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## Arizona Department of Housing 2016 Information Bulletin

**REGARDING PROGRAMS: Rental Development**

**REGARDING FUNDING SOURCES: Low Income Housing Tax Credit (LIHTC)**

**INFORMATION BULLETIN No. 33-16**

**ISSUED: September 2, 2016**

**RE: 2017 QAP – Cost Containment Focus Groups**

The Arizona Department of Housing (“ADOH”) will hold two additional focus groups to discuss cost containment measures submitted for ADOH to consider for inclusion in the second draft of the 2017 Qualified Allocation Plan (“QAP”). Please plan to attend one or both focus groups to join in the discussion. The schedule for the first focus group is below. ADOH will issue a second information bulletin to announce the time and location of the second focus group once it is finalized.

ADOH will prepare an agenda for the first focus group based upon submissions provided in advance of the first focus group meeting. Please submit your recommended cost containment provision(s) with any materials so that they may be presented to the group attending on an overhead screen. All recommended cost containment provisions should be **received by ADOH at least 24 hours prior to the focus group** via letter or e-mail to either of the following addresses:

By Mail: Jeanne Redondo  
Rental Programs Administrator  
Arizona Department of Housing  
1110 West Washington Street, Suite 280  
Phoenix, AZ 85007

By E-mail: [QAP-Comments@azhousing.gov](mailto:QAP-Comments@azhousing.gov)

While ADOH would accept additional proposals submitted for presentation at the second focus group, the second focus group is anticipated to be a deeper discussion of recommendations that come out of the first focus group, after attendees have had a chance to ponder the suggestions presented at the first focus group. ADOH will investigate recommendations that it believes will meet the goal of containing total development costs, and may follow up with one or more sources as it considers them.

The first focus group is scheduled for the following time and location:

September 9, 2016  
1:00 pm – 3:00 pm  
Arizona Department of Housing  
1110 West Washington Street  
Conference Room – Suite 250  
Phoenix, AZ 85007

Free parking is available on surrounding streets and at the Arizona Department of Environmental Quality garage at the northwest corner of 10<sup>th</sup> Avenue and Washington Street.

INFORMATION: Jeanne Redondo, Rental Programs Administrator, (602) 771-1031



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