

BOARD OF MANUFACTURED HOUSING

January 16, 2019



Arizona Department of Housing

AGENDA



A G E N D A
BOARD OF MANUFACTURED HOUSING
Arizona Department of Housing

Date: **Wednesday, January 16, 2019; 1:00 P.M.**
Arizona Department of Housing
1110 West Washington, **Suite 280 (2nd Floor)** Phoenix, AZ 85007

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the general public that the members of the Board of Manufactured Housing will hold a regular meeting open to the public at the Board's office, at 1110 West Washington, Suite 280 (2nd Floor), Phoenix, Arizona. The Board, upon a majority vote of a quorum of the members, may, when necessary, hold an Executive Session to obtain legal advice regarding any of the agenda items, pursuant to A.R.S. § 38-431.03(A)(3).

The agenda is subject to change up to 24 hours prior to the meeting, in which case a new agenda will be prepared and distributed in the same manner as the original agenda. You may also call **602-364-1433** or email Ayde.Sanchez@azhousing.gov for any changes. Agenda items are noted by number and letter for convenience and reference. The Board may address the agenda items in any order within the time frame indicated, and may set over matters to a later time when necessary. The Board reserves the right to change the order of items on the agenda, except for matters set for a specific time.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Ayde Sanchez at 602-364-1433 or email Ayde.Sanchez@azhousing.gov. Requests should be made as early as possible to allow time to arrange the accommodation.

1:00 P.M.

- I. Call to Order (Chairman)
 - a. Introduction of Tara Brunetti, Deputy Director for Manufactured Housing Division
- II. Roll Call (Secretary)
- III. Annual Selection of Board Chairman from Current Membership (Chairman)
- IV. Review and Action on Abbreviated Minutes of October 17, 2018 meeting
- V. Departmental Information – discussion only – *Standing Item*
 - Topics for this meeting:
 - a. Update on restructuring of the Manufactured Housing Division
 1. Administrative Assistant – Amanda Duncan
 2. Complaints Manager – Esperanza Padilla
 3. Compliance Administrator to oversee licensing, dealer sales audits, investigations and complaints – Donna Grant promoted.
 - b. Collaborative Meeting with Installers – November, 2018
 - c. Update on IT projects for manufactured housing
- VI. Call to the Public

Public Comments Those wishing to address the Board need not request permission in advance; however, they must complete a form available at <https://housing.az.gov/manufactured-housing/board-manufactured-housing> or at the meeting. Each person addressing the Board will be limited to five minutes on any one issue. Pursuant to A.R.S. § 38-431.02(H), the Board may only take action on matters listed on the agenda. Action taken as a result of public comments will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

- VII. Intergovernmental Agreement Report – review, discussion, and possible action. – *Standing Item*
- VIII. Financial Report – review, discussion, and possible action. – *Standing Item*
- IX. Rules – review, discussion, and possible action.
- X. Recovery Fund – review, discussion, and possible action – *Standing Item*
 - a. Recovery Fund Summary: Credits, debits, balance
- XI. Announcements of future meeting dates and other information concerning the Board.
- XII. Adjournment

DRAFT

October 17, 2018
ABBREVIATED
MINUTES



DRAFT

ARIZONA BOARD OF MANUFACTURED HOUSING

ABBREVIATED MINUTES

October 17, 2018 BOARD MEETING

CALL TO ORDER

Chairman Baird called the meeting to order at 1:00 pm.

ROLL CALL

Board Members present: Chairman Sam Baird, Richard Boles, Jan Doughty, Terry Gleeson, Everette Hoyle, Gregory Johnloz, Wayne Syrek, David Roe Absent: Cody Pearce

Arizona Department of Housing (“Department”) Staff: Director Carol Ditmore (Ditmore); Assistant Deputy Director, Debra Blake (Blake); Assistant Deputy Director, Reginald Givens (Givens); Assistant Attorney General Valerie Marciano; and Board Secretary, Ayde Sanchez.

Public Present: Ken Anderson (“Anderson”), Manufactured Housing Industry of Arizona (MHIAZ); Norman Ball, Cavco Industries

APPROVAL OF May 2, 2018 BOARD MINUTES

Chairman Baird (“Baird”) entertained a motion to accept the prior Board Meeting Minutes; Board member Johnloz made motion to accept; motion seconded by Board member Hoyle; and the Board voted unanimously to accept.

DEPARTMENTAL INFORMATION

Department provided an overview of the following highlights:

Ditmore provided a recap of the 2018 Arizona Housing Forum that took place in Tucson, on August 22nd -24th. Forum was a success and Manufactured Housing Industry was very pleased to have been able to attend and collaborate. Ditmore extended an invitation to the Board members to attend the “Changing our Thinking about Manufactured Housing in our Community” conference that scheduled to take place on Friday, November 9, 2018 at ASU Sky Song

Blake announced her retirement. Her last day with the Department is December 14, 2018. Chairman Baird thanked Blake for her years of service and being a very valuable asset to the Manufactured Housing Industry.

Blake informed Board members that at this time the Department does not intend to hire an Installation Inspector to replace Lon Clifton after his retirement for the Northern Arizona area. Installation Inspectors are currently performing Skype inspections and scheduling inspections at least twice a week in that area.

Collaborative meeting with the Installers and the Department took place on October 5, 2018. Various topics were discussed and a follow up meeting is scheduled to take place in November 2018.

Blake provided an update on the Manufactured Housing Consensus Committee Meeting that took place in September.

CALL TO PUBLIC

No comments made.

FINANCIAL REPORT

Blake presented the monthly financial reports for March through August 2018, and Relocation Fund Summary as of the end of August 1, 2018.

Action Item: Review Educational Fund total balance available for 2018 fiscal year. Provide update at next scheduled Board Meeting.

RULES

The Board was tasked to review the following Rules – R4-34-204 (classes of Installer licenses), 501 (license fees) and 502 (license bond amounts).

Board members discussed the three license classes and reviewed the scopes within each class. Johnloz introduced a motion not make any changes to the license scopes; motion seconded by Board member Gleeson; and the Board voted unanimously to accept.

Board members discussed its statutory responsibility to set fees annually, which it did at its April 2018 meeting. Johnloz introduced a motion to review fees at its April 2019 meeting and make no changes at this time; motion seconded by Board member Hoyle; and the Board voted unanimously to accept.

Board members discussed license bonds amounts. Johnloz entertained a motion to make no changes at this time; motion seconded by Board member Gleeson; and the Board voted unanimously to accept.

NEXT BOARD MEETING DATE

Wednesday, January 16, 2019.

ADJOURNMENT

Chairman Baird thanked the Board members for their attendance. The meeting adjourned at 2:25 p.m.

DEPARTMENT INFORMATION



GOVERNOR DOUGLAS A. DUCEY

STATE OF ARIZONA
★
PROCLAMATION

WHEREAS, 1,115 businesses licensed by the Arizona Department of Housing directly support the Manufactured Housing Industry in Arizona; and

WHEREAS, the Manufactured Housing Industry sells over 1,800 new homes per year to Arizona families; and

WHEREAS, four Arizona-licensed manufacturers built 2,656 new homes in fiscal year 2018 under state of the art conditions, using the latest technology and design innovations; and

WHEREAS, the Manufactured Housing Industry has provided affordable homes that are safe, comfortable, durable, and built with quality for approximately 366,000 households in Arizona; and

WHEREAS, the Arizona Department of Housing regulates the Manufactured Housing Industry, ensuring that homes are built to National Building Code Standards and providing consumer protections for Arizonans living in such homes.

NOW, THEREFORE, I, Doug Ducey, Governor of the State of Arizona, do hereby proclaim January 2019 as

MANUFACTURED HOUSING MONTH



IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona

Douglas A. Ducey

GOVERNOR

DONE at the Capitol in Phoenix on this nineteenth day of December in the year Two Thousand and Eighteen and of the Independence of the United States of America the Two Hundred and Forty-Third.

