

Governance Advisory Board Meeting Minutes

March 14, 2018

Members Present:

Anita Baca (*Housing Authority of Cochise County*)

Valarie Donnelly (*WACOG*)- via conference call

Eliza Louden (*Catholic Charities, Yavapai County*)

Barb Mikkelsen (*HCIC*)- via conference call

Carole Benedict (*U.S. Vets, Yavapai County*)

Karin Uhlich (*Cenpatico*) - via conference call

Karia Basta (*ADOH*)

Members Absent: Adriane Clarke (*DES*), Suzanne Payan (*CAHRA, Pinal County*), Joy Johnson (*ADOH*),
Ryan Vernick (*ADOH*)

Staff & Guests

David Bridge (*ADOH*)

Melissa Swain (*ADOH*)

Candee Stanton (*Consultant*)- via conference call

Everyone was welcomed, and the meeting was called to order at 10:08 a.m. Roll call was taken.

Carole motioned and Anita seconded to approve the minutes of the October 3, 2017 meeting, as presented. The motion passed unanimously.

Additional Agenda Items:

None

New Board Member Recruitment:

The Board discussed the five Governance Advisory Board vacancies that still need to be filled, and what the priority areas of representation would be. HUD required a public recruitment. Per the Governance Advisory Board Charter, at least one seat is to be held by a person who was formerly homeless or had lived homeless experience. There were not candidates in public response who met that criteria so a set would be held. Board members with knowledge of a potential candidate should reach out to them so see if they would be interested in serving on the Board. Cristina Benitez (*Cenpatico*) will take Karin Uhlich's Cenpatico board position. The proposed candidates were discussed, and four were decided as being the best fit for the current recruitment: Ricardo Fernandez (*Southern Arizona AIDS Foundation*), Lizbeth Fullbright (*Verde Valley Sanctuary*), Camie Rasband (*CCCS- Flagstaff*), and Jessica Sueskind (*Good Neighbor Alliance*). Carole made the motion to accept these four candidates, and Anita seconded. The motion passed unanimously.

Action Item: David will reach out to Department of Education for a school liaison candidate.

Action Item: The CoC Coordinator will notify those chosen, to bring them up to date and get them ready to serve. David will talk personally with those who were not chosen.

Board Leadership:

Eliza will be stepping down at the end of her term. Carole accepted a nomination as Co-Chair Person, and Valarie accepted a nomination as Vice Chair Person. New leadership will be voted on at the retreat (April 17-April 19, 2018). Anyone else interested is advised to contact David.

Discussion of NOFA Awards and Planning:

The 2017 NOFA awards were announced and included a minor decrease in funding (\$3,096). The CoC's only reallocation project was funded; however, the bonus projects were not funded. ADOH is currently waiting for contracts to come in so the money can be dispersed.

The planning grant was renewed, and will be dispersed to the county leads as soon as possible. If anyone on the Board has a suggestion for how these funds should be spent, feedback was encouraged. Planning grant funding suggestions should benefit the entire state, not just in a certain geographic area; examples include training, or hiring an intern to help with regional coordination issues.

HUD has been clear with their standards, that new programs should be funded through the reallocation process rather than relying on bonus money. What the board struggles with is, what is the objective criteria, and how does the board align the reallocation process with its defined priorities? HUD wants to see a process that reallocates those funds in an open and transparent manner.

Underperforming projects should be given notice, and the reallocation process should re-commit funds to projects and agencies submitted through a competitive public ranking and review process that could be measured quantitatively. This subject will be one of the major focuses of the upcoming retreat in April, so bring questions, priorities, and recommendations.

Reporting/Data:

There was discussion of the draft System Performance Measures to which HUD will hold Continuums accountable. The report to HUD will be due at the end of May for 2017 data. HUD's metrics are:

- ✓ Length of time people remain homeless
- ✓ Extent to which persons who exit homelessness to permanent housing return to homelessness (recidivism)
- ✓ Number of homeless persons (a combination of HMIS and PIT counts)
- ✓ Change and growth in income (employment)

- ✓ Number of persons who become homeless for the first time (prevention)
- ✓ Change in exits to permanent housing destination

These numbers are not significantly changing from year to year, so AZBoSCoC has requested TA input for recommendations of priorities that might help to change some of the numbers. For discussion at the retreat, what are the objective criteria and measurement going to be, and what else is needed to set clear priorities? In any of these given numbers, is there one that, as a continuum, the board could have an impact on and would want to make a priority on in coordinated entry, in contracts in terms of target populations?

ADOH is looking at how to run the System Performance Measures by county, to give credit where it is due, and to point out underperforming counties.

All the documentation for the HIC/PIT report count was returned for the close-out report. There was an increase in the number of surveys done, although the final processing has not been completed, and there are a couple of counties who have not yet reported. The request for non-COC shelter count has been sent out, so still waiting for that information to come back. ADOH will then collate the data and submit to HUD by April 30; then ADOH will work on the BoS Summary report. The AHAR was turned in on time and has been accepted by HUD, so ADOH is in compliance with all HUD requirements.

Committee Updates:

An HMIS Committee has been meeting regularly, and they have had some successes, such as getting rid of the PKI certificate requirement. A secondary HMIS Data/Procedures Committee is going to be formed as more of a working group to look at security policies, releases, and the ROI to make sure they are legally compliant, and to look at the detailed HMIS policies and procedures upon which accountability is based.

The Coordinated Entry policies are being updated to address HUD compliance and to reflect best practice service standards for a number of issues and sub-populations including service to LGBT, DV survivors and families experiencing homelessness.

A By Name List was developed that came out of HMIS that will be distributed weekly to every community for their case conferencing and planning efforts. A policy still needs to be developed on how to ensure confidentiality and sharing. All major institutional organizations are engaged in making the system work.

At the last Balance of State meeting, every community's schedule of fixed dates for their local coalition meetings will be overlaid on ADOH's committee meetings so there will be a full calendar of yearly events, hopefully to reduce schedule conflicts, so ADOH staff can participate in community meetings and events.

Prescott is adding 66 permanent and long-term housing units to their inventory, and a shelter is being built in Bullhead City. WAGOC is no longer going to be supporting the VISTA volunteer position coordinating activity in La Paz County. The VISTA will be sponsored by the Regional Center for Border Health under a new intermediary, which is the Arizona Alliance of Non-Profits.

With no further business, the meeting concluded at 12:12 p.m.