FY 13	\$ 5,485.70
FY 14	\$ 270,992.93	\$ 3,752.71	\$ 274,745.64	\$ 0	\$ 248,636.20	\$ 50,000.00	FY 14	\$ 5,003.61
FY 15	\$ 274,745.64	\$ 3,783.92	\$ 278,529.56	\$ 0	\$ 363,368.48	\$ 50,000.00	FY 15	\$ 5,045.22
FY 16	\$ 278,529.56	\$ 5,473.50	\$ 284,003.06	\$ 5,775.00	\$ 456,321.26	\$ 44,225.00	FY 16	\$ 7,298.00
FY 17	\$ 278,228.06	\$ 3,199.32	\$ 281,427.38	\$ 5,157.00	\$ 562,819.12	\$ 39,068.00	FY 17	\$ 4,265.76

**NOTE:**  
\$323,899.00 includes \$315,911.00 that was transferred over from the Cash Bond Fund for all prior years' interest

# JANUARY 2018

PRODUCTION REPORT:	Single	Double	Triple	Quad	Five	Inspection Visits	Violations Cited
Number of Homes Labeled	43	146	3	0	0	16	89

PRODUCTION TREND:	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006
January	192	221	173	162	142	92	112	99	81	126	286	374	723
February		220	178	148	127	84	111	80	87	112	281	349	739
March		236	201	160	120	98	115	107	106	119	290	389	825
April		197	210	193	151	149	117	86	99	108	321	354	595
May		219	218	181	161	156	135	108	108	116	304	400	740
June		242	244	189	146	159	130	123	126	124	254	419	762
July		177	153	196	147	141	109	78	117	102	243	334	486
August		260	215	171	182	143	140	110	108	118	275	397	663
September		225	220	168	148	140	99	90	123	135	247	308	490
October		247	196	185	175	181	145	90	90	146	251	342	522
November		223	206	164	135	148	83	110	92	119	184	312	463
December		189	212	150	124	129	111	115	88	100	147	241	377
<b>YTD TOTAL</b>	<b>192</b>	<b>2656</b>	<b>2426</b>	<b>2067</b>	<b>1758</b>	<b>1620</b>	<b>1407</b>	<b>1196</b>	<b>1225</b>	<b>1425</b>	<b>3083</b>	<b>4219</b>	<b>7385</b>

AUDITS:	With Violations	With Out Violations	Unlicensed Activity Investigations
Trust Account Audits	10	0	1

COMPLAINTS:	Current	YTD	Prior
New Received	2	24	40
Closed/Reopened	0	3	0
Closed for the Month	4	31	41

20 open/active complaints

Certificates (Insignias) Reported As Affixed	INSTALLATION MBL/MFG FBB 2018	INSTALLATION MBL/MFG FBB 2017	INSTALLATION MBL/MFG FBB 2016	INSTALLATION MBL/MFG FBB 2015		FBB Manufacturer 2018	FBB Manufacturer 2017	FBB Manufacturer 2016	FBB Manufacturer 2015
January	338	259	282	266		7	19	90	35
February		209	276	266			24	39	17
March		261	288	272			23	76	20
April		276	294	290			19	26	44
May		294	262	268			30	49	34
June		291	290	244			19	19	21
July		327	345	332			19	17	20
August		320	313	326			12	18	6
September		325	342	284			20	15	49
October		316	336	325			20	3	60
November		389	296	328			35	15	96
December		307	265	295			9	22	13
<b>YTD TOTAL</b>	<b>338</b>	<b>3574</b>	<b>3589</b>	<b>3496</b>		<b>7</b>	<b>249</b>	<b>389</b>	<b>415</b>

Routing:				
<input type="checkbox"/> (ALL)	<input type="checkbox"/> (Dealer)	<input type="checkbox"/> (Manufacturer)	<input type="checkbox"/> (Installer)	<input type="checkbox"/> (Address Change QP)
<input type="checkbox"/> Director	<input type="checkbox"/> Inspection	<input type="checkbox"/> Plan Check	<input type="checkbox"/> Installer	<input type="checkbox"/> Legal
<input type="checkbox"/> AD OA	<input type="checkbox"/> MVD	<input type="checkbox"/> Insignia	<input type="checkbox"/> Insignia	
<input type="checkbox"/> AD OMH	<input type="checkbox"/> Dept. of Revenue		<input type="checkbox"/> All locations	
<input type="checkbox"/> Investigations	<input type="checkbox"/> Bullhead Tucson			
<input type="checkbox"/> Accounting				

**License Number:** 8734      **Class:** D-10 Dealer of Factory-Built Building  
**Date:** 1/4/2018      **Renew Month:** JAN      **Renew Day:** 03      **IO:** OUT OF STATE

**Status:** VALID      **Action Type:** NEW LICENSE      **Action Date:** 8 7:25:23 AM

**Action Comment:**

**Action Start:**      **Action End:**

**Company Name:** Riverwood Cabins LLC

**Reference:**

**Phone:** 855-522-2465      **FAX:**

**Address:** 6906 Lebanon Rd.

**City:** Mt. Juliet

**State:** TN      **Zip:** 37122

**County:** OUT-OF-STATE

**Address 2:** 1113 Murfreesboro Rd., Ste. 106-338

**City 2:** Franklin

**State 2:** TN      **Zip 2:** 37064

**County 2:** 0 OUT-OF-STATE

**Corporation:** LLC

**Fee:** \$283.00

**Qualifying Party:**

**Last Name:** Fisher

**Phone:** 855-522-2465

**First Name:** Brian

**Middle Name:** M

**FAX:**

**Bond Status:** VALID

**Bond:** 615992075

**Bond Surety:** United States Fire Insurance Company

**Bond Amount:** \$25,000.00

**Comments**

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License issued 1/4/18(dg).

Routing:				
<input type="checkbox"/> (ALL)	<input type="checkbox"/> (Dealer)	<input type="checkbox"/> (Manufacturer)	<input type="checkbox"/> (Installer)	<input type="checkbox"/> (Address Change QP)
<input type="checkbox"/> Director	<input type="checkbox"/> Inspection	<input type="checkbox"/> Plan Check	<input type="checkbox"/> Installer	<input type="checkbox"/> Legal
<input type="checkbox"/> AD OA	<input type="checkbox"/> MVD	<input type="checkbox"/> Insignia	<input type="checkbox"/> Insignia	
<input type="checkbox"/> AD OMH	<input type="checkbox"/> Dept. of Revenue		<input type="checkbox"/> All locations	
<input type="checkbox"/> Investigations	<input type="checkbox"/> Bullhead Tucson			
<input type="checkbox"/> Accounting				

**License Number:** 8735      **Class:** I-10C      General Installer of Manufactured Homes, Mobile Homes or  
**Date:** 1/4/2018      **Renew Month:** JAN      **Renew Day:** 03      **IO:** OUT OF STATE

**Status:** VALID      **Action Type:** NEW LICENSE      **Action Date:** 8 7:52:44 AM

**Action Comment:**

**Action Start:**      **Action End:**      **Credits:** 0

**Company Name:** Riverwood Cabins LLC

**Reference:**

**Phone:** 855-522-2465      **FAX:**

**Address:** 6906 Lebanon Rd.

**City:** Mt. Juliet

**State:** TN      **Zip:** 37122

**County:** OUT-OF-STATE

**Address 2:** 1113 Murfreesboro Rd., Ste. 106-338

**City 2:** Franklin

**State 2:** TN      **Zip 2:** 37064

**County 2:** 0 OUT-OF-STATE

**Corporation:** LLC

**Fee:** \$216.00

**Qualifying Party:**

**Last Name:** Fisher

**Phone:** 855-522-2465

**First Name:** Brian

**Middle Name:** M

**FAX:**

**Bond Status:** VALID

**Bond:** 615992074

**Bond Surety:** United States Fire Insurance Company

**Bond Amount:** \$10,000.00

**Comments**

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License issued 1/4/18(dg).