ATTEST:

Michelle Reagan

SECRETARY OF STATE

MONTHLY FINANCIAL REPORTS



- **September 2018**
- **October 2018**
- **November 2018**

**ARIZONA DEPARTMENT OF HOUSING
MONTHLY SUMMARY REPORT**

SEPTEMBER 2018

	SEPTEMBER Reviews Completed	YTD	Prior YTD	Current Total Fees Generated	YTD	Prior YTD
ENG. REPORT - FBB	52	144	149	\$8,601.00	\$24,879.00	\$23,840.00
ENG. REPORT - MH	12	27	28	\$1,050.00	\$4,444.00	\$4,500.00
PERMIT REPORT:	SEPTEMBER Permits Issued	YTD	Prior YTD	Current Total Fees Generated	YTD Fees Generated	Prior YTD Fees Generated
M/H	92	369	283	\$33,120.00	\$133,137.00	\$115,073.00
FBB	13	54	64	\$6,300.00	\$30,060.00	\$36,711.00
INSPECTIONS REPORT:	SEPTEMBER Plant Inspections	Current Total of Inspections	Current Total of Violations Sited	Prior YTD Total Violations	**Current Total Fees Generated	YTD Total Fees Generated
M/H	14	42	16	28	\$408.00	\$ 1,734.00
FBB	1	9	1	6	\$0.00	\$ 102.00
CERTIFICATE REPORT (INSIGNIA) :	SEPTEMBER Insignias Issued	YTD	Prior YTD	Current Total Fees Generated	YTD	Prior YTD
INSTALLATION	185	1028	1271	\$1,850.00	\$10,280.00	\$12,710.00
FBB MANUFACTURER	82	100	56	\$4,182.00	\$5,100.00	\$2,856.00
LICENSING REPORT:	SEPTEMBER New Licenses Issued	YTD	Current Total Licensees	Prior Year Total Licensees	Current Total Fees Generated	YTD
MANUFACTURERS	2	3	75	72	\$1,728.00	\$2,592.00
DEALERS	0	10	262	249	\$0.00	\$5,392.00
SALES PERSONS	18	59	715	670	\$3,708.00	\$12,154.00
INSTALLERS	1	3	93	90	\$741.00	\$2,223.00

RENEWAL LICENSING REPORT: includes late renewals	SEPTEMBER Renewal Licenses Issued	YTD	Current Total Fees Generated	YTD
MANUFACTURERS	7	18	\$972.00	\$8,563.00
DEALERS	20	48	\$5,476.00	\$14,517.50
SALES PERSONS	45	120	\$5,098.50	\$13,647.50
INSTALLERS	2	13	\$486.00	\$3,986.50

	SEPTEMBER OMH FEES	YTD REVENUE	PRIOR YTD REVENUE	CURRENT EXPENDITURES	YTD EXPENDITURES	PRIOR YTD EXPENDITURES	ESTIMATED ANNUAL REVENUE	ESTIMATED ANNUAL EXPENDITURES
EXPENSE & REVENUE REPORT:	\$73,720.50	\$272,811.50	\$266,614.53	\$92,903.49	\$322,012.42	\$143,339.81	\$1,091,246.00	\$1,288,049.68
Consumer Recovery Fund	Monthly Deposit \$ 6,382.00	Monthly Claims Paid \$ -	Monthly Interest Earned \$ 913.25	Fund Balance \$ 686,552.27				

Educational Grants	Education Fund Balance Forward from prior FY	75% of Prior Year's Recovery Fund Interest	Education Fund Balance	Checks Issued for Grants	REC FUND Balance	Amount Available for Grants	Educational Grants	Prior Year Interest
FY 07	NA	NA	NA	NA	\$ 939,154.13	\$ 2,550.00	FY 07	NA
FY 08	\$ 2,550.00	\$ 11,759.25	\$ 14,309.25	\$ 13,000.00	\$ 14,396.87	\$ 1,309.25	FY 08	\$ 15,679.00
FY 09	\$ 1,309.25	\$ 11,129.25	\$ 12,438.50	\$ 5,000.00	\$ 21,191.87	\$ 7,438.50	FY 09	\$ 14,839.00
FY 10	\$ 7,438.50	\$ 13,735.50	\$ 21,174.00	\$ 0	\$ 52,381.62	\$ 21,174.00	FY 10	\$ 18,314.00
FY 11	\$ 21,174.00	\$ 242,924.25	\$ 264,098.25	\$ 0	\$ 46,320.63	\$ 46,320.63	FY 11	\$ 323,899.00
FY 12	\$ 264,098.25	\$ 2,780.40	\$ 266,878.65	\$ 0	\$ 142,998.62	\$ 50,000.00	FY 12	\$ 3,707.20
FY 13	\$ 266,878.65	\$ 4,114.28	\$ 270,992.93	\$ 0	\$ 153,654.09	\$ 50,000.00	FY 13	\$ 5,485.70
FY 14	\$ 270,992.93	\$ 3,752.71	\$ 274,745.64	\$ 0	\$ 248,636.20	\$ 50,000.00	FY 14	\$ 5,003.61
FY 15	\$ 274,745.64	\$ 3,783.92	\$ 278,529.56	\$ 0	\$ 363,368.48	\$ 50,000.00	FY 15	\$ 5,045.22
FY 16	\$ 278,529.56	\$ 5,473.50	\$ 284,003.06	\$ 5,775.00	\$ 456,321.26	\$ 44,225.00	FY 16	\$ 7,298.00
FY 17	\$ 278,228.06	\$ 3,199.32	\$ 281,427.38	\$ 5,157.00	\$ 562,819.12	\$ 39,068.00	FY 17	\$ 4,265.76
FY 18	\$ 562,819.12	\$ 5,544.81	\$ 568,363.93	\$ 3,199.32	\$ 667,440.97	\$ 2,345.49	FY 18	\$ 7,393.08

NOTE:
\$323,899.00 includes
\$315,911.00 that was
transferred over from
the Cash Bond Fund for
all prior years' interest

SEPTEMBER 2018

PRODUCTION REPORT:	Single	Double	Triple	Quad	Five	Inspection Visits	Violations Cited
Number of Homes Labeled	59	172	0	0	0	14	16

PRODUCTION TREND:	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006
January	192	221	173	162	142	92	112	99	81	126	286	374	723
February	215	220	178	148	127	84	111	80	87	112	281	349	739
March	268	236	201	160	120	98	115	107	106	119	290	389	825
April	224	197	210	193	151	149	117	86	99	108	321	354	595
May	250	219	218	181	161	156	135	108	108	116	304	400	740
June	256	242	244	189	146	159	130	123	126	124	254	419	762
July	195	177	153	196	147	141	109	78	117	102	243	334	486
August	267	260	215	171	182	143	140	110	108	118	275	397	663
September	231	225	220	168	148	140	99	90	123	135	247	308	490
October		247	196	185	175	181	145	90	90	146	251	342	522
November		223	206	164	135	148	83	110	92	119	184	312	463
December		189	212	150	124	129	111	115	88	100	147	241	377
YTD TOTAL	2098	2656	2426	2067	1758	1620	1407	1196	1225	1425	3083	4219	7385

AUDITS:	With Violations	With Out Violations	Unlicensed Activity Investigations
Trust Account Audits	10	3	1
COMPLAINTS:	Current	YTD	Prior
New Received	3	4	12
Closed/Reopened	N/A	N/A	2
Closed for the Month	N/A	N/A	16

Certificates (Insignias) Reported As Affixed	INSTALLATION MBL/MFG FBB 2018	INSTALLATION MBL/MFG FBB 2017	INSTALLATION MBL/MFG FBB 2016	INSTALLATION MBL/MFG FBB 2015		FBB Manufacturer 2018	FBB Manufacturer 2017	FBB Manufacturer 2016	FBB Manufacturer 2015
January	338	259	282	266		7	19	90	35
February	309	209	276	266		20	24	39	17
March	256	261	288	272		18	23	76	20
April	373	276	294	290		23	19	26	44
May	339	294	262	268		33	30	49	34
June	321	291	290	244		19	19	19	21
July	398	327	345	332		42	19	17	20
August	308	320	313	326		12	12	18	6
September	297	325	342	284		26	20	15	49
October		316	336	325			20	3	60
November		389	296	328			35	15	96
December		307	265	295			9	22	13
YTD TOTAL	2939	3574	3589	3496		200	249	389	415

Routing:				
<input type="checkbox"/> (ALL)	<input type="checkbox"/> (Dealer)	<input type="checkbox"/> (Manufacturer)	<input type="checkbox"/> (Installer)	<input type="checkbox"/> (Address Change QP)
<input type="checkbox"/> Director	<input type="checkbox"/> Inspection	<input type="checkbox"/> Plan Check	<input type="checkbox"/> Installer	<input type="checkbox"/> Legal
<input type="checkbox"/> AD OA	<input type="checkbox"/> MVD	<input type="checkbox"/> Insignia	<input type="checkbox"/> Insignia	
<input type="checkbox"/> AD OMH	<input type="checkbox"/> Dept. of Revenue		<input type="checkbox"/> All locations	
<input type="checkbox"/> Investigations	<input type="checkbox"/> Bullhead Tucson			
<input type="checkbox"/> Accounting				

License Number: 8780 **Class:** I-10G Master Installer of Manufactured Homes, Mobile Homes or
Date: 9/10/2018 **Renew Month:** SEP **Renew Day:** 09 **IO:** IN STATE

Status: VALID **Action Type:** NEW LICENSE **Action Date:** 8 3:08:52 PM

Action Comment:

Action Start: **Action End:** **Credits:** 0

Company Name: Maria D. Ramirez Blanco
dba Willy's Construction

Reference:

Phone: 480-645-0191 **FAX:**

Address: 6840 W. Fremont Rd.

