

# DRAFT

## ARIZONA BOARD OF MANUFACTURED HOUSING

### ABBREVIATED MINUTES

#### JANUARY 19, 2011 BOARD MEETING

#### CALL TO ORDER

Chairman Wait called the meeting to order.

#### ROLL CALL

Board Members present: Chairman Ross Wait, Samuel Baird, Neal Haney, Troy Hyde, Catherine McGilvery, Joseph Stegmayer, and Roger Wendt.

Board Member absent: Paul DeSanctis and Zeek Ojeh

Public/Industry Members present: Ken Anderson and Arthur Chick

#### APPROVAL OF OCTOBER 20, 2010 BOARD MINUTES

Motion made by Mr. Stegmayer to approve the October 20, 2010 Court Reporter transcript and draft abbreviated minutes; seconded by Mr. Wendt and approved by the Board.

#### FINANCIAL REPORT

Deputy Director Blake presented the financial reports for September, October and November. In response to the Board's prior meeting's request Ms. Blake provided a chart showing the summary year-to-date revenues. Ms. Blake also provided a breakdown of expenditures between the 2 major categories, payroll and operating. The Department is still working in providing a more detailed format as they continue to work with the budget and lump sum payments that offset the estimated annual expenditures.

**DFBLS Action Item:** Provide to the Board via e-mail public records information on all new Manufacturers, Dealers and Installers

**DFBLS Action Item:** Add the number of current licensees to the financial reports beginning in December 2010

**DFBLS Action Item:** Add the number of Insignias reported as used by Installers & Manufacturers to the financial reports beginning in December 2010

## **LEGISLATIVE UPDATE**

There were no Legislative Bills to update at this time. Ms. Soliere informed the Board there will be a budget hearing on Friday, January 28<sup>th</sup>.

## **FEE STRUCTURE**

There have not been any changes to the fee schedule since it was implemented on July 1<sup>st</sup>, 2010.

## **RECOVERY FUND**

Compliance Director Soliere provided an update on the balance, as of now all claims have been paid. There are two claims pending hearing.

As requested on the last Board meeting Ms. Soliere presented a report that lays out all of the verified complaints, who they were verified to and if they are potential for recovery fund.

***DFBLS Action Item:*** Details on upcoming claims, what the cause was, cost of the home

## **BONDING REQUIREMENTS**

Ms. Blake presented the draft Reconsideration of Exception to the Rule Writing Moratorium as requested in the last Board meeting. Board member Baird requested that Ken Anderson, President of Arizona Housing Association, comment on the direction of legislation this year on the escrow bill which would not require a rule change.

The Board further discussed the exception to the Rule Writing Moratorium on updating codes. Ms. Blake responded to questions and indicated that there were workarounds currently in place including that all plans approved by the State are stamped/approved by an Arizona Registered Engineer. The Board voted to table the discussion on moving forward with the Reconsideration of Exception to the Rule Writing Moratorium.

## **CALL TO PUBLIC**

No comments made.

## **NEXT BOARD MEETING DATE**

Wednesday, April 20, 2011

## **ADJOURNMENT**

The meeting was adjourned at 2:05 p.m.