



Arizona
Department
of Housing

HOME-ARP Notice of Funding Available

Non-Congregate Shelter (NCS)

Rental Housing

Supportive Services

Nonprofit Operating Cost and Capacity Building

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Introduction

The Arizona Department of Housing (ADOH) is pleased to announce the availability of \$20,727,732 in HOME-ARP funding as follows:

- \$8,100,000 for the new construction, acquisition and/or rehabilitation of non-congregate shelter (HOME-ARP NCS);
- \$8,264,006 for the new construction, acquisition and/or rehabilitation of HOME-ARP rental housing;
- \$2,181,866 for supportive services; and
- \$2,181,860 for operating cost assistance and capacity building for nonprofit owners/developers of ADOH-funded HOME-ARP NCS or rental housing.

The HOME-ARP application and application instructions will be posted to the ADOH website by June 1, 2022.

The ADOH will award funds through the application process until all funds are committed. Applications will be accepted beginning July 1, 2022 for HOME-ARP NCS and Rental Housing projects and HOME-ARP supportive services programs located in the following Arizona counties. These counties and jurisdictions within these counties have not received a direct allocation of HOME-ARP funds from HUD. Projects may be located in incorporated or unincorporated areas in the following counties:

- Apache
- Cochise
- Coconino
- Gila
- Graham
- Greenlee
- La Paz
- Mohave
- Navajo
- Santa Cruz
- Yavapai

The ADOH will review applications based on the date and time received. The ADOH will first review applications for completeness and to ensure all threshold requirements defined in the application instructions are met.

Applications that are complete and meet all threshold requirements will be placed in a funding queue and receive a conditional commitment of HOME-ARP funds subject to successful completion of the underwriting process. The underwriting process may include submission of additional information or documentation within a specified time period. If an applicant does not submit additional information or documentation within the specified time period, or does not otherwise successfully complete the underwriting process, the conditional commitment will be released, and the next application will be reviewed.

If by February 1, 2023 there are insufficient applications in the queue to utilize available HOME-ARP funding for projects in the above counties, the ADOH may make HOME-ARP funds available statewide.

Selection Notification

All awards are made at the sole discretion of the ADOH. The ADOH anticipates notifying applicants with sixty (60) days of application as to whether they will receive a conditional commitment of funding subject to underwriting. Applicants approved for funding should be prepared to initiate projects within thirty (30) days of execution of the funding agreement. Nonprofit applicants also requesting HOME-ARP operating expense or capacity building assistance will be provided additional time, not to exceed twenty-four (24) months to initiate projects.

Upon request, unfunded applicants will have the opportunity to review their application with ADOH staff. The purpose of this review is to increase the potential for funding in any subsequent application and funding process, if applicable.

Maximum Funding Amount

There is no maximum funding amount. Funding may be moved by the ADOH between categories (NCS, rental housing, supportive services, and nonprofit assistance) as needed and up to the maximum permitted by HUD. However, should movement of funds among activity categories exceed 10% of any funding category amount, funding may be delayed up to 100 days to allow for the ADOH and HUD to process a substantial amendment to the HOME-ARP Allocation Plan.

Application Submittal

Applications must be electronically submitted and received by the ADOH through the CDBG and HOME portal located on the ADOH website at <https://housing.az.gov/portals/document-upload-portals>.

Questions regarding application submission may be sent via email to:
Sheree.bouchee@azhousing.gov.

Application Guidance

HOME-ARP is a new one-time-funding program authorized by the American Recovery Plan Act of 2021. HOME-ARP program requirements do not mirror the requirements of the Home Investment Partnership Program (HOME program) and potential applicants should not rely on knowledge of the HOME program when contemplating or applying for HOME-ARP funding.

Prior to beginning the application process, potential applicants are strongly encouraged to review the following documents. Together these documents provide the most current available information necessary to successfully implement a HOME-ARP project or supportive services program.

1. The ADOH HOME-ARP Program Summary;
2. The ADOH HOME-ARP Underwriting Guidelines;
3. The application itself;
4. The HOME-ARP Funding Process and Application Instructions document; and
5. Relevant ADOH and HUD cross-cutting regulation handbooks and forms.

Additional program guidance is also available from HUD at <https://www.hudexchange.info/programs/home-arp/>.

Supportive Services

The ADOH will accept applications for supportive services only from applicants also proposing a HOME-ARP NCS or rental housing project. Applicants for project funding are not required to apply for or provide HOME-ARP supportive services. Applicants that do propose supportive services must make those services available to any individual or family that is a HOME-ARP qualifying population. Individuals or families must be placed on a waiting list and selected for

services in chronological order to the extent practical and without regard to prospective or actual occupancy or tenancy in a HOME-ARP project.

Preferences, Priorities or Limitations

Any applicant proposing to provide preference to, prioritize or otherwise limit a project or service to less than all HOME-ARP qualifying populations should contact the ADOH to discuss their intent and timeline prior to applying. Based on stakeholder input, the HUD-approved ADOH HOME-ARP Allocation Plan does not provide preference to any qualifying population and the applicant must be prepared to provide documentation necessary to justify the preference in a HOME-ARP Allocation Plan substantial amendment. A substantial amendment will take at least 100 days to process, in addition to other processing times.

Application Workshop

A virtual application workshop will take place on Friday June 17, 2022. The workshop agenda and registration link will be posted by June 8, 2022.