City: Laveen

State: AZ **Zip:** 85339

County: MARICOPA

Address 2: P.O. Box 219

City 2: Laveen

State 2: AZ **Zip 2:** 85339

County 2: H MARICOPA

Corporation: Individual

Fee: \$370.00

Qualifying Party:

Last Name: Ramirez Blanco

Phone: 480-645-0191

First Name: Maria

Middle Name: D

FAX:

Bond Status: VALID

Bond: LSM1147473

Bond Surety:

Bond Amount: \$5,000.00

Comments

License issued 9/10/18(dg). New phone number and mailing address eff. 11/27/18(dg).

Routing:				
<input type="checkbox"/> (ALL)	<input type="checkbox"/> (Dealer)	<input type="checkbox"/> (Manufacturer)	<input type="checkbox"/> (Installer)	<input type="checkbox"/> (Address Change QP)
<input type="checkbox"/> Director	<input type="checkbox"/> Inspection	<input type="checkbox"/> Plan Check	<input type="checkbox"/> Installer	<input type="checkbox"/> Legal
<input type="checkbox"/> AD OA	<input type="checkbox"/> MVD	<input type="checkbox"/> Insignia	<input type="checkbox"/> Insignia	
<input type="checkbox"/> AD OMH	<input type="checkbox"/> Dept. of Revenue		<input type="checkbox"/> All locations	
<input type="checkbox"/> Investigations	<input type="checkbox"/> Bullhead Tucson			
<input type="checkbox"/> Accounting				

License Number: 8781 **Class:** M-9A Manufacturer of Factory-Built Building
Date: 9/19/2018 **Renew Month:** SEP **Renew Day:** 18 **IO:** OUT OF STATE

Status: VALID **Action Type:** NEW LICENSE **Action Date:** 8 8:36:14 AM

Action Comment:

Action Start: **Action End:**

Company Name: The Fitts Company Inc.

Reference:

Phone: 803-356-5947 **FAX:**

Address: 55 Sirens Lane
City: Gaston **State:** SC **Zip:** 29053
County: OUT-OF-STATE

Address 2: 55 Sirens Lane
City 2: Gaston **State 2:** SC **Zip 2:** 29053
County 2: 0 OUT-OF-STATE

Corporation: Corporation **Fee:** \$432.00

Qualifying Party:

Last Name: Fitts Sr. **Phone:** 803-356-5947
First Name: Steven **Middle Name:** R **FAX:**

Bond Status: VALID

Bond: 106952259

Bond Surety: Travelers Casualty and Surety Company of America

Bond Amount: \$10,000.00

Comments

License issued 9/19/18(dg).

Routing:				
<input type="checkbox"/> (ALL)	<input type="checkbox"/> (Dealer)	<input type="checkbox"/> (Manufacturer)	<input type="checkbox"/> (Installer)	<input type="checkbox"/> (Address Change QP)
<input type="checkbox"/> Director	<input type="checkbox"/> Inspection	<input type="checkbox"/> Plan Check	<input type="checkbox"/> Installer	<input type="checkbox"/> Legal
<input type="checkbox"/> AD OA	<input type="checkbox"/> MVD	<input type="checkbox"/> Insignia	<input type="checkbox"/> Insignia	
<input type="checkbox"/> AD OMH	<input type="checkbox"/> Dept. of Revenue		<input type="checkbox"/> All locations	
<input type="checkbox"/> Investigations	<input type="checkbox"/> Bullhead Tucson			
<input type="checkbox"/> Accounting				

License Number: 8782 **Class:** M-9A Manufacturer of Factory-Built Building
Date: 9/20/2018 **Renew Month:** SEP **Renew Day:** 19 **IO:** OUT OF STATE

Status: VALID **Action Type:** NEW LICENSE **Action Date:** 9/20/2018 12:58:09 PM

Action Comment:

Action Start: **Action End:**

Company Name: AZZ Enclosure Systems - Chattanooga LLC

Reference:

Phone: 423-894-9268 **FAX:**

Address: 1919 W. Polymer Dr.

City: Chattanooga

State: TN **Zip:** 37421

County: OUT-OF-STATE

Address 2: 1919 W. Polymer Dr.

City 2: Chattanooga

State 2: TN **Zip 2:** 37421

County 2: 0 OUT-OF-STATE

Corporation: LLC

Fee: \$432.00

Qualifying Party:

Last Name: Chong

Phone: 423-894-9268

First Name: Sheldon

Middle Name: D

FAX:

Bond Status: VALID

Bond: 106956495

Bond Surety: Travelers Casualty and Surety Company of America

Bond Amount: \$10,000.00

Comments

License issued 9/20/18(dg).

**ARIZONA DEPARTMENT OF HOUSING
MONTHLY SUMMARY REPORT**

OCTOBER 2018

	OCTOBER Reviews Completed	YTD	Prior YTD	Current Total Fees Generated	YTD	Prior YTD
ENG. REPORT - FBB	27	171	182	\$11,375.00	\$36,254.00	\$32,354.00
ENG. REPORT - MH	7	34	37	\$3,850.00	\$8,294.00	\$6,300.00
PERMIT REPORT:	OCTOBER Permits Issued	YTD	Prior YTD	Current Total Fees Generated	YTD Fees Generated	Prior YTD Fees Generated
M/H	127	496	369	\$45,720.00	\$178,857.00	\$154,547.00
FBB	33	87	93	\$10,440.00	\$40,500.00	\$46,022.40
INSPECTIONS REPORT:	OCTOBER Plant Inspections	Current Total of Inspections	Current Total of Violations Sited	Prior YTD Total Violations	**Current Total Fees Generated	YTD Total Fees Generated
M/H	17	59	22	62	\$739.50	\$ 2,473.50
FBB	3	12	1	6	\$102.00	\$ 204.00
CERTIFICATE REPORT (INSIGNIA) :	OCTOBER Insignias Issued	YTD	Prior YTD	Current Total Fees Generated	YTD	Prior YTD
INSTALLATION	520	1548	1660	\$5,200.00	\$15,480.00	\$16,600.00
FBB MANUFACTURER	24	124	100	\$1,224.00	\$6,324.00	\$5,100.00
LICENSING REPORT:	OCTOBER New Licenses Issued	YTD	Current Total Licensees	Prior Year Total Licensees	Current Total Fees Generated	YTD
MANUFACTURERS	0	3	74	74	\$0.00	\$2,592.00
DEALERS	3	13	265	253	\$1,996.00	\$7,388.00
SALES PERSONS	17	76	709	670	\$3,502.00	\$15,656.00
INSTALLERS	2	5	96	90	\$1,482.00	\$3,705.00

RENEWAL LICENSING REPORT: <small>includes late renewals</small>	OCTOBER Renewal Licenses Issued	YTD	Current Total Fees Generated	YTD
MANUFACTURERS	9	27	\$4,243.00	\$12,806.00
DEALERS	24	72	\$8,693.50	\$23,211.00
SALES PERSONS	31	151	\$3,502.00	\$17,149.50
INSTALLERS	10	23	\$3,230.50	\$7,217.00

	OCTOBER OMH FEES	YTD REVENUE	PRIOR YTD REVENUE	CURRENT EXPENDITURES	YTD EXPENDITURES	PRIOR YTD EXPENDITURES	ESTIMATED ANNUAL REVENUE	ESTIMATED ANNUAL EXPENDITURES
EXPENSE & REVENUE REPORT:	\$105,299.50	\$378,111.00	\$358,817.42	\$161,917.16	\$483,929.58	\$251,824.65	\$1,134,333.00	\$1,451,788.74
Consumer Recovery Fund	Monthly Deposit \$ 2,621.54	Monthly Claims Paid \$ -	Monthly Interest Earned \$ 948.85	Fund Balance \$ 697,573.81				

