



The Arizona Department of Housing

2016 Information Bulletin

REGARDING PROGRAMS: Community Development and Revitalization

REGARDING FