



The Arizona Department of Housing 2020 Information Bulletin

REGARDING PROGRAMS: Community Development and Revitalization

REGARDING FUNDING SOURCES: Community Development Block Grant
(CDBG)

INFORMATION BULLETIN No. 04-20

ISSUED: January 27, 2020

RE: Revised CDBG Application Handbook

The Arizona Department of Housing has issued a revised CDBG Application Handbook, dated January 2020.

The [CDBG Application Handbook](#) and all [CDBG Application related forms](#) are available in [Documents & Links](#) on the Department's [website](#).

A log of the changes is attached for your convenience.

For questions regarding the CDBG Application Handbook (Revision January 2020), please contact us in writing:

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Section	Page	Description Of Change
Table of Contents	i - xiii	Table of Contents revised for pagination changes due to insertion and deletion of information in the the revised handbook.
1. The CDBG Partnership - Role of ADOH	1	Unincorporated Pinal County, Eloy, Florence, Mammoth and Maricopa have been added to the list of exclusions from eligibility for the State CDBG Program
1. The CDBG Partnership - Role of ADOH	3	Evalute and determine funding of Colonia Set-Aside applications has been added to the list of functions performed by ADOH
1. The CDBG Partnership - Role of COGs	3	COGs re-ordered to appear alphabetical.
1. The CDBG Partnership - Eligible Applicants	5	Unincorporated Pinal County, Eloy, Florence, Mammoth and Maricopa have been removed from the list of eligible applicants.
2. Eligible Projects - National Objectives	9	Paragraph regarding expenditure limitations added (i.e. must spend 70% of total annual allocation on LM Income benefit activities)
2. Eligible Projects - Low Mod Income: Housing/ Other	14	Language added. Weatherization energy efficiencies must be incorporated into housing rehabilitation.
2. Eligible Projects - Public Services: Ineligible Items	26	Due to recent guidance received from HUD, purchase of vehicles (other than as Fire Protection Equipment) has been listed as ineligible.
2. Eligible Projects - Low Mod Income: Housing/ Owner Occupied Housing Rehabilitation	28	Bullet point added to Ineligible Items - Rehabilitation not undertaken by licensed contractors, where such is required by state law or local ordinances
2. Eligible Projects - Economic Development	page 32 in old handbook	Due to project complexity and difficulty achieving public benefit, Economic Development has been removed from Eligible Activities.
3. Application Review - Project Readiness: Examples	38	Economic Development removed as an example
3. Application Review - Additional Information Requests	40	Language clarified regarding the amount of time for UGLGs to respond to additional information requests.
3. Application Review - Application Review Timeline	41	Language added. UGLGs with approved applications will not be allowed to change to a different activity. Reserved funds will be returned to SSP.
4. Project Design - Number of Activities and Grant Amounts	46	Language added. UGLG Cities and Towns may submit a waiver request to apply for more than one (1) Regional Account project if the second application is for a public service or planning grant. Language added regarding Colonia Set Aside one (1) application allowed.
4. Project Design - Administration and Planning	50	Requirement for submission of annual audits has changed from every year not matter what to every fiscal year in which UGLGs expend CDBG funds
4. Project Design - "Appropriate" Determinations for New Housing Activities	51	Removed language that pertained to Economic Development.
4. Project Design - State Interim Loan Program	page 57 in old handbook	State Interim Loan Program is no longer available and has been removed. This is largely due to it being most applicable to Economic Development.
5. Public Participation - Application Amendments	55	Language added. Application Amendments are only allowed prior to award and execution of a contract.
6. Distribution of CDBG Funds - State Special Project: Maximum Grant Amount	78	Maximun Grant amount potentially available increased to \$500,000 but still determined by the amount announced in the Notice of Funds Availability (NOFA)
7. Certifications, Resolutions and Application and Forms - CDBG Application Instructions #1	112	Language added regarding two (2) Regional Account application submissions waiver for City and Town UGLGs.
10. Economic Development	page 204 in old handbook	Section Removed in its entirety. No longer eligible activity type.