Routing:				
<input type="checkbox"/> (ALL)	<input type="checkbox"/> (Dealer)	<input type="checkbox"/> (Manufacturer)	<input type="checkbox"/> (Installer)	<input type="checkbox"/> (Address Change QP)
<input type="checkbox"/> Director	<input type="checkbox"/> Inspection	<input type="checkbox"/> Plan Check	<input type="checkbox"/> Installer	<input type="checkbox"/> Legal
<input type="checkbox"/> AD OA	<input type="checkbox"/> MVD	<input type="checkbox"/> Insignia	<input type="checkbox"/> Insignia	
<input type="checkbox"/> AD OMH	<input type="checkbox"/> Dept. of Revenue		<input type="checkbox"/> All locations	
<input type="checkbox"/> Investigations	<input type="checkbox"/> Bullhead Tucson			
<input type="checkbox"/> Accounting				

**License Number:** 8736      **Class:** D-8      Master Dealer of Manufactured or Mobile Homes  
**Date:** 1/8/2018      **Renew Month:** JAN      **Renew Day:** 07      **IO:** OUT OF STATE

**Status:** VALID      **Action Type:** NEW LICENSE      **Action Date:** 8 6:15:09 AM

**Action Comment:**

**Action Start:**      **Action End:**

**Company Name:** Dolce Vita Home Sales LLC

**Reference:**

**Phone:** 303-589-6459      **FAX:**

**Address:** 2601 Stuart St.  
**City:** Denver      **State:** CO      **Zip:** 80212  
**County:** OUT-OF-STATE

**Address 2:** 2601 Stuart St.  
**City 2:** Denver      **State 2:** CO      **Zip 2:** 80212  
**County 2:** 0 OUT-OF-STATE

**Corporation:** LLC      **Fee:** \$283.00

**Qualifying Party:**

**Last Name:** Hunt Jr.      **Phone:** 303-589-6459  
**First Name:** Grady      **Middle Name:** M      **FAX:**

**Bond Status:** VALID

**Bond:** LPM9257749

**Bond Surety:** Fidelity and Deposit Company of Maryland

**Bond Amount:** \$25,000.00

**Comments**

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License issued 1/8/18(dg)

Routing:				
<input type="checkbox"/> (ALL)	<input type="checkbox"/> (Dealer)	<input type="checkbox"/> (Manufacturer)	<input type="checkbox"/> (Installer)	<input type="checkbox"/> (Address Change QP)
<input type="checkbox"/> Director	<input type="checkbox"/> Inspection	<input type="checkbox"/> Plan Check	<input type="checkbox"/> Installer	<input type="checkbox"/> Legal
<input type="checkbox"/> AD OA	<input type="checkbox"/> MVD	<input type="checkbox"/> Insignia	<input type="checkbox"/> Insignia	
<input type="checkbox"/> AD OMH	<input type="checkbox"/> Dept. of Revenue		<input type="checkbox"/> All locations	
<input type="checkbox"/> Investigations	<input type="checkbox"/> Bullhead Tucson			
<input type="checkbox"/> Accounting				

**License Number:** 8737      **Class:** I-10G      Master Installer of Manufactured Homes, Mobile Homes or  
**Date:** 1/11/2018      **Renew Month:** JAN      **Renew Day:** 10      **IO:** IN STATE

**Status:** VALID      **Action Type:** NEW LICENSE      **Action Date:** 8 2:55:35 PM

**Action Comment:**

**Action Start:**      **Action End:**      **Credits:** 0

**Company Name:** Derrick Hickman Mobile Home Services Inc.

**Reference:**

**Phone:** 602-978-4940      **FAX:**

**Address:** 7143 W. Union Hills Dr.

**City:** Glendale

**State:** AZ      **Zip:** 85308

**County:** MARICOPA

**Address 2:** 24815 N. 115th Ave.

**City 2:** Sun City

**State 2:** AZ      **Zip 2:** 85373

**County 2:** H MARICOPA

**Corporation:** Corporation

**Fee:** \$370.00

**Qualifying Party:**

**Last Name:** Hickman

**Phone:** 602-978-4940

**First Name:** Derrick

**Middle Name:** K

**FAX:**

**Bond Status:** VALID

**Bond:** LSM1088964

**Bond Surety:** RLI Insurance Company

**Bond Amount:** \$5,000.00

**Comments**

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License issued 1/11/18(dg).

Routing:				
<input type="checkbox"/> (ALL)	<input type="checkbox"/> (Dealer)	<input type="checkbox"/> (Manufacturer)	<input type="checkbox"/> (Installer)	<input type="checkbox"/> (Address Change QP)
<input type="checkbox"/> Director	<input type="checkbox"/> Inspection	<input type="checkbox"/> Plan Check	<input type="checkbox"/> Installer	<input type="checkbox"/> Legal
<input type="checkbox"/> AD OA	<input type="checkbox"/> MVD	<input type="checkbox"/> Insignia	<input type="checkbox"/> Insignia	
<input type="checkbox"/> AD OMH	<input type="checkbox"/> Dept. of Revenue		<input type="checkbox"/> All locations	
<input type="checkbox"/> Investigations	<input type="checkbox"/> Bullhead Tucson			
<input type="checkbox"/> Accounting				

**License Number:** 8738      **Class:** D-10      Dealer of Factory-Built Building  
**Date:** 1/17/2018      **Renew Month:** JAN      **Renew Day:** 16      **IO:** OUT OF STATE

**Status:** VALID      **Action Type:** NEW LICENSE      **Action Date:** 1/11:12:17 AM

**Action Comment:**

**Action Start:**      **Action End:**

**Company Name:** Southern Bleacher Company Inc.

**Reference:**

**Phone:** 800-433-0912      **FAX:**

**Address:** 801 Fifth St.

**City:** Graham

**State:** TX      **Zip:** 76450

**County:** OUT-OF-STATE

**Address 2:** P.O. Box One

**City 2:** Graham

**State 2:** TX      **Zip 2:** 76450

**County 2:** 0 OUT-OF-STATE

**Corporation:** Corporation

**Fee:** \$283.00

**Qualifying Party:**

**Last Name:** Smith

**Phone:** 800-433-0912

**First Name:** Andy

**Middle Name:** C

**FAX:**

**Bond Status:** VALID

**Bond:** LPM9248199

**Bond Surety:** Fidelity and Deposit Company of Maryland

**Bond Amount:** \$25,000.00

**Comments**

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License issued 1/17/18(dg).

