

**Balance of State Continuum of Care  
HMIS Committee  
Minutes: Conference Call on August 3, 2016**

**Attendance Committee Members**

Alan Wentz, \_\_\_\_\_ Crossroads Mission  
Anita Baca, \_\_\_\_\_ Cochise Housing Authority  
Barbara Blythe, \_\_\_\_\_ Mohave County  
Carmen Gontes, \_\_\_\_\_ WAGOG  
Crystal Simmons, Catholic Charities  
Diane Guerrero, CAHRA  
Glennifer Mosher, \_\_\_\_\_ ADOH, Chair  
Julie Montoya, Sharon Manor, Secretary  
Karia Basta, \_\_\_\_\_ ADOH  
Kathy Tittle, Northern AZ Veterans Resource Center  
Ken Ripkie, \_\_\_\_\_ Flagstaff Emergency Shelter  
Laura Gastelum, \_\_\_\_\_ WTP  
Lauren Randel, \_\_\_\_\_ Catholic Charities  
Lucia Mathews, Crossroads Mission  
Maribel H. Najar, National Community Health Partners (Formerly Border Health Foundation)  
Marilyn Johnson, \_\_\_\_\_ OCCAG  
Megan Lee, \_\_\_\_\_ Pasadera Behavioral Health/WTP  
Michelle Thomas, CIR  
Missy Paulsell, \_\_\_\_\_ Northland Family Help Center  
Richard Parker, \_\_\_\_\_ Mountain Health and Wellness (MHW), Horizon Human Services (HHS)  
Romelia Lopez, \_\_\_\_\_ WAGOG  
Greg Billy, Prescott  
Chuck, Flagstaff Shelter Services  
Gregg Donnell, CIR  
Joy Johnson, ADOH

• **Call to Order**

The meeting was called to order at 10:02am by Michelle Thomas. Minutes from June 1, 2016 were approved, motion was made by Joy Johnson, seconded by Carol. Unanimous yes vote.

• **HMIS Updates-AHAR Data quality**

- Starting in August-clean up data for performance measurements

• **System Performance Measures**

- Looks at entire system
- HUD is seeking insight into us ending homelessness. Looking at destination but then return to homelessness, are we monitoring them in our program or dropping out?
- HUD wants to see we are ending homeless but each year in BOS we are not bringing down our homeless number.
- Want to improve data every year, within HUD guidelines

Measure1a: Length of Time Persons Remain Homeless  
-Hud wants to know how many persons

Measure 2a: Extent to which Persons who Exit Homelessness to PH Destinations Return to Homelessness within 6-12 months.

Measure 2b: Extent to which persons who Exit Homelessness to PH Destinations Return to Homelessness within 2 years

- Measure 3: Number of Homeless Persons
  - This comes from the PIT-are we decreasing these numbers?
- Measure 4: Employment and Income Growth for Homeless persons in CoC Program-funded Projects only
- Measure 5: Number of Persons who Become Homeless for the First Time
  - No entry in HMIS for past 2 years
- Measure 6: Homelessness Prevention and Housing Placement of Persons Defined by Category 3 of HUD's Homeless Definition in CoC Program-funded Projects
  - No one in country is doing this measure
- Measure 6a: Preventing Returns to Homelessness within 6 and 12 Months Among This Subset of Families and Youth
- Measure 6b: Preventing Returns to Homelessness within 24 Months Among This Subset of Families and Youth
- Measure 6c: Successful Housing Placement Among This Subset of Families and Youth
- Measure 7a: Successful Placement from Street Outreach
- Measure 7b: Successful Placement in or Retention of Permanent Housing
  - Focus on putting in exit destinations

- **Data Standards**

- Changes effective October 1, 2016
- Bowman will release changes in ServicePoint on September 1, 2016
- CIR will update video training after September 1, 2016
- Manual w/ new data standards will be posted on website today
- New intake forms will be available after September 1, 2016
  - gender
    - instead of other, "doesn't identify as male, female or transgender" will be an option
  - living situation
    - interim housing will now be an option
  - disabling condition
    - this will now include children
  - health insurance
    - IHS will be added as an option
  - residential move-in date
    - will be able to enter date

- **Coordinated Entry - Referrals**

- Use as waiting list

- **New Business**

None

- **Next Schedule of meetings**

Meeting adjourned at 10:41am.

**Next meeting:** Wednesday, September 7, 2016 at 10:00am -11:30am [Teleconference info:](#)  
 (866) 244-8528 Passcode: 840114