

**Balance of State Continuum of Care
HMIS Committee
Minutes: Conference Call on June 7, 2017**

Persons in Attendance:

Glennifer Mosher	ADOH, Chair
Brenda McAdams	Achieve
Diane Guerrero	CAHRA
Julie Drinkard	Catholic Charities Community Services (CCCS)
Cristina Benitez	Cenpatico
Shantae Smith	Community Information and Referral (CIR)
Melissa Fellure	Community Partnership of Southern AZ (CPSA)
Charles Arabas	Flagstaff Shelter Services
Sidney Potter	Good Neighbor Alliance
Julie Montoya	Housing Solutions of Northern Arizona-Sharon Manor, Secretary
Terri Baughn	Mohave County Community Services
Maribel Najar	National Community Health Partners
Kathy Tittle	Northern Arizona Veterans Resource Center (VRC)
Kara Sweeney	Northern Arizona Veterans Resource Center (VRC)
Marilyn Johnson	Old Concho Community Assistance Center (OCCAC)
Embry?	US Vets
Romelia Lopez	Western Arizona Council of Governments (WACOG)
Timothy Abraham	Western Yavapai Guidance Clinic
Megan Lee	Women's Transition Project (WTP)
Laura Gastelum	Women's Transition Project (WTP)

- **Call to Order**

The meeting was called to order at 10:01am by Glennifer Mosher. Minutes from May 3, 2017 were approved. Motion was made by Maribel Najar, seconded by Cristina Benitez. Unanimous yes vote.

- **Data Quality**

A report card was run today on all programs' data entry. The results were not that great. Emergency shelters' error rating was high. There were a lot of unknown answers in HMIS. Mainly non-contracted agencies had a higher error rating. Programs need to make sure that all entries are filled in.

- **Positive/Negative Exits**

HUD is now comparing system performance measures from last year. It is very important that when you are exiting clients that their housing exits are correct. For those exiting out of permanent housing, moving into permanent housing with a family member is considered a negative exit. Death is also considered a negative exit.

- **New APR**

The new APR will be submitted through SAGE. It will show any errors and how quickly data is being entered. If you have a contract with ADOH, APR's will be run every other month and sent to ADOH. Any missing or partial data comes up as an error so make sure that all entries are filled in. Chronic Homeless numbers are being looked at by HUD. In the past there was a box that you would check yes or no. Now it will be automatically computed based on the data that is provided. Make sure to go back and update older clients in HMIS so that there is no missing data.

- **New Business**

None

- **Next Meeting**

The committee had a discussion on whether to change the meeting date due to the 4th of July holiday.
The majority wanted to keep the next meeting date of July 5th.
Meeting adjourned at 10:35am.

Next meeting:

Wednesday, July 5, 2017 at 10:00am -11:30am

Teleconference info: (866) 244-8528 Passcode: 840114

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