

DRAFT

ARIZONA BOARD OF MANUFACTURED HOUSING

ABBREVIATED MINUTES

JULY 20, 2011 BOARD MEETING

CALL TO ORDER

Chairman Wait called the meeting to order at 1:00 PM.

ROLL CALL

Board Members present: Chairman Ross Wait, Samuel Baird, Paul DeSanctis, Neal Haney, Troy Hyde, Catherine McGilvery and Zeek Ojeh.

Board Members absent: Joseph Stegmayer and Roger Wendt

APPROVAL OF APRIL 20, 2011 BOARD MINUTES

Mr. Baird brought to the Board's attention an error in the Legislative update for House Bill HB-1423 in regards to the purchase price for new homes and used homes. He suggested that language should be "all news homes, and used homes with a purchase price of \$50,00 or more". Mr. Baird made Motion to approve the April 20, 2011 Court Reporter transcript and draft abbreviated minutes with that change; seconded by Mr. DeSanctis and approved by the Board.

HUD PERSONAL CHANGES

Deputy Director Blake informed the Board about the significant leadership/staff changes at HUD in Washington, DC.

FINANCIAL REPORT

Deputy Director Blake shared with the Board the June revenue and expenses for the end of the 2011 fiscal year. The year-to-date revenue ended up at \$652,003.71, down some from prior year revenue, but the year-to-date expenditures have come in at \$692,629.50 which end up with that 95 to 105 proration at 94 percent. This information was not in the Board packet but will be included in the next Board packet. Ms. Blake also presented the Financial Reports for March, April and May 2011. The Department is still working on a more detailed breakdown of expenditures into more specific categories as it finalizes the FY12 budget.

LEGISLATIVE UPDATE

Compliance Director Soliere provided legislative update, as follows:

- HB1423 Manufactured housing; escrow account. This bill will require a licensed dealer or broker to establish an independent escrow account for each transaction involving all new homes or a transaction involving a pre-owned home with a purchase price of \$50,000 or more. This bill goes into effect July of 2012.
- HB2395 Mobile Home Park designation change, from an age-restricted Park to an all-ages Park will allow tenant to qualify for relocation assistance for the relocation of a home to a different age-restricted Park. This bill passed and goes into effect July 20, 2011.

FEE STRUCTURE

Deputy Director Blake presented the new Fee Schedule for 2012 fiscal year with a 2% decrease from prior year fees as voted by the Board in previous meeting. New fees are effective July 1, 2011.

RECOVERY FUND

Compliance Director Soliere provided an update on the Recovery Fund balance - two claims are pending payment, and no claims are pending hearing.

Ms. Soliere explained information on the Complaints Verified Inspections Detailed Summary Report such as possible claims, whether or not the claim may be eligible for the Recovery Fund, and why the cost of the home may not be the same as the cost of the claim.

CALL TO PUBLIC

Mr. Anderson extended an invitation to the entire Board to be present at the annual convention that will be held on October 28, 2011 at Fort McDowell Radisson beginning at 9 AM.

Catherine McGilvery announced that she will be submitting her letter of resignation to the Board due to personal reasons. Ross Wait and the Board members thanked Catherine for her years of service.

NEXT BOARD MEETING DATE

Wednesday, October 19, 2011

ADJOURNMENT

The meeting was adjourned at 1:29 PM.