Routing:				
<input type="checkbox"/> (ALL)	<input type="checkbox"/> (Dealer)	<input type="checkbox"/> (Manufacturer)	<input type="checkbox"/> (Installer)	<input type="checkbox"/> (Address Change QP)
<input type="checkbox"/> Director	<input type="checkbox"/> Inspection	<input type="checkbox"/> Plan Check	<input type="checkbox"/> Installer	<input type="checkbox"/> Legal
<input type="checkbox"/> AD OA	<input type="checkbox"/> MVD	<input type="checkbox"/> Insignia	<input type="checkbox"/> Insignia	
<input type="checkbox"/> AD OMH	<input type="checkbox"/> Dept. of Revenue		<input type="checkbox"/> All locations	
<input type="checkbox"/> Investigations	<input type="checkbox"/> Bullhead Tucson			
<input type="checkbox"/> Accounting				

**License Number:** 8739      **Class:** I-10G      Master Installer of Manufactured Homes, Mobile Homes or  
**Date:** 1/26/2018      **Renew Month:** JAN      **Renew Day:** 25      **IO:** IN STATE

**Status:** VALID      **Action Type:** NEW LICENSE      **Action Date:** 8 8:37:19 AM

**Action Comment:**

**Action Start:**      **Action End:**      **Credits:** 0

**Company Name:** GM Installs LLC

**Reference:**

**Phone:** 480-241-9753      **FAX:**

**Address:** 4417 N. 40th St., #400B

**City:** Phoenix

**State:** AZ      **Zip:** 85018

**County:** MARICOPA

**Address 2:** 4417 N. 40th St., #400B

**City 2:** Phoenix

**State 2:** AZ      **Zip 2:** 85018

**County 2:** H MARICOPA

**Corporation:** LLC

**Fee:** \$370.00

**Qualifying Party:**

**Last Name:** Ray

**Phone:** 480-241-9753

**First Name:** Michael

**Middle Name:** W

**FAX:**

**Bond Status:** VALID

**Bond:** LSM1074973

**Bond Surety:** RLI Insurance Company

**Bond Amount:** \$5,000.00

**Comments**

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License issued 1/26/18(dg).

Routing:				
<input type="checkbox"/> (ALL)	<input type="checkbox"/> (Dealer)	<input type="checkbox"/> (Manufacturer)	<input type="checkbox"/> (Installer)	<input type="checkbox"/> (Address Change QP)
<input type="checkbox"/> Director	<input type="checkbox"/> Inspection	<input type="checkbox"/> Plan Check	<input type="checkbox"/> Installer	<input type="checkbox"/> Legal
<input type="checkbox"/> AD OA	<input type="checkbox"/> MVD	<input type="checkbox"/> Insignia	<input type="checkbox"/> Insignia	
<input type="checkbox"/> AD OMH	<input type="checkbox"/> Dept. of Revenue		<input type="checkbox"/> All locations	
<input type="checkbox"/> Investigations	<input type="checkbox"/> Bullhead Tucson			
<input type="checkbox"/> Accounting				

**License Number:** 8740      **Class:** D-8      Master Dealer of Manufactured or Mobile Homes  
**Date:** 1/30/2018      **Renew Month:** JAN      **Renew Day:** 29      **IO:** IN STATE  
**Status:** VALID      **Action Type:** NEW LICENSE      **Action Date:** 8 1:47:18 PM

**Action Comment:**

**Action Start:**      **Action End:**

**Company Name:** Mobile Home Guyz LLC  
dba Mobile Home Guyz

**Reference:**

**Phone:** 855-667-2606      **FAX:**

**Address:** 2342 N. 87th Way  
**City:** Scottsdale      **State:** AZ      **Zip:** 85257  
**County:** MARICOPA

**Address 2:** 2342 N. 87th Way  
**City 2:** Scottsdale      **State 2:** AZ      **Zip 2:** 85257  
**County 2:** H MARICOPA

**Corporation:** LLC      **Fee:** \$283.00

**Qualifying Party:**

**Last Name:** Pfannenstiel      **Phone:** 855-667-2606  
**First Name:** Brandon      **Middle Name:** R      **FAX:**

**Bond Status:** VALID

**Bond:** AZ5116284

**Bond Surety:** Merchants Bonding Company (Mutual)

**Bond Amount:** \$25,000.00

**Comments**

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License issued 1/30/18(dg).

**ARIZONA DEPARTMENT OF HOUSING  
MONTHLY SUMMARY REPORT**

**FEBRUARY 2018**

	FEBRUARY Reviews Completed	YTD	Prior YTD	Current Total Fees Generated	YTD	Prior YTD
ENG. REPORT - FBB	38	335	254	\$3,611.50	\$55,538.50	\$47,076.00
ENG. REPORT - MH	10	78	80	\$1,050.00	\$12,300.00	\$13,164.00
PERMIT REPORT:	FEBRUARY Permits Issued	YTD	Prior YTD	Current Total Fees Generated	YTD Fees Generated	Prior YTD Fees Generated
M/H	86	758	717	\$39,474.00	\$333,098.00	\$250,950.00
FBB	60	259	175	\$23,067.00	\$103,023.90	\$57,570.50
INSPECTIONS REPORT:	FEBRUARY Plant Inspections	Current Total of Inspections	Current Total of Violations Sited	Prior YTD Total Violations	**Current Total Fees Generated	YTD Total Fees Generated
M/H	10	104	6	121	\$576.31	\$ 13,325.29
FBB	1	18	0	3	\$55.45	\$ 1,155.46
CERTIFICATE REPORT (INSIGNIA) :	FEBRUARY Insignias Issued	YTD	Prior YTD	Current Total Fees Generated	YTD	Prior YTD
INSTALLATION	312	3111	2622	\$3,120.00	\$31,110.00	\$26,220.00
FBB MANUFACTURER	44	237	182	\$2,244.00	\$12,087.00	\$9,282.00
LICENSING REPORT:	FEBRUARY New Licenses Issued	YTD	Current Total Licensees	Prior Year Total Licensees	Current Total Fees Generated	YTD
MANUFACTURERS	2	9	75	68	\$1,728.00	\$7,776.00
DEALERS	0	17	251	237	\$0.00	\$9,250.00
SALES PERSONS	21	143	668	642	\$4,326.00	\$29,458.00
INSTALLERS	1	6	91	87	\$741.00	\$4,137.00

RENEWAL LICENSING REPORT: <small>includes late renewals</small>	FEBRUARY Renewal Licenses Issued	YTD	Current Total Fees Generated	YTD
MANUFACTURERS	3	41	\$1,296.00	\$19,996.00
DEALERS	17	160	\$5,142.50	\$52,339.25
SALES PERSONS	38	294	\$4,326.00	\$33,140.25
INSTALLERS	5	51	\$1,696.00	\$15,621.00

	FEBRUARY OMH FEES	YTD REVENUE	PRIOR YTD REVENUE	CURRENT EXPENDITURES	YTD EXPENDITURES	PRIOR YTD EXPENDITURES	ESTIMATED ANNUAL REVENUE	ESTIMATED ANNUAL EXPENDITURES
EXPENSE & REVENUE REPORT:	\$92,453.76	\$733,355.65	\$633,165.69	\$85,205.04	\$636,359.60	\$583,480.17	\$1,100,033.48	\$954,539.40
Consumer Recovery Fund	Monthly Deposit	Monthly Claims Paid	Monthly Interest Earned	Fund Balance				
	\$ 7,620.00	\$ -	\$ 654.53	\$ 628,380.44				