	Education Fund Balance Forward from prior FY	75% of Prior Year's Recovery Fund Interest	Education Fund Balance	Checks Issued for Grants	REC FUND Balance	Amount Available for Grants	Education Grants	Prior Year Interest
FY 07	NA	NA	NA	NA	\$ 939,154.13	\$ 2,550.00	FY 07	NA
FY 08	\$ 2,550.00	\$ 11,759.25	\$ 14,309.25	\$ 13,000.00	\$ 14,396.87	\$ 1,309.25	FY 08	\$ 15,679.00
FY 09	\$ 1,309.25	\$ 11,129.25	\$ 12,438.50	\$ 5,000.00	\$ 21,191.87	\$ 7,438.50	FY 09	\$ 14,839.00
FY 10	\$ 7,438.50	\$ 13,735.50	\$ 21,174.00	\$ 0	\$ 52,381.62	\$ 21,174.00	FY 10	\$ 18,314.00
FY 11	\$ 21,174.00	\$ 242,924.25	\$ 264,098.25	\$ 0	\$ 46,320.63	\$ 46,320.63	FY 11	\$ 323,899.00
FY 12	\$ 264,098.25	\$ 2,780.40	\$ 266,878.65	\$ 0	\$ 142,998.62	\$ 50,000.00	FY 12	\$ 3,707.20
FY 13	\$ 266,878.65	\$ 4,114.28	\$ 270,992.93	\$ 0	\$ 153,654.09	\$ 50,000.00	FY 13	\$ 5,485.70
FY 14	\$ 270,992.93	\$ 3,752.71	\$ 274,745.64	\$ 0	\$ 248,636.20	\$ 50,000.00	FY 14	\$ 5,003.61
FY 15	\$ 274,745.64	\$ 3,783.92	\$ 278,529.56	\$ 0	\$ 363,368.48	\$ 50,000.00	FY 15	\$ 5,045.22
FY 16	\$ 278,529.56	\$ 5,473.50	\$ 284,003.06	\$ 5,775.00	\$ 456,321.26	\$ 44,225.00	FY 16	\$ 7,298.00
FY 17	\$ 278,228.06	\$ 3,199.32	\$ 281,427.38	\$ 5,157.00	\$ 562,819.12	\$ 39,068.00	FY 17	\$ 4,265.76
FY 18	\$ 562,819.12	\$ 5,544.81	\$ 568,363.93	\$ 3,199.32	\$ 667,440.97	\$ 2,345.49	FY 18	\$ 7,393.08

NOTE:
\$323,899.00 includes
\$315,911.00 that was
transferred over from
the Cash Bond Fund for
all prior years' interest

OCTOBER 2018

PRODUCTION REPORT:	Single	Double	Triple	Quad	Five	Inspection Visits	Violations Cited
Number of Homes Labeled	57	197	0	0	0	17	22

PRODUCTION TREND:	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006
January	192	221	173	162	142	92	112	99	81	126	286	374	723
February	215	220	178	148	127	84	111	80	87	112	281	349	739
March	268	236	201	160	120	98	115	107	106	119	290	389	825
April	224	197	210	193	151	149	117	86	99	108	321	354	595
May	250	219	218	181	161	156	135	108	108	116	304	400	740
June	256	242	244	189	146	159	130	123	126	124	254	419	762
July	195	177	153	196	147	141	109	78	117	102	243	334	486
August	267	260	215	171	182	143	140	110	108	118	275	397	663
September	231	225	220	168	148	140	99	90	123	135	247	308	490
October	254	247	196	185	175	181	145	90	90	146	251	342	522
November		223	206	164	135	148	83	110	92	119	184	312	463
December		189	212	150	124	129	111	115	88	100	147	241	377
YTD TOTAL	2352	2656	2426	2067	1758	1620	1407	1196	1225	1425	3083	4219	7385

AUDITS:	With Violations	With Out Violations	Unlicensed Activity Investigations
Trust Account Audits	9	4	0

COMPLAINTS:	Current	YTD	Prior
New Received	2	6	17
Closed/Reopened	N/A	N/A	3
Closed for the Month	N/A	N/A	24

Certificates (Insignias) Reported As Affixed	INSTALLATION MBL/MFG FBB 2018	INSTALLATION MBL/MFG FBB 2017	INSTALLATION MBL/MFG FBB 2016	INSTALLATION MBL/MFG FBB 2015		FBB Manufacturer 2018	FBB Manufacturer 2017	FBB Manufacturer 2016	FBB Manufacturer 2015
January	338	259	282	266		7	19	90	35
February	309	209	276	266		20	24	39	17
March	256	261	288	272		18	23	76	20
April	373	276	294	290		23	19	26	44
May	339	294	262	268		33	30	49	34
June	321	291	290	244		19	19	19	21
July	398	327	345	332		42	19	17	20
August	308	320	313	326		12	12	18	6
September	297	325	342	284		26	20	15	49
October	277	316	336	325		24	20	3	60
November		389	296	328			35	15	96
December		307	265	295			9	22	13
YTD TOTAL	3216	3574	3589	3496		224	249	389	415

Routing:				
<input type="checkbox"/> (ALL)	<input type="checkbox"/> (Dealer)	<input type="checkbox"/> (Manufacturer)	<input type="checkbox"/> (Installer)	<input type="checkbox"/> (Address Change QP)
<input type="checkbox"/> Director	<input type="checkbox"/> Inspection	<input type="checkbox"/> Plan Check	<input type="checkbox"/> Installer	<input type="checkbox"/> Legal
<input type="checkbox"/> AD OA	<input type="checkbox"/> MVD	<input type="checkbox"/> Insignia	<input type="checkbox"/> Insignia	
<input type="checkbox"/> AD OMH	<input type="checkbox"/> Dept. of Revenue		<input type="checkbox"/> All locations	
<input type="checkbox"/> Investigations	<input type="checkbox"/> Bullhead Tucson			
<input type="checkbox"/> Accounting				

License Number: 8783 **Class:** I-10G Master Installer of Manufactured Homes, Mobile Homes or
Date: 10/3/2018 **Renew Month:** OCT **Renew Day:** 02 **IO:** IN STATE

Status: VALID **Action Type:** NEW LICENSE **Action Date:** 8 8:30:43 AM

Action Comment:

Action Start: **Action End:** **Credits:** 0

Company Name: Ron Trinka M/H Setup and Service

Reference:

Phone: 623-853-2525 **FAX:**

Address: 19223 W. McDowell Rd.

City: Buckeye

State: AZ **Zip:** 85396

County: MARICOPA

Address 2: 19223 W. McDowell Rd.

City 2: Buckeye

State 2: AZ **Zip 2:** 85396

County 2: H MARICOPA

Corporation: Individual

Fee: \$370.00

Qualifying Party:

Last Name: Trinka

Phone: 623-853-2525

First Name: Ronald

Middle Name: D

FAX:

Bond Status: VALID

Bond: 57BSBHZ1562

Bond Surety: Hartford Fire Insurance Company

Bond Amount: \$5,000.00

Comments

License issued 10/3/18(dg).

Routing:				
<input type="checkbox"/> (ALL)	<input type="checkbox"/> (Dealer)	<input type="checkbox"/> (Manufacturer)	<input type="checkbox"/> (Installer)	<input type="checkbox"/> (Address Change QP)
<input type="checkbox"/> Director	<input type="checkbox"/> Inspection	<input type="checkbox"/> Plan Check	<input type="checkbox"/> Installer	<input type="checkbox"/> Legal
<input type="checkbox"/> AD OA	<input type="checkbox"/> MVD	<input type="checkbox"/> Insignia	<input type="checkbox"/> Insignia	
<input type="checkbox"/> AD OMH	<input type="checkbox"/> Dept. of Revenue		<input type="checkbox"/> All locations	
<input type="checkbox"/> Investigations	<input type="checkbox"/> Bullhead Tucson			
<input type="checkbox"/> Accounting				

License Number: 8784 **Class:** I-10G Master Installer of Manufactured Homes, Mobile Homes or
Date: 10/17/2018 **Renew Month:** OCT **Renew Day:** 16 **IO:** IN STATE

Status: VALID **Action Type:** NEW LICENSE **Action Date:** 10/17/2018 10:02:21 AM

Action Comment:

Action Start: **Action End:** **Credits:** 0

Company Name: Copperstate Services

Reference:

Phone: 928-681-7125 **FAX:**

Address: 4395 N. Charles Dr.

City: Kingman

State: AZ **Zip:** 86409

County: MOHAVE

Address 2: 4395 N. Charles Dr.

City 2: Kingman

State 2: AZ **Zip 2:** 86409

County 2: MOHAVE

Corporation: Individual

Fee: \$370.00

Qualifying Party:

Last Name: Willson

Phone: 928-681-7125

First Name: Curtis

Middle Name: W

FAX:

Bond Status: VALID

Bond: 63821771

Bond Surety: Western Surety Company

Bond Amount: \$5,000.00

Comments

License issued 10/17/18(dg).

Routing:				
<input type="checkbox"/> (ALL)	<input type="checkbox"/> (Dealer)	<input type="checkbox"/> (Manufacturer)	<input type="checkbox"/> (Installer)	<input type="checkbox"/> (Address Change QP)
<input type="checkbox"/> Director	<input type="checkbox"/> Inspection	<input type="checkbox"/> Plan Check	<input type="checkbox"/> Installer	<input type="checkbox"/> Legal
<input type="checkbox"/> AD OA	<input type="checkbox"/> MVD	<input type="checkbox"/> Insignia	<input type="checkbox"/> Insignia	
<input type="checkbox"/> AD OMH	<input type="checkbox"/> Dept. of Revenue		<input type="checkbox"/> All locations	
<input type="checkbox"/> Investigations	<input type="checkbox"/> Bullhead Tucson			
<input type="checkbox"/> Accounting				

License Number: 8785 **Class:** D-12 Combination Dealer
Date: 10/22/2018 **Renew Month:** OCT **Renew Day:** 21 **IO:** IN STATE
Status: VALID **Action Type:** NEW LICENSE **Action Date:** 8 7:45:44 AM

Action Comment:

Action Start: **Action End:**

Company Name: Grand American Homes LLC

Reference:

Phone: 928-322-2761 **FAX:**

Address: 625 W. Main St.

