
The Arizona Department of Housing 2020 Information Bulletin

REGARDING PROGRAMS: SPECIAL NEEDS

REGARDING FUNDING SOURCES: HUD Continuum of Care (CoC)

INFORMATION BULLETIN No. 03-20

ISSUED: January 24, 2020

RE: AZ Balance of State Continuum of Care Governance Advisory Board
Interest/Applications

The Governance Advisory Board (GAB) for the AZ Balance of State Continuum of Care (AZBOSCOC) is seeking committed and knowledgeable candidates to fill two upcoming vacant positions on the AZBOSCOC Governance Advisory Board. The thirteen member, AZBOSCOC Governance Advisory Board is the lead governing entity for the AZBOSCOC providing leadership, strategic guidance and oversight of the AZBOSCOC. The GAB is responsible for HUD HEARTH Act required Continuum of Care duties including setting continuum and project performance standards, evaluation of COC funded projects, establishing service standards, oversight of key systems (ex: Homeless Management Information System and Coordinated Entry), GAB membership, and overseeing the annual submission process of the AZBOSCOC request for HUD McKinney-Vento Continuum of Care funding which provides over \$4 million for housing and services throughout the thirteen Balance of State counties. Key GAB member duties include: 1) attendance at quarterly meetings; 2) participation in any special meetings to fulfill duties; 3) participation in GAB committees; 4) participation at two day annual retreat; and 3) participation in annual HUD McKinney-Vento Continuum of Care application process. Please see the attached Board member job description. There is no compensation for GAB participation.

At this time, based on current Board composition and in accordance with the Governance Charter, the GAB is specifically seeking individuals who represent one or more of the following categories: AZBOSCOC funded program, law enforcement, business leaders, hospital/health care, housing authorities, institutions of higher learning, and domestic violence to fill the upcoming vacancies. The AZBOSCOC and the Arizona Department of Housing comply with all non-discrimination and equal opportunity laws and encourage participation regardless of age, race, ethnicity, national origin, gender, sexual orientation, or disability. If you are interested in being a candidate for the AZBOSCOC Board, please complete the attached application form and attach a resume describing your qualifications by **Friday, January 31, 2020 by 5:00 pm**. Please submit documents to:

Mail:
Ryan Vernick
COC Coordinator
AZ Department of Housing
1110 West Washington, Ste. 280
Phoenix, AZ 85007

or E-Mail:
Ryan.Vernick@azhousing.gov



ARIZONA BALANCE OF STATE CONTINUUM OF CARE Governance Advisory Board Job Description

Purpose

Arizona Balance of State Continuum of Care Governance Advisory Board members are responsible for the planning, coordination, and management of an effective and efficient homeless service system for the balance of state of Arizona. Key Board duties include:

- Developing and maintaining a homeless service system that covers and meets the unique needs all balance of state communities.
- Guiding the development of coordinated systems of care including HMIS, coordinated entry, homeless engagement, and adequate housing and services.
- Maintaining and expanding HUD Continuum of Care and other funding to meet the needs of homeless individuals in all balance of state communities.

Qualifications

- Experience and knowledge of the needs of homeless individuals and families in the balance of state communities and strategies to assist them. Commitment to “end homelessness” using evidence based models and housing first approach.
- Willingness to represent your geographic, demographic (i.e. veterans community) or stakeholder.
- Committed to a collaborative and solutions focused approach.
- Advocate for the needs and issues of individuals and families experiencing homelessness and strategies to end homelessness.
- Must have ability to travel to Maricopa County (see below).

Commitment

- Attend at least three (3) of the four (4) quarterly Governance Advisory Board meetings. At least two (2) meetings require in person attendance. Governance Advisory Board meetings do have call-in functionality, as necessary.
- Attend the three (3) day Annual Planning Retreat held in the spring.
- Participate in at least one (1) Continuum of Care committee and participate in local continuum governance meeting.
- There are no financial commitments required of Board members.
- Board members receive no financial re-numeration although reimbursement is available for travel and lodging related to GAB meeting attendance.

**Arizona Balance of State Continuum of Care (BOSCOG)
Application for Membership
BOSCOG Governance Advisory Board**

Thank you for your interest in becoming a member of the BOSCOG Governance Advisory Board: Please complete the following application and email to Ryan Vernick, AZBOSCOG Coordinator at Ryan.Vernick@azhousing.gov If you have any questions, please call Ryan at 602-771-1017.

All applications must be received by January 31, 2020. Announcements will be made by February 28, 2020 if not earlier, so that new members can attend the Governance Advisory Board retreat that takes place in spring. All applications will be reviewed by the Governance Advisory Board current members.

Date:	Agency Represented (If applicable)
Name:	Title:
Address	City, State, Zip Code
Email:	Phone:
1. Please provide a brief summary about why you would like to be a member of the Governance Advisory Board:	
2. Please describe your experience and/or your agency's experience related to persons who have experienced homelessness.	
3. Please describe your understanding of the Balance of State Continuum of Care?	

4. How long have you been in your current position and how does your work relate to the COC?

5. What sector(s) do you represent either as an individual or as a part of your agency? (Check all that apply)

- Local Government Staff
- Local Government Officials
- Law Enforcement
- Local Jail
- Hospitals
- EMT
- Crisis Response Teams
- Mental Health Service Organization
- Substance Abuse Service Organization
- Affordable Housing Developers
- Public Housing Authority
- CoC funded Youth Homeless Organizations

- Other _____
- _____
- _____

- Non CoC Funded Youth Homeless Organizations
- School Administrators
- School Homeless Liaisons
- CoC Funded Victim Service Providers
- Non CoC Funded Victim Service Providers
- Street Outreach Teams
- Youth Advocates
- Agencies that serve survivors of human trafficking
- Other homeless sub population advocates
- Agencies that serve veterans
- Persons who are homeless or were formerly homeless

6. What committee(s) would you be interested in joining? (check all that apply)

- Membership
- HMISS
- Coordinated Entry
- Veterans' Services

Focus Population-Domestic Violence Focus Population Youth

Focus Population--LGBT

Point in Time Unsheltered Count

If chosen, I accept and will fulfill the responsibilities of being a Governance Advisory Board Member. Responsibilities include: participation in quarterly Governance Advisory Board meetings, be knowledgeable about the Balance of State Continuum of Care's Purpose and Operations, and accept other responsibilities defined in the AZ Balance of State Continuum of Care Governance Charter which is found at this link.

<https://housing.az.gov/documents-links/forms/special-needs-continuum>