Educational Grants	Education Fund Balance Forward from prior FY	75% of Prior Year's Recovery Fund Interest	Education Fund Balance	Checks Issued for Grants	REC FUND Balance	Amount Available for Grants	Educational Grants	Prior Year Interest
FY 07	NA	NA	NA	NA	\$ 939,154.13	\$ 2,550.00	FY 07	NA
FY 08	\$ 2,550.00	\$ 11,759.25	\$ 14,309.25	\$ 13,000.00	\$ 14,396.87	\$ 1,309.25	FY 08	\$ 15,679.00
FY 09	\$ 1,309.25	\$ 11,129.25	\$ 12,438.50	\$ 5,000.00	\$ 21,191.87	\$ 7,438.50	FY 09	\$ 14,839.00
FY 10	\$ 7,438.50	\$ 13,735.50	\$ 21,174.00	\$ 0	\$ 52,381.62	\$ 21,174.00	FY 10	\$ 18,314.00
FY 11	\$ 21,174.00	\$ 242,924.25	\$ 264,098.25	\$ 0	\$ 46,320.63	\$ 46,320.63	FY 11	\$ 323,899.00
FY 12	\$ 264,098.25	\$ 2,780.40	\$ 266,878.65	\$ 0	\$ 142,998.62	\$ 50,000.00	FY 12	\$ 3,707.20
FY 13	\$ 266,878.65	\$ 4,114.28	\$ 270,992.93	\$ 0	\$ 153,654.09	\$ 50,000.00	FY 13	\$ 5,485.70
FY 14	\$ 270,992.93	\$ 3,752.71	\$ 274,745.64	\$ 0	\$ 248,636.20	\$ 50,000.00	FY 14	\$ 5,003.61
FY 15	\$ 274,745.64	\$ 3,783.92	\$ 278,529.56	\$ 0	\$ 363,368.48	\$ 50,000.00	FY 15	\$ 5,045.22
FY 16	\$ 278,529.56	\$ 5,473.50	\$ 284,003.06	\$ 5,775.00	\$ 456,321.26	\$ 44,225.00	FY 16	\$ 7,298.00
FY 17	\$ 278,228.06	\$ 3,199.32	\$ 281,427.38	\$ 5,157.00	\$ 562,819.12	\$ 39,068.00	FY 17	\$ 4,265.76

**NOTE:**  
\$323,899.00 includes  
\$315,911.00 that was  
transferred over from  
the Cash Bond Fund for  
all prior years' interest

## FEBRUARY 2018

PRODUCTION REPORT:	Single	Double	Triple	Quad	Five	Inspection Visits	Violations Cited
Number of Homes Labeled	58	154	2	0	0	10	6

PRODUCTION TREND:	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006
January	192	221	173	162	142	92	112	99	81	126	286	374	723
February	215	220	178	148	127	84	111	80	87	112	281	349	739
March		236	201	160	120	98	115	107	106	119	290	389	825
April		197	210	193	151	149	117	86	99	108	321	354	595
May		219	218	181	161	156	135	108	108	116	304	400	740
June		242	244	189	146	159	130	123	126	124	254	419	762
July		177	153	196	147	141	109	78	117	102	243	334	486
August		260	215	171	182	143	140	110	108	118	275	397	663
September		225	220	168	148	140	99	90	123	135	247	308	490
October		247	196	185	175	181	145	90	90	146	251	342	522
November		223	206	164	135	148	83	110	92	119	184	312	463
December		189	212	150	124	129	111	115	88	100	147	241	377
<b>YTD TOTAL</b>	<b>407</b>	<b>2656</b>	<b>2426</b>	<b>2067</b>	<b>1758</b>	<b>1620</b>	<b>1407</b>	<b>1196</b>	<b>1225</b>	<b>1425</b>	<b>3083</b>	<b>4219</b>	<b>7385</b>

AUDITS:	With Violations	With Out Violations	Unlicensed Activity Investigations
Trust Account Audits	8	1	0

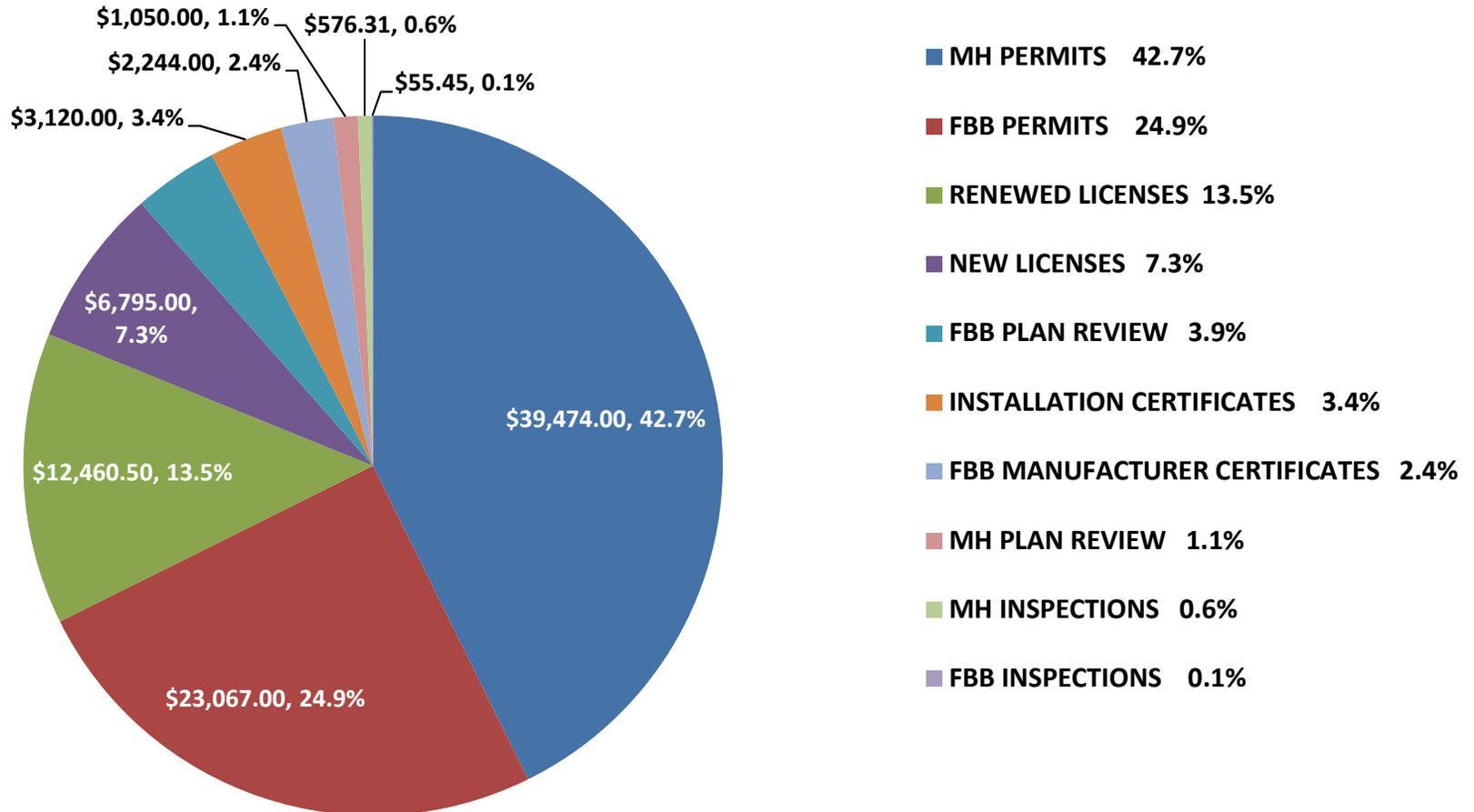
  

COMPLAINTS:	Current	YTD	Prior
New Received	2	26	43
Closed/Reopened	0	3	0
Closed for the Month	10	41	42