City: Safford

State: AZ **Zip:** 85546

County: GRAHAM

Address 2: 625 W. Main St.

City 2: Safford

State 2: AZ **Zip 2:** 85546

County 2: E GRAHAM

Corporation: LLC

Fee: \$432.00

Qualifying Party:

Last Name: VanScoyk

Phone: 928-322-2761

First Name: Jonathan

Middle Name: D

FAX:

Bond Status: VALID

Bond: AZ5138352

Bond Surety: Merchants Bonding Company (Mutual)

Bond Amount: \$25,000.00

Comments

License issued 10/22/18(dg).

Routing:				
<input type="checkbox"/> (ALL)	<input type="checkbox"/> (Dealer)	<input type="checkbox"/> (Manufacturer)	<input type="checkbox"/> (Installer)	<input type="checkbox"/> (Address Change QP)
<input type="checkbox"/> Director	<input type="checkbox"/> Inspection	<input type="checkbox"/> Plan Check	<input type="checkbox"/> Installer	<input type="checkbox"/> Legal
<input type="checkbox"/> AD OA	<input type="checkbox"/> MVD	<input type="checkbox"/> Insignia	<input type="checkbox"/> Insignia	
<input type="checkbox"/> AD OMH	<input type="checkbox"/> Dept. of Revenue		<input type="checkbox"/> All locations	
<input type="checkbox"/> Investigations	<input type="checkbox"/> Bullhead Tucson			
<input type="checkbox"/> Accounting				

License Number: 8786 **Class:** D-8 Master Dealer of Manufactured or Mobile Homes
Date: 10/23/2018 **Renew Month:** OCT **Renew Day:** 22 **IO:** IN STATE

Status: VALID **Action Type:** NEW LICENSE **Action Date:** 10/23/2018 12:01:49 PM

Action Comment:

Action Start: **Action End:**

Company Name: Valley Manufactured Homes LLC

Reference:

Phone: 602-314-6023 **FAX:**

Address: 1885 W. Dion Dr.

City: Anthem

State: AZ **Zip:** 85086

County: MARICOPA

Address 2: 1885 W. Dion Dr.

City 2: Anthem

State 2: AZ **Zip 2:** 85086

County 2: H MARICOPA

Corporation: LLC

Fee: \$283.00

Qualifying Party:

Last Name: Persinger

Phone: 602-314-6023

First Name: Robert

Middle Name: S

FAX:

Bond Status: VALID

Bond: 72051610

Bond Surety: Western Surety Company

Bond Amount: \$25,000.00

Comments

License issued 10/23/18(dg).

**ARIZONA DEPARTMENT OF HOUSING
MONTHLY SUMMARY REPORT**

NOVEMBER 2018

	NOVEMBER Reviews Completed	YTD	Prior YTD	Current Total Fees Generated	YTD	Prior YTD
ENG. REPORT - FBB	54	225	228	\$3,775.00	\$40,029.00	\$32,354.00
ENG. REPORT - MH	20	54	44	\$2,100.00	\$10,394.00	\$6,150.00
PERMIT REPORT:	NOVEMBER Permits Issued	YTD	Prior YTD	Current Total Fees Generated	YTD Fees Generated	Prior YTD Fees Generated
M/H	92	588	481	\$33,120.00	\$211,977.00	\$205,955.00
FBB	20	107	113	\$11,283.00	\$51,783.00	\$57,393.90
INSPECTIONS REPORT:	NOVEMBER Plant Inspections	Current Total of Inspections	Current Total of Violations Sited	Prior YTD Total Violations	**Current Total Fees Generated	YTD Total Fees Generated
M/H	13	72	16	72	\$688.50	\$ 3,162.00
FBB	2	14	0	8	\$0.00	\$ 204.00
CERTIFICATE REPORT (INSIGNIA) :	NOVEMBER Insignias Issued	YTD	Prior YTD	Current Total Fees Generated	YTD	Prior YTD
INSTALLATION	598	2146	1948	\$5,980.00	\$21,460.00	\$19,480.00
FBB MANUFACTURER	15	139	131	\$765.00	\$7,089.00	\$6,681.00
LICENSING REPORT:	NOVEMBER New Licenses Issued	YTD	Current Total Licensees	Prior Year Total Licensees	Current Total Fees Generated	YTD
MANUFACTURERS	0	3	73	74	\$0.00	\$2,592.00
DEALERS	2	15	260	253	\$998.00	\$8,386.00
SALES PERSONS	14	90	702	661	\$2,884.00	\$18,540.00
INSTALLERS	1	6	94	88	\$741.00	\$4,446.00

RENEWAL LICENSING REPORT: includes late renewals	NOVEMBER Renewal Licenses Issued	YTD	Current Total Fees Generated	YTD
MANUFACTURERS	1	28	\$432.00	\$13,238.00
DEALERS	9	81	\$3,051.75	\$26,262.75
SALES PERSONS	42	193	\$4,866.75	\$22,016.25
INSTALLERS	6	29	\$1,604.00	\$8,821.00

	NOVEMBER OMH FEES	YTD REVENUE	PRIOR YTD REVENUE	CURRENT EXPENDITURES	YTD EXPENDITURES	PRIOR YTD EXPENDITURES	ESTIMATED ANNUAL REVENUE	ESTIMATED ANNUAL EXPENDITURES
EXPENSE & REVENUE REPORT:	\$72,289.00	\$450,400.00	\$450,270.06	\$78,467.54	\$562,397.12	\$344,681.73	\$1,080,960.00	\$1,349,753.09
Consumer Recovery Fund	Monthly Deposit	Monthly Claims Paid	Monthly Interest Earned	Fund Balance				
	\$ 9,320.00	\$ -	\$ 970.92	\$ 706,893.81				

Educational Grants	Education Fund Balance Forward from prior FY	75% of Prior Year's Recovery Fund Interest	Education Fund Balance	Checks Issued for Grants	REC FUND Balance	Amount Available for Grants	Educational Grants	Prior Year Interest
FY 07	NA	NA	NA	NA	\$ 939,154.13	\$ 2,550.00	FY 07	NA
FY 08	\$ 2,550.00	\$ 11,759.25	\$ 14,309.25	\$ 13,000.00	\$ 14,396.87	\$ 1,309.25	FY 08	\$ 15,679.00
FY 09	\$ 1,309.25	\$ 11,129.25	\$ 12,438.50	\$ 5,000.00	\$ 21,191.87	\$ 7,438.50	FY 09	\$ 14,839.00
FY 10	\$ 7,438.50	\$ 13,735.50	\$ 21,174.00	\$ 0	\$ 52,381.62	\$ 21,174.00	FY 10	\$ 18,314.00
FY 11	\$ 21,174.00	\$ 242,924.25	\$ 264,098.25	\$ 0	\$ 46,320.63	\$ 46,320.63	FY 11	\$ 323,899.00
FY 12	\$ 264,098.25	\$ 2,780.40	\$ 266,878.65	\$ 0	\$ 142,998.62	\$ 50,000.00	FY 12	\$ 3,707.20
FY 13	\$ 266,878.65	\$ 4,114.28	\$ 270,992.93	\$ 0	\$ 153,654.09	\$ 50,000.00	FY 13	\$ 5,485.70
FY 14	\$ 270,992.93	\$ 3,752.71	\$ 274,745.64	\$ 0	\$ 248,636.20	\$ 50,000.00	FY 14	\$ 5,003.61
FY 15	\$ 274,745.64	\$ 3,783.92	\$ 278,529.56	\$ 0	\$ 363,368.48	\$ 50,000.00	FY 15	\$ 5,045.22
FY 16	\$ 278,529.56	\$ 5,473.50	\$ 284,003.06	\$ 5,775.00	\$ 456,321.26	\$ 44,225.00	FY 16	\$ 7,298.00
FY 17	\$ 278,228.06	\$ 3,199.32	\$ 281,427.38	\$ 5,157.00	\$ 562,819.12	\$ 39,068.00	FY 17	\$ 4,265.76
FY 18	\$ 562,819.12	\$ 5,544.81	\$ 568,363.93	\$ 3,199.32	\$ 667,440.97	\$ 2,345.49	FY 18	\$ 7,393.08

NOTE:
\$323,899.00 includes
\$315,911.00 that was
transferred over from
the Cash Bond Fund for
all prior years' interest

