

**Effective January 1, 2015**

## **Training Requirement for ROC Contractors to Purchase Installation Certificates**

- **Effective January 1, 2013, contractors licensed by the Arizona Registrar of Contractors (“ROC”) were required to attend annual installation training as scheduled by the Department of Fire, Building and Life Safety (“Department”) to be eligible to purchase Installation Certificates from the Department.**
  - **CHANGE effective January 1, 2015:**
    - **The annual training requirement is waived for all ROC contractors who perform work on commercial use FBBs.**
      - **An installation certificate is still required to be affixed to the building; *only the training is waived*.**
  - **NO CHANGE:**
    - **ROC contractors who perform work on residential FBBs and/or mobile/manufactured homes must attend the annual training.**
      - **Reminder:**

ROC contractors who are required to attend the annual training and fail to do so, will not be allowed to purchase installation certificates for a period of one-year, and must immediately surrender any and all insignias or installation certificates in their possession upon request of the Department.
- **All ROC licensees who work on the installation of commercial FBBs, residential FBBs, and mobile/manufactured homes must place an installation certificate on the home/building for the scope of their work performed.**
  - **Reminder:**

If a general contractor has multiple ROC license classifications that cover all the work performed on the building, only one installation certificate is required for the home/building. However, if a general contractor does not have licenses to cover any particular scope of work performed, then the ROC licensee who performed the work must place a separate installation certificate on the home/building. For example, a B general ROC licensee cannot perform utility work without additional classes of licenses. If a B general contractor does not have a proper license to work on utilities and subcontracts to an electrician and plumber, then at least 3 separate certificates would need to be affixed to the home/building.