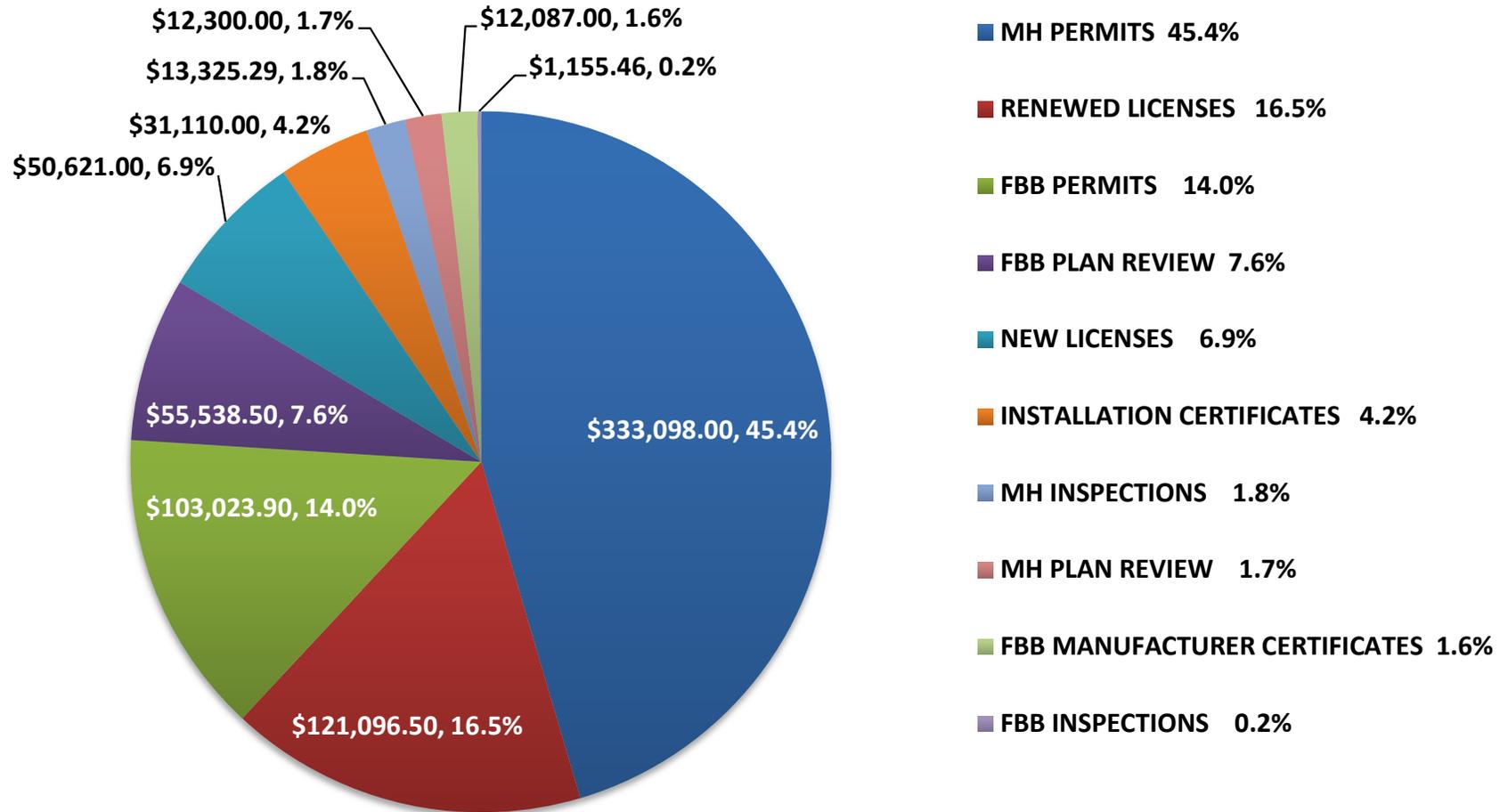
10 open/active complaints

Certificates (Insignias) Reported As Affixed	INSTALLATION MBL/MFG FBB 2018	INSTALLATION MBL/MFG FBB 2017	INSTALLATION MBL/MFG FBB 2016	INSTALLATION MBL/MFG FBB 2015		FBB Manufacturer 2018	FBB Manufacturer 2017	FBB Manufacturer 2016	FBB Manufacturer 2015
January	338	259	282	266		7	19	90	35
February	309	209	276	266		20	24	39	17
March		261	288	272			23	76	20
April		276	294	290			19	26	44
May		294	262	268			30	49	34
June		291	290	244			19	19	21
July		327	345	332			19	17	20
August		320	313	326			12	18	6
September		325	342	284			20	15	49
October		316	336	325			20	3	60
November		389	296	328			35	15	96
December		307	265	295			9	22	13
<b>YTD TOTAL</b>	<b>647</b>	<b>3574</b>	<b>3589</b>	<b>3496</b>		<b>27</b>	<b>249</b>	<b>389</b>	<b>415</b>