NOVEMBER 2018

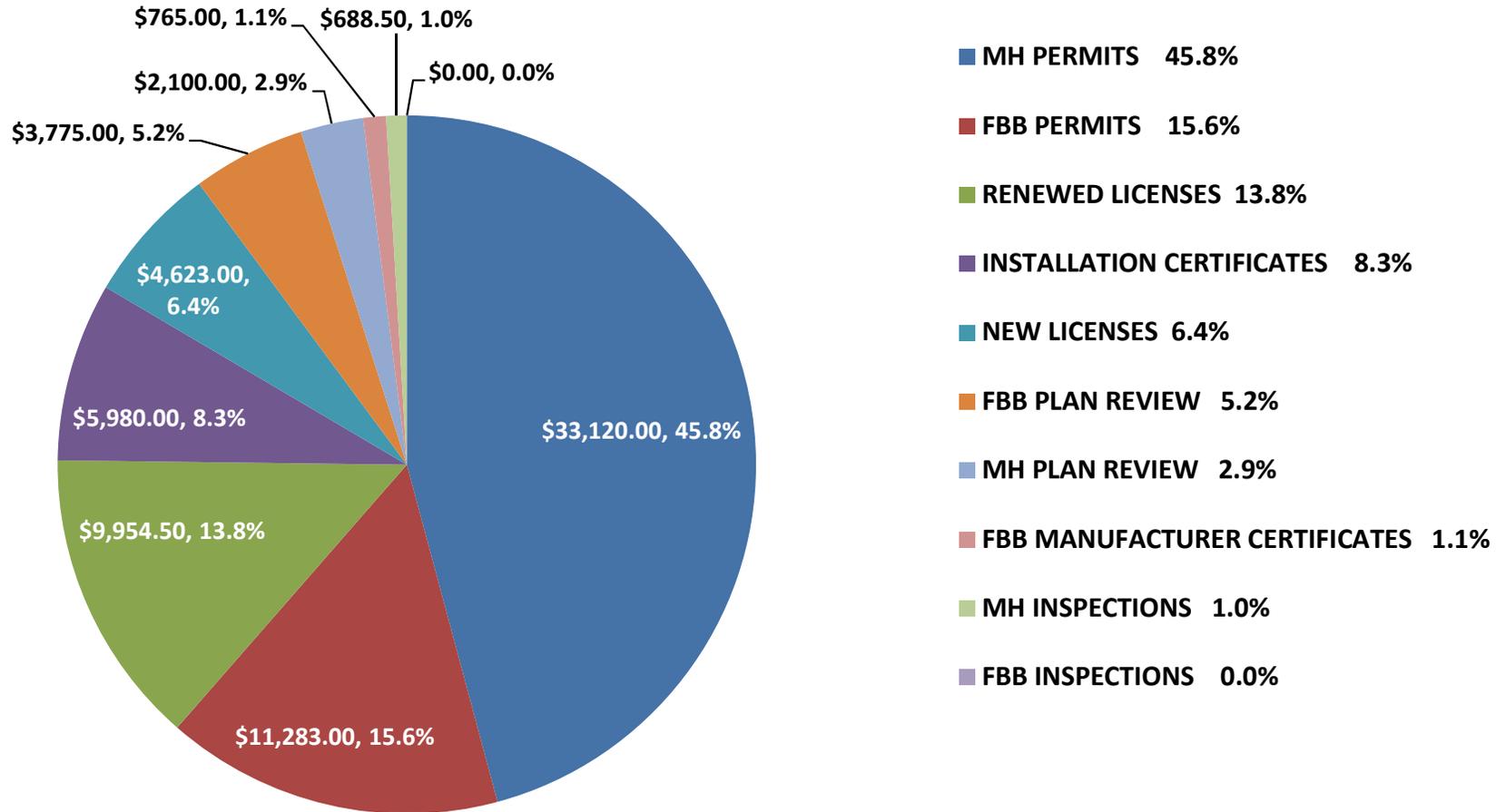
PRODUCTION REPORT:	Single	Double	Triple	Quad	Five	Inspection Visits	Violations Cited
Number of Homes Labeled	66	182	4	0	0	13	16

PRODUCTION TREND:	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006
January	192	221	173	162	142	92	112	99	81	126	286	374	723
February	215	220	178	148	127	84	111	80	87	112	281	349	739
March	268	236	201	160	120	98	115	107	106	119	290	389	825
April	224	197	210	193	151	149	117	86	99	108	321	354	595
May	250	219	218	181	161	156	135	108	108	116	304	400	740
June	256	242	244	189	146	159	130	123	126	124	254	419	762
July	195	177	153	196	147	141	109	78	117	102	243	334	486
August	267	260	215	171	182	143	140	110	108	118	275	397	663
September	231	225	220	168	148	140	99	90	123	135	247	308	490
October	254	247	196	185	175	181	145	90	90	146	251	342	522
November	252	223	206	164	135	148	83	110	92	119	184	312	463
December	189	212	150	124	129	111	115	88	100	100	147	241	377
YTD TOTAL	2604	2656	2426	2067	1758	1620	1407	1196	1225	1425	3083	4219	7385

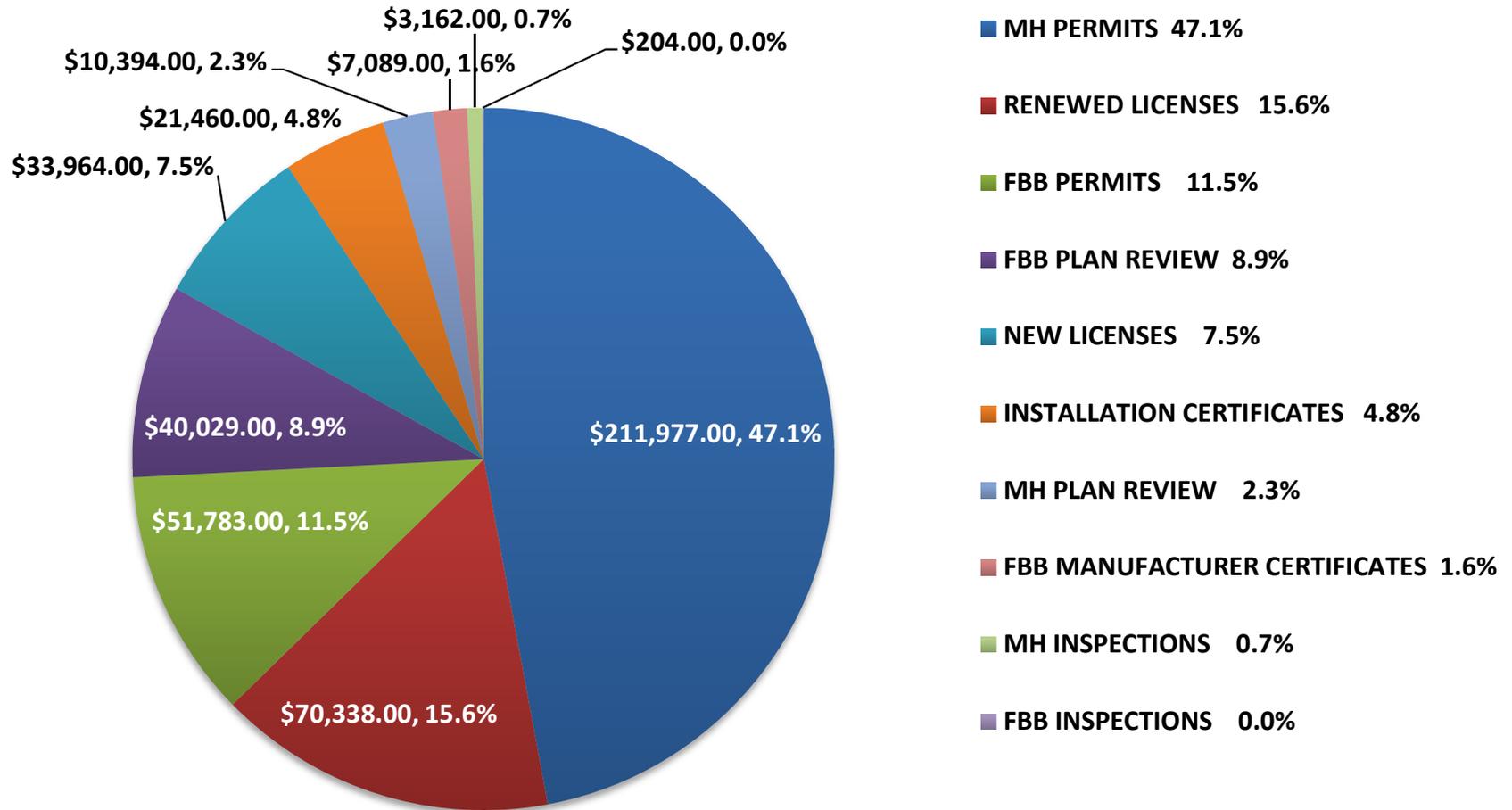
AUDITS:	With Violations	With Out Violations	Unlicensed Activity Investigations
Trust Account Audits	2	0	0
COMPLAINTS:	Current	YTD	Prior
New Received	1	6	35
Closed/Reopened	N/A	N/A	0
Closed for the Month	N/A	N/A	35

