

**Balance of State Continuum of Care  
HMIS Committee  
Minutes: Conference Call on April 6, 2016**

**Attendance Committee Members**

~~Alan Wentz, Crossroads Mission~~  
~~Barbara Blythe, Mohave County~~  
Diane Guerrero, CAHRA  
Glennifer Mosher, ADOH, Chair  
~~Julie Montoya, Sharon Manor, Secretary~~  
~~Karia Basta, ADOH~~  
~~Kathy Tittle, Northern AZ Veterans Resource Center~~  
Lauren Ramono, Catholic Charities  
Lucia Mathews, Crossroads mission  
~~Maribel H. Najar, National Community Health Partners (Formerly Border Health Foundation)~~  
Marilyn Johnson, OCCAC  
Megan Lee, Pasadera Behavioral Health  
Michelle Thomas, CIR  
~~Richard Parker, Mountain Health and Wellness (MHW), Horizon Human Services (HHS)~~  
~~Tricia Cano, CIR~~  
Anita Baca, Cochise Housing Authority  
Laura Gastelum, WTP  
Missy Paulsell, Northland Family Help Center  
Carmen Gontes, WAGOG  
Crystal Simmons, Catholic Charities  
Ken Ripkie, Flagstaff Emergency Shelter  
Romelia Lopez, WAGOG

**Call to Order**

- The meeting was called to order at 10:03 a.m. Minutes from March 2, 2016 approved, motion was made by Megan and seconded by Ken. Unanimous yes vote.

**Discussion**

- **HMIS Updates**
  - April 1st, opened up the data sharing, must enter in our ROI's. Great movement forward for the CoC to sharing data. If anyone needs help with data clean up please call CIR for help.
  - F-VISPDAT is available in HMIS and will be covered in the Regional meeting.
  - CIR is hiring for an HMIS Trainer Support Person in the Phoenix area.
- **Adding other Agencies, Data Sharing, ROIs, HIC/PIT Replies, Report Cards, Entries within 7 days**

- The PIT data is crucial that it be entered by HUD to assess the need in the community. Each agency needs to enter in the client level data or else CIR will have to try to answer but CIR can't fill in our client level data because they don't know the client data.
- Exit destination field is required and how that data looks is crucial for performance measures. This information is used to evaluate your program.
- "Data not collected" comes as a "null".
- "Client refused" shows as a negative value, but agency must answer truthfully.
- Data sharing – is anyone experiencing helpfulness with Data Sharing?
- Are members agreeing to share and the majority of users have said "Yes" their data can be shared. Marilyn has had about 40% of members say no.
- Report card sharing – Megan explained that the report of aggregate level data but the HMIS Committee decided not to share Grades for each agency.
- How are you doing with entering data within 7 days? Some agencies think they are doing well, and others feel they are struggling some based on site scattering delays the time.

#### **New Business**

- Chair asks how committee is with meeting monthly? Chair would like to stay monthly. Committee agrees with chair.

#### **Next Steps**

- Meeting ends at 11:02 AM.

**Next meeting:** Wednesday, May 4, 2016 at 10:00am -11:30 [Teleconference info:](#)  
(866) 244-8528 Passcode: 840114