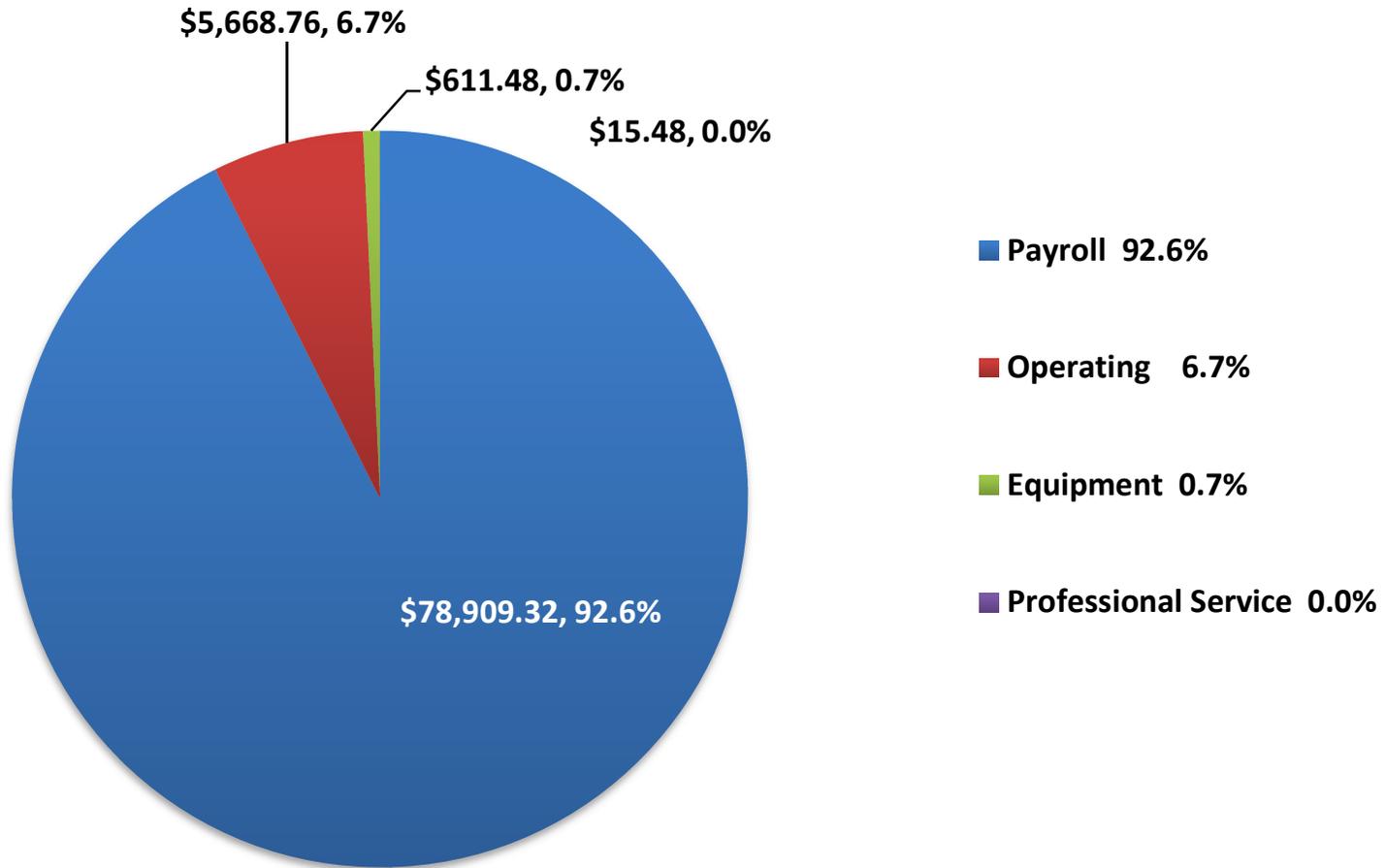
## FEBRUARY 2018 REVENUE BREAKDOWN



# FY18 YTD REVENUE BREAKDOWN as of FEBRUARY 2018



## FEBRUARY 2018 EXPENDITURE BREAKDOWN



Routing:				
<input type="checkbox"/> (ALL)	<input type="checkbox"/> (Dealer)	<input type="checkbox"/> (Manufacturer)	<input type="checkbox"/> (Installer)	<input type="checkbox"/> (Address Change QP)
<input type="checkbox"/> Director	<input type="checkbox"/> Inspection	<input type="checkbox"/> Plan Check	<input type="checkbox"/> Installer	<input type="checkbox"/> Legal
<input type="checkbox"/> AD OA	<input type="checkbox"/> MVD	<input type="checkbox"/> Insignia	<input type="checkbox"/> Insignia	
<input type="checkbox"/> AD OMH	<input type="checkbox"/> Dept. of Revenue		<input type="checkbox"/> All locations	
<input type="checkbox"/> Investigations	<input type="checkbox"/> Bullhead Tucson			
<input type="checkbox"/> Accounting				

**License Number:** 8741      **Class:** M-9A      Manufacturer of Factory-Built Building  
**Date:** 2/6/2018      **Renew Month:** FEB      **Renew Day:** 05      **IO:** OUT OF STATE

**Status:** VALID      **Action Type:** NEW LICENSE      **Action Date:** 8 6:51:57 AM

**Action Comment:**

**Action Start:**      **Action End:**

**Company Name:** The Public Restroom Company

**Reference:**

**Phone:** 888-888-2060      **FAX:**

**Address:** 2587 Business Pkwy

**City:** Minden

**State:** NV      **Zip:** 89423

**County:** OUT-OF-STATE

**Address 2:** 2587 Business Pkwy

**City 2:** Minden

**State 2:** NV      **Zip 2:** 89423

**County 2:** 0 OUT-OF-STATE

**Corporation:** Corporation

**Fee:** \$432.00

**Qualifying Party:**

**Last Name:** Kaufman

**Phone:** 888-888-2060

**First Name:** Charles

**Middle Name:** E.

**FAX:**

**Bond Status:** VALID

**Bond:** 57BSBHS3006

**Bond Surety:** Hartford Fire Insurance Company

**Bond Amount:** \$10,000.00

**Comments**

Routing:				
<input type="checkbox"/> (ALL)	<input type="checkbox"/> (Dealer)	<input type="checkbox"/> (Manufacturer)	<input type="checkbox"/> (Installer)	<input type="checkbox"/> (Address Change QP)
<input type="checkbox"/> Director	<input type="checkbox"/> Inspection	<input type="checkbox"/> Plan Check	<input type="checkbox"/> Installer	<input type="checkbox"/> Legal
<input type="checkbox"/> AD OA	<input type="checkbox"/> MVD	<input type="checkbox"/> Insignia	<input type="checkbox"/> Insignia	
<input type="checkbox"/> AD OMH	<input type="checkbox"/> Dept. of Revenue		<input type="checkbox"/> All locations	
<input type="checkbox"/> Investigations	<input type="checkbox"/> Bullhead Tucson			
<input type="checkbox"/> Accounting				

**License Number:** 8742      **Class:** I-10G      Master Installer of Manufactured Homes, Mobile Homes or  
**Date:** 2/20/2018      **Renew Month:** FEB      **Renew Day:** 19      **IO:** IN STATE

**Status:** VALID      **Action Type:** NEW LICENSE      **Action Date:** 2/20/2018 10:44:33 AM

**Action Comment:**

**Action Start:**      **Action End:**      **Credits:** 0

**Company Name:** Freeway Home Transport LLC

**Reference:**

**Phone:** 928-727-7900      **FAX:**

**Address:** 3440 E. Northfield Ave.

**City:** Kingman

**State:** AZ      **Zip:** 86409

**County:** MOHAVE

**Address 2:** 3440 E. Northfield Ave.

**City 2:** Kingman

**State 2:** AZ      **Zip 2:** 86409

**County 2:** I MOHAVE

**Corporation:** LLC

**Fee:** \$370.00

**Qualifying Party:**

**Last Name:** Roe

**Phone:** 928-727-7900

**First Name:** Joseph

**Middle Name:** J

**FAX:**

**Bond Status:** VALID

**Bond:** LSM1070905

**Bond Surety:** RLI Insurance Company

**Bond Amount:** \$5,000.00

**Comments**

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License issued 2/20/18(dg).

Routing:				
<input type="checkbox"/> (ALL)	<input type="checkbox"/> (Dealer)	<input type="checkbox"/> (Manufacturer)	<input type="checkbox"/> (Installer)	<input type="checkbox"/> (Address Change QP)
<input type="checkbox"/> Director	<input type="checkbox"/> Inspection	<input type="checkbox"/> Plan Check	<input type="checkbox"/> Installer	<input type="checkbox"/> Legal
<input type="checkbox"/> AD OA	<input type="checkbox"/> MVD	<input type="checkbox"/> Insignia	<input type="checkbox"/> Insignia	
<input type="checkbox"/> AD OMH	<input type="checkbox"/> Dept. of Revenue		<input type="checkbox"/> All locations	
<input type="checkbox"/> Investigations	<input type="checkbox"/> Bullhead Tucson			
<input type="checkbox"/> Accounting				

**License Number:** 8743      **Class:** M-9A      Manufacturer of Factory-Built Building  
**Date:** 2/26/2018      **Renew Month:** FEB      **Renew Day:** 25      **IO:** OUT OF STATE