Certificates (Insignias) Reported As Affixed	INSTALLATION MBL/MFG FBB 2018	INSTALLATION MBL/MFG FBB 2017	INSTALLATION MBL/MFG FBB 2016	INSTALLATION MBL/MFG FBB 2015		FBB Manufacturer 2018	FBB Manufacturer 2017	FBB Manufacturer 2016	FBB Manufacturer 2015
January	338	259	282	266		7	19	90	35
February	309	209	276	266		20	24	39	17
March	256	261	288	272		18	23	76	20
April	373	276	294	290		23	19	26	44
May	339	294	262	268		33	30	49	34
June	321	291	290	244		19	19	19	21
July	398	327	345	332		42	19	17	20
August	308	320	313	326		12	12	18	6
September	297	325	342	284		26	20	15	49
October	277	316	336	325		24	20	3	60
November	319	389	296	328		26	35	15	96
December		307	265	295			9	22	13
YTD TOTAL	3535	3574	3589	3496		250	249	389	415

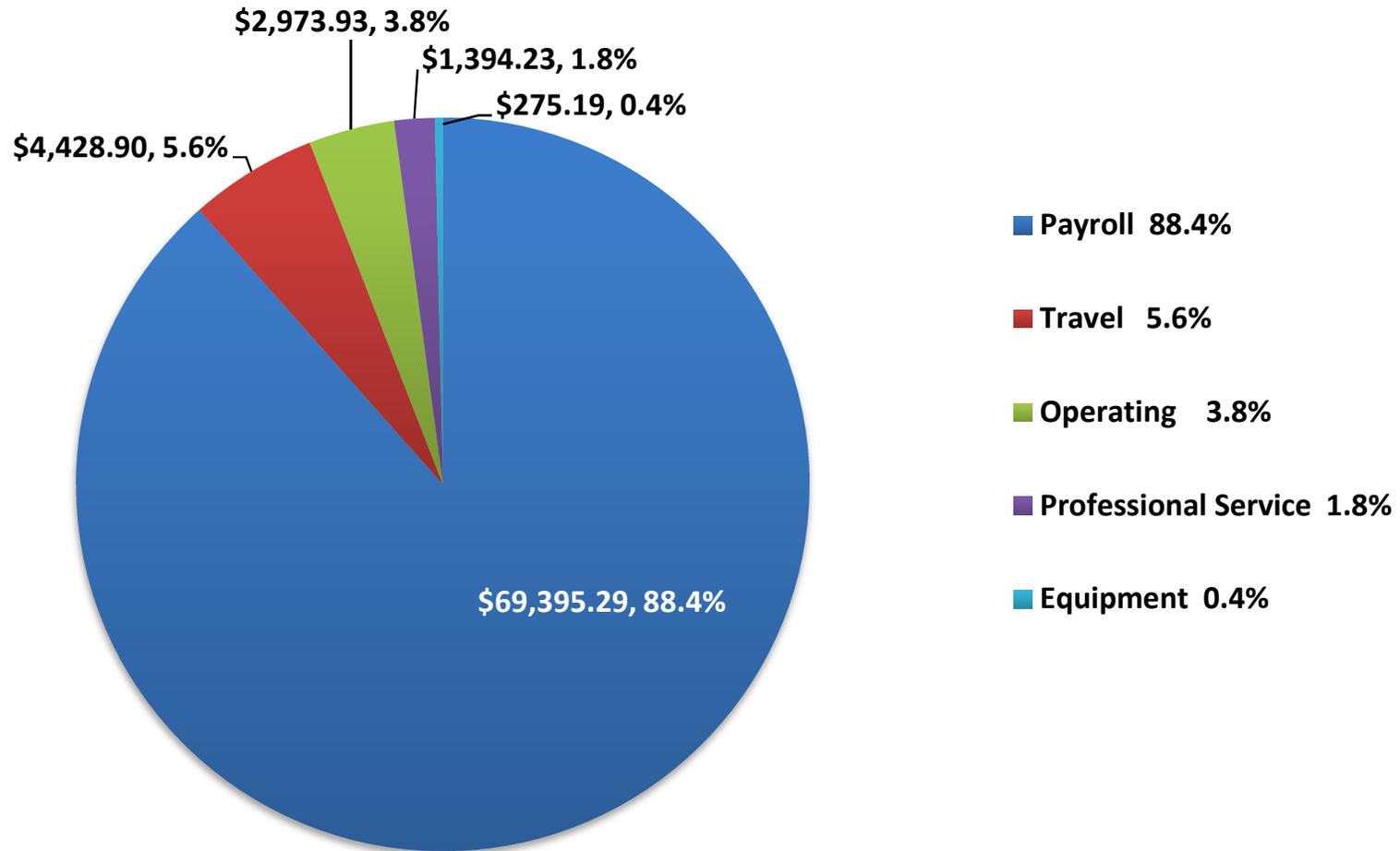
NOVEMBER 2018 REVENUE BREAKDOWN



FY19 YTD REVENUE BREAKDOWN as of NOVEMBER 2018



NOVEMBER 2018 EXPENDITURE BREAKDOWN



Routing:				
<input type="checkbox"/> (ALL)	<input type="checkbox"/> (Dealer)	<input type="checkbox"/> (Manufacturer)	<input type="checkbox"/> (Installer)	<input type="checkbox"/> (Address Change QP)
<input type="checkbox"/> Director	<input type="checkbox"/> Inspection	<input type="checkbox"/> Plan Check	<input type="checkbox"/> Installer	<input type="checkbox"/> Legal
<input type="checkbox"/> AD OA	<input type="checkbox"/> MVD	<input type="checkbox"/> Insignia	<input type="checkbox"/> Insignia	
<input type="checkbox"/> AD OMH	<input type="checkbox"/> Dept. of Revenue		<input type="checkbox"/> All locations	
<input type="checkbox"/> Investigations	<input type="checkbox"/> Bullhead Tucson			
<input type="checkbox"/> Accounting				

License Number: 8788 **Class:** D-8B Brokers of Manufactured or Mobile Homes
Date: 11/5/2018 **Renew Month:** NOV **Renew Day:** 04 **IO:** IN STATE

Status: VALID **Action Type:** NEW LICENSE **Action Date:** 8 6:35:36 AM

Action Comment:

Action Start: **Action End:**

Company Name: Holzman Associates

Reference:

Phone: 203-906-5254 **FAX:**

Address: 13 W. Mosaic Way

City: Green Valley

State: AZ **Zip:** 85614

County: PIMA

Address 2: 13 W. Mosaic Way

City 2: Green Valley

State 2: AZ **Zip 2:** 85614

County 2: K PIMA

Corporation: Individual

Fee: \$216.00

Qualifying Party:

Last Name: Holzman

Phone: 203-906-5254

First Name: Ronald

Middle Name: J

FAX:

Bond Status: EXEMPT

Bond:

Bond Surety:

Bond Amount: \$0.00

Comments

License issued 11/5/18 (dg).

Routing:				
<input type="checkbox"/> (ALL)	<input type="checkbox"/> (Dealer)	<input type="checkbox"/> (Manufacturer)	<input type="checkbox"/> (Installer)	<input type="checkbox"/> (Address Change QP)
<input type="checkbox"/> Director	<input type="checkbox"/> Inspection	<input type="checkbox"/> Plan Check	<input type="checkbox"/> Installer	<input type="checkbox"/> Legal
<input type="checkbox"/> AD OA	<input type="checkbox"/> MVD	<input type="checkbox"/> Insignia	<input type="checkbox"/> Insignia	
<input type="checkbox"/> AD OMH	<input type="checkbox"/> Dept. of Revenue		<input type="checkbox"/> All locations	
<input type="checkbox"/> Investigations	<input type="checkbox"/> Bullhead Tucson			
<input type="checkbox"/> Accounting				

License Number: 8789 **Class:** I-10G Master Installer of Manufactured Homes, Mobile Homes or
Date: 11/16/2018 **Renew Month:** NOV **Renew Day:** 15 **IO:** IN STATE

Status: VALID **Action Type:** NEW LICENSE **Action Date:** 11/16/2018 10:39:49 AM

Action Comment:

Action Start: **Action End:** **Credits:** 0

Company Name: Montoya Investments LLC
dba Five Star Home Center

Reference:

Phone: 928-428-4930 **FAX:**

Address: 711 E. U.S. Highway 70

City: Safford

State: AZ **Zip:** 85546

County: GRAHAM

Address 2: 711 E. U.S. Highway 70

City 2: Safford

State 2: AZ **Zip 2:** 85546

County 2: E GRAHAM

Corporation: LLC

Fee: \$370.00

Qualifying Party:

Last Name: Cavanaugh Jr.

Phone: 928-428-4930

First Name: Mark

Middle Name: A.

FAX:

Bond Status: VALID

Bond: AZ5139610

Bond Surety: Merchants Bonding Company (Mutual)

Bond Amount: \$5,000.00

Comments

License issued 11/16/18(dg).

Routing:				
<input type="checkbox"/> (ALL)	<input type="checkbox"/> (Dealer)	<input type="checkbox"/> (Manufacturer)	<input type="checkbox"/> (Installer)	<input type="checkbox"/> (Address Change QP)
<input type="checkbox"/> Director	<input type="checkbox"/> Inspection	<input type="checkbox"/> Plan Check	<input type="checkbox"/> Installer	<input type="checkbox"/> Legal
<input type="checkbox"/> AD OA	<input type="checkbox"/> MVD	<input type="checkbox"/> Insignia	<input type="checkbox"/> Insignia	
<input type="checkbox"/> AD OMH	<input type="checkbox"/> Dept. of Revenue		<input type="checkbox"/> All locations	
<input type="checkbox"/> Investigations	<input type="checkbox"/> Bullhead Tucson			
<input type="checkbox"/> Accounting				

License Number: 8790 **Class:** D-8 Master Dealer of Manufactured or Mobile Homes
Date: 11/30/2018 **Renew Month:** NOV **Renew Day:** 29 **IO:** IN STATE
Status: VALID **Action Type:** NEW LICENSE **Action Date:** 8 6:06:08 AM

Action Comment:

Action Start: **Action End:**

Company Name: CRP/CRE Homes LLC

Reference:

Phone: 727-550-7699 **FAX:**

Address: 3300 E. Broadway Rd.

City: Mesa **State:** AZ **Zip:** 85204

County: MARICOPA

Address 2: 17W220 22nd St., Ste. 220

City 2: Oakbrook Terrace **State 2:** IL **Zip 2:** 60181

County 2: 0 OUT-OF-STATE

Corporation: LLC **Fee:** \$283.00

Qualifying Party:

Last Name: Lake **Phone:** 727-550-7699

First Name: Kimberly **Middle Name:** D **FAX:**

Bond Status: VALID

Bond: 5255974

Bond Surety: SureTec Insurance Company

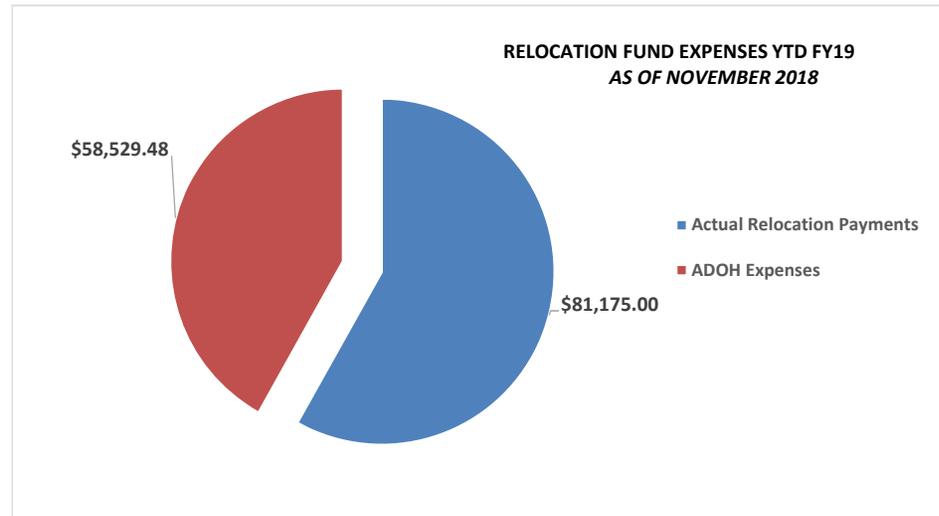
Bond Amount: \$25,000.00

Comments

License issued 11/30/18(dg).

RELOCATION FUND SUMMARY

BEGINNING BALANCE		YTD EXPENDITURES		ENDING BALANCE	
As of 11/01/2018	\$7,846,794.80		AMOUNT	As of 8/31/2018	\$7,869,972.53
		Actual Relocation Payments	\$81,175.00		
		ADOH Expenses	\$58,529.48		
		Total Expenses	\$139,704.48		



FEE SCHEDULE





**STATE OF ARIZONA
DEPARTMENT OF HOUSING**

1110 WEST WASHINGTON, SUITE 280
PHOENIX, ARIZONA 85007

PHONE: 602771-1000 FAX: 602-771-1002
WWW.AZHOUSING.GOV

FEE SCHEDULE FOR 2019 FISCAL YEAR

FEES ARE EFFECTIVE JULY 1, 2018 through JUNE 30, 2019

Fees charged by the Department are not included in Rule and are exempt from the State Rule procedures (Arizona Revised Statutes § 41-4010(C)).

LICENSING FEES				
	Class	Class Description	New License	Renewal License
MANUFACTURER	M-9A	Factory-built-buildings (FBB) and subassemblies	\$ 864.00	\$ 432.00
	M-9C	Manufactured (MFG) Homes	\$ 864.00	\$ 432.00
	M-9E	Master, includes M-9A and M-9C	\$ 1,358.00	\$ 679.00
RETAILER/ DEALER/ BROKER	D-8	Retailer Mobile/MFG Homes	\$ 566.00	\$ 283.00
	D-8B	Broker Mobile/MFG Homes	\$ 432.00	\$ 216.00
	D-10	Retailer FBB or FBB Subassemblies	\$ 566.00	\$ 283.00
	D-12	Master, includes D-8, D-8B, and D-10	\$ 864.00	\$ 432.00
INSTALLERS	I-10C	General Installer	\$ 432.00	\$ 216.00
	I-10D	Installer of Attached Accessory Structures	\$ 432.00	\$ 216.00
	I-10G	Master, includes I-10C and I-10D	\$ 741.00	\$ 370.00
SALESPERSON	NA	Employee of a licensed Retailer/Dealer/Broker	\$ 206.00	\$ 103.00

PLAN FEES	
DESCRIPTION	FEE
Application Submittal and Plan Review	\$ 175.00 Includes up to 1 hour of plan review time
Plan Review	\$ 125.00 hour Each additional hour

MOBILE HOME LANDLORD TENANT PETITION	
DESCRIPTION	FEE
Complaint A landlord or a tenant of a Mobile Home Park may file a complaint administratively through the Department to obtain a hearing at the Office of Administrative Hearings on alleged violations of the Arizona Mobile Home Landlord and Tenant Act.	\$ 50.00

INSTALLATION TRAINING	
DESCRIPTION	FEE
Installation Training OMH Installer and Registrar of Contractor: Qualifying Party or Corporate Officer	\$ 100.00

PERMIT FEES		
DESCRIPTION	STATE ISSUED PERMIT FEE	IGA FEE
Mobile/MFG Home	\$ 360.00 each <i>Includes 3 Inspections</i>	Up to \$ 360.00 each
FBB – residential	\$ 450.00 per story <i>Includes 3 Inspections</i>	\$ 450.00 per story
FBB – commercial	\$ 4.50/LF per story <i>Includes 3 Inspections</i>	\$ 4.50/LF per story
FBB – classroom	\$ 2.25/LF per story <i>Includes 3 Inspections</i>	\$ 4.50/LF per story
6 Month Extension on Permit (MFG and FBB)	\$ 82.00 each	
FBB Special Event	\$ 120.00 each	
Rehabilitation – Mobile Home	\$ 49.00 if income below Area Median Income (AMI); \$306.00 if income at or above AMI <i>Includes 2 Inspections</i>	

INSPECTION FEES	
DESCRIPTION	FEE
MFG facility	\$ 85.00 per HUD Label
Installation re-Inspection or additional not covered by permit (MFG, FBB, Rehabilitation, and Special Event)	\$ 120.00 each
Other MFG facility	\$ 85.00 per hour
No Cancel by 7:30 a.m. of scheduled inspection	\$ 120.00 each

CERTIFICATE (INSIGNIA) FEES	
DESCRIPTION	FEE
Installation Certificate	\$ 10.00 each
Modular Manufacturer Certificate	\$ 51.00 each
Reconstruction Certificate	\$ 51.00 each

ADMINISTRATIVE FUNCTION FEES	
DESCRIPTION	FEE
Change on installation permit	\$ 10.00 per item
Change name of license	\$ 10.00 each
Change license location	\$ 10.00 each
Change license telephone number	\$ 10.00 each
Add or delete branch location	\$ 10.00 each
Reinstate bond	\$ 10.00 each
Change status of license to inactive	\$ 10.00 each
Process returned check	\$ 50.00 each
All refunds are subject to a fee of	\$ 59.00 each
Copies	\$.50 each

2019
BOARD MEETING
SCHEDULE



2019 OMH BOARD MEETING SCHEDULE



All meetings are tentatively scheduled the 3rd Wednesday of each calendar quarter, beginning at 1:00 p.m.

Date and time is subject to change at the discretion of the Chairman of the Board.

- **January 16, 2019**
- **April 17, 2019**
- **July 17, 2019**
- **October 16, 2019**