**Status:** VALID      **Action Type:** NEW LICENSE      **Action Date:** 2/26/2018 12:13:18 PM

**Action Comment:**

**Action Start:**      **Action End:**

**Company Name:** Powergrid Solutions LLC

**Reference:**

**Phone:** 817-810-0095      **FAX:**

**Address:** 3100 W. 7th St., Ste. 500

**City:** Fort Worth

**State:** TX      **Zip:** 76107

**County:** OUT-OF-STATE

**Address 2:** 3100 W. 7th St., Ste. 500

**City 2:** Fort Worth

**State 2:** TX      **Zip 2:** 76107

**County 2:** 0 OUT-OF-STATE

**Corporation:** LLC

**Fee:** \$432.00

**Qualifying Party:**

**Last Name:** Lavelle

**Phone:** 817-810-0095

**First Name:** Kenneth

**Middle Name:** E

**FAX:**

**Bond Status:** VALID

**Bond:** 106691322

**Bond Surety:** Travelers Casualty and Surety Company of America

**Bond Amount:** \$10,000.00

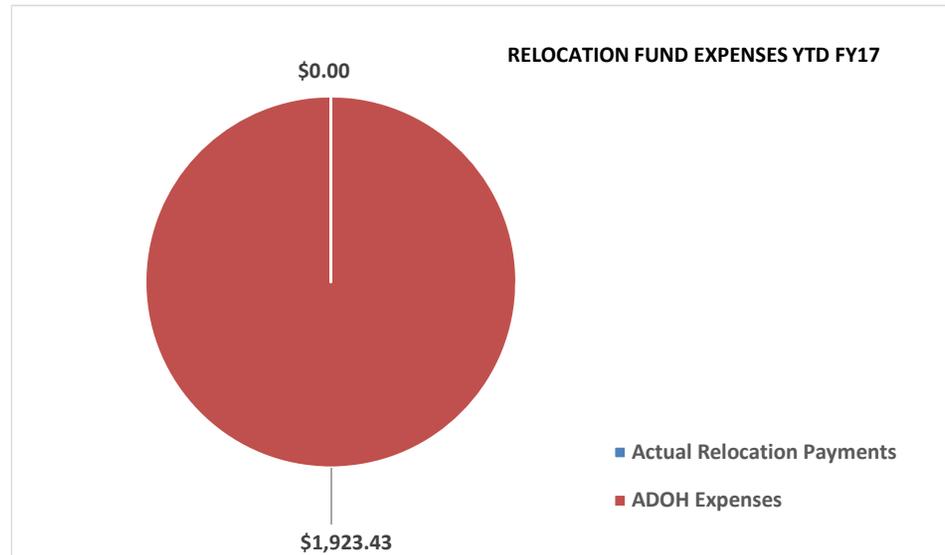
**Comments**

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License issued 2/26/18(dg).

## RELOCATION FUND SUMMARY

BEGINNING BALANCE and Additional Revenues		YTD EXPENDITURES		ENDING BALANCE	
As of 03/30/18	\$7,938,630.69		AMOUNT	As of 03/30/2018	\$7,950,148.18
Interest Earned	\$9,795.70	Actual Relocation Payments	\$0.00		
Revenues	\$3,645.22	ADOH Expenses	\$1,923.43		
<b>TOTAL</b>	<b>\$7,952,071.61</b>	<b>Total Expenses</b>	<b>\$1,923.43</b>		



# RECOVERY FUND



**RECOVERY FUND SUMMARY**

<b>CREDITS</b>		<b>DEBITS</b>		<b>BALANCE</b>	
Balance as of 03/01/2018	\$628,380.44	<b>ACTUAL CLAIM</b>	<b>CLAIM AMOUNT</b>	New Balance	\$637,661.73
Prior Month's Cash Bond Interest Earned	\$0.00	Claims that have been to hearing and are awaiting payment	\$0.00	Minus Actual and Potential Claim Amounts	\$0.00
Revenue for Month	\$9,281.29	<b>POTENTIAL CLAIMS</b>	<b>CLAIM AMOUNT</b>	Remaining Balance	\$637,661.73
New Balance	\$637,661.73	Claims that have been scheduled for hearing and are awaiting hearing date	TBD		
		Claims not yet scheduled for hearing	TBD		
		<b>TOTAL</b>	<b>\$0.00</b>		

# **COMPLAINTS VERIFIED INSPECTION SUMMARY**



**COMPLAINTS SUMMARY REPORTS  
WILL BE PROVIDED AS A HANDOUT  
AT TIME OF MEETING**

# **FEE SCHEDULE**





STATE OF ARIZONA  
DEPARTMENT OF HOUSING  
1110 WEST WASHINGTON, SUITE 280  
PHOENIX, ARIZONA 85007

(602) 771-1000 WWW.AZHOUSING.GOV  
FAX: 602-771-1002

**FEE SCHEDULE FOR 2018 FISCAL YEAR**

***FEES ARE EFFECTIVE AUGUST 9, 2017 through JUNE 30, 2018***

*Fees charged by the Department are not included in Rule and are exempt from the State Rule procedures (Arizona Revised Statutes § 41-2144(C)).*

<b>LICENSING FEES</b>				
	<b>Class</b>	<b>Class Description</b>	<b>New License</b>	<b>Renewal License</b>
<b>MANUFACTURER</b>	<b>M-9A</b>	Factory-built-buildings (FBB) and subassemblies	<b>\$ 864.00</b>	<b>\$ 432.00</b>
	<b>M-9C</b>	Manufactured (MFG) Homes	<b>\$ 864.00</b>	<b>\$ 432.00</b>
	<b>M-9E</b>	Master, includes M-9A and M-9C	<b>\$ 1,358.00</b>	<b>\$ 679.00</b>
<b>RETAILER/ DEALER/ BROKER</b>	<b>D-8</b>	Retailer Mobile/MFG Homes	<b>\$ 566.00</b>	<b>\$ 283.00</b>
	<b>D-8B</b>	Broker Mobile/MFG Homes	<b>\$ 432.00</b>	<b>\$ 216.00</b>
	<b>D-10</b>	Retailer FBB or FBB Subassemblies	<b>\$ 566.00</b>	<b>\$ 283.00</b>
	<b>D-12</b>	Master, includes D-8, D-8B, and D-10	<b>\$ 864.00</b>	<b>\$ 432.00</b>
<b>INSTALLERS</b>	<b>I-10C</b>	General Installer	<b>\$ 432.00</b>	<b>\$ 216.00</b>
	<b>I-10D</b>	Installer of Attached Accessory Structures	<b>\$ 432.00</b>	<b>\$ 216.00</b>
	<b>I-10G</b>	Master, includes I-10C and I-10D	<b>\$ 741.00</b>	<b>\$ 370.00</b>
<b>SALESPERSON</b>	<b>NA</b>	Employee of a licensed Retailer/Dealer/Broker	<b>\$ 206.00</b>	<b>\$ 103.00</b>

<b>PLAN FEES</b>	
<b>DESCRIPTION</b>	<b>FEE</b>
<b>Standard Plan Review</b>	
<b>Application Submittal and Plan Review</b>	<b>\$150.00</b> Includes up to 1 hour of plan review time
<b>Plan Review</b>	<b>\$119.00 hour</b> Each additional hour
<b>EXPEDITED Plan Review</b>	
<b>Expedited Application and Plan Review</b>	<b>\$269.00</b> Includes up to 1 hour of plan review time
<b>Expedited Plan Review</b>	<b>\$238.00 hour</b> Each additional hour

<b>MOBILE HOME LANDLORD TENANT PETITION</b>	
<b>DESCRIPTION</b>	<b>FEE</b>
<b>Complaint</b> A landlord or a tenant of a Mobile Home Park may file a complaint administratively through the Department to obtain a hearing at the Office of Administrative Hearings on alleged violations of the Arizona Mobile Home Landlord and Tenant Act.	<b>\$50.00</b>

<b>PERMIT FEES</b>		
<b>DESCRIPTION</b>	<b>STATE ISSUED PERMIT FEE</b>	<b>IGA FEE</b>
Mobile/MFG Home	\$ 459.00 each <i>Includes 3 Inspections</i>	Up to \$ 459.00 each
FBB – residential	\$ 450.00 per story <i>Includes 3 Inspections</i>	\$ 450.00 per story
FBB – commercial	\$ 4.50/LF per story <i>Includes 3 Inspections</i>	\$ 4.50/LF per story
FBB – classroom	\$ 2.25/LF per story <i>Includes 3 Inspections</i>	\$ 4.50/LF per story
6 Month Extension on Permit (MFG and FBB)	\$ 82.00 each	
FBB Special Event	\$ 153.00 each	
Rehabilitation – Mobile Home	\$ 49.00 if income below Area Median Income (AMI); \$306.00 if income at or above AMI <i>Includes 2 Inspections</i>	

<b>INSPECTION FEES</b>	
<b>DESCRIPTION</b>	<b>FEE</b>
MFG facility	\$55.00 per HUD Label
Installation re-Inspection or additional not covered by permit (MFG, FBB, Rehabilitation, and Special Event)	\$153.00 each
Other MFG facility	\$82.00 per hour
No Cancel by 7:30 a.m. of scheduled inspection	\$153.00 each

<b>CERTIFICATE (INSIGNIA) FEES</b>	
<b>DESCRIPTION</b>	<b>FEE</b>
Installation Certificate	\$10.00 each
Modular Manufacturer Certificate	\$51.00 each
Reconstruction Certificate	\$51.00 each

<b>INSTALLATION TRAINING</b>	
<b>DESCRIPTION</b>	<b>FEE</b>
Installation Training OMH Installer: Qualifying Party or Corporate Officer Registrar of Contractor; Participant in the Installation Certificate Program: Qualifying Party or Corporate Officer	\$100.00

<b>ADMINISTRATIVE FUNCTION FEES</b>	
<b>DESCRIPTION</b>	<b>FEE</b>
Change on installation permit	\$ 10.00 per item
Change name of license	\$ 10.00 each
Change license location	\$ 10.00 each
Change license telephone number	\$ 10.00 each
Add branch location	\$ 10.00 each
Delete branch location	\$ 10.00 each
Reinstate bond	\$ 10.00 each
Change status of license to inactive	\$ 10.00 each
Process returned check	\$ 50.00 each
All refunds are subject to a fee of	\$ 59.00 each
Copies	\$ .50 each

# **FY19 FEE RECOMMENDATION**



FY2019 Manufactured Housing Fee Estimate

ACCOUNTING CODE	EXPENDITURE CATEGORIES			
	FTE		13.32	
6000	Personnel Services Payroll	\$	717,138	
6100	Employee Related Expenses	\$	312,669	43,5996
<b>Total Cost for Personnel:</b>				\$ 1,029,807
6200	Professional & Outside Services	\$	38,639	
	Legal - Outside	\$	-	
	ISA Services/Other State Agencies	\$	3,000	
	Other Operating	\$	35,639	
6500	Travel - In State	\$	63,490	
6500	Travel - Out of State	\$	-	
7000	Other Operating	\$	110,576	
	Insurance & Related Charges	\$	2,800	
	IT/Telecommunications Services	\$	17,096	
	Building Rent Charge	\$	73,644	
	Software Support Land Maintenance	\$	2,022	
	Office Supplies	\$	4,271	
	Uniforms	\$	2,832	
	Conference, Education, Training	\$	-	
	Postage & Delivery	\$	3,251	
	Miscellaneous Operating	\$	4,660	
8400	Capital Equipment	\$	2,500	
8500	Non-Capital Equipment	\$	4,000	
<b>Total Expenses</b>		\$	<b>1,249,012</b>	

**Summary**

Service	Expected Cost
Installation Inspections	\$ 582,551.05
Plan Reviews	\$ 116,115.91
Insignias	\$ 20,602.55
Licensing	\$ 190,599.55
Manufacturer Inspections	\$ 338,752.21
	<b>\$ 1,248,621.27</b>

**Fee Range**

95%	100%	105%	
\$ 553,423.50	\$ 582,551.05	\$ 611,678.60	Installation Inspection
\$ 110,310.12	\$ 116,115.91	\$ 121,921.71	Plan Reviews
\$ 19,572.42	\$ 20,602.55	\$ 21,632.68	Insignias
\$ 181,069.57	\$ 190,599.55	\$ 200,129.53	Licensing
<b>\$ 321,814.60</b>	<b>\$ 338,752.21</b>	<b>\$ 355,689.82</b>	Manufacturer Inspecti
<b>\$ 1,186,190.20</b>	<b>\$ 1,248,621.27</b>	<b>\$ 1,311,052.33</b>	
ADOH Ops Support	\$ 102,697.55		
<b>Actual Cost</b>	<b>\$ 1,351,318.82</b>		
<b>Minus ADOH Subsidies:</b>			
ADOH Ops Support	\$ 102,697.55		
5% Loss - Mfr Inspections	\$ 16,937.61		
<b>FEE BASIS</b>	<b>\$ 1,231,683.66</b>		

OVERALL RECOVERY:

91 PERCENT

MANUFACTURED HOUSING - BOARD FEE PRESENTATION

FY2019 BUDGET	Budget	% of Total	ADOH Cost Recovery Allocation	Total Budget
Installation Inspections	\$ 582,551.05	47%	\$ 47,914.10	\$ 630,465.15
IPIA Plant Inspections	\$ 338,752.21	27%	\$ 27,861.95	\$ 366,614.16
Licensing	\$ 190,599.55	15%	\$ 15,676.58	\$ 206,276.13
Plan Review	\$ 116,115.91	9%	\$ 9,550.39	\$ 125,666.30
Insignias	\$ 20,602.55	2%	\$ 1,694.53	\$ 22,297.08
Operations Support			\$ 102,697.55	
	\$ 1,248,621.27			\$ 1,351,318.82

	FY18 PROJECTED FEE REVENUE	Plan A		Plan B		Plan C	
		FY19 BUDGET (short ADOH cost recovery)	Difference	FY19 BUDGET (short ADOH cost recovery; adjusted for fee calibration)	Difference	FY2019 BUDGET (adjusted for fee calibration and ADOH cost recovery)	
Installation Inspections	\$ 636,992.00	\$ 582,551.05	\$ 54,440.95	\$ 582,551.05	\$ -	\$ 630,465.15	
IPIA Plant Inspections	\$ 267,605.33	\$ 338,752.21	\$ (71,146.88)	\$ 338,752.21	\$ -	\$ 366,614.16	
Licensing	\$ 233,514.67	\$ 190,599.55	\$ 42,915.12	\$ 190,599.55	\$ -	\$ 206,276.13	
Plan Review	\$ 80,101.33	\$ 116,115.91	\$ (36,014.58)	\$ 116,115.91	\$ -	\$ 125,666.30	
Insignias	\$ 46,666.67	\$ 20,602.55	\$ 26,064.12	\$ 20,602.55	\$ -	\$ 22,297.08	
Operations Support	\$ -	\$ -	\$ (102,697.55)	\$ -	\$ (102,697.55)	Included in fees above	
	\$ 1,264,880.00	\$ 1,248,621.27		\$ 1,248,621.27		\$ 1,351,318.82	

	Current Fees	Required Fee Structure	Difference	Required Fee Structure	Difference	BOARD DECISION
Installation Inspections	\$ 459.00	\$ 324.36	\$ (134.64)	\$ 351.04	\$ (107.96)	
IPIA Plant Inspections	\$ 60.00	\$ 76.92	\$ 16.92	\$ 83.25	\$ 23.25	
Licensing	Lump Sum; not by license class	Decrease by 22.52%		Decrease by 11.66%		
Plan Review	\$ 150	\$ 160.83	\$ 10.83	\$ 174.05	\$ 24.05	
Insignias	\$ 7.97	\$ 3.52	\$ (4.45)	\$ 3.81	\$ (4.16)	

**2018**  
**BOARD MEETING**  
**SCHEDULE**



# **2018 OMH BOARD MEETING SCHEDULE**



**All meetings are tentatively scheduled the 3<sup>rd</sup> Wednesday of each calendar quarter, beginning at 1:00 p.m.**

*Date and time is subject to change at the discretion of the Chairman of the Board.*

- **January 17, 2018**
- **~~April 18, 2018~~ moved to**
  - **May 2, 2018**
  - **July 18, 2018**
- **October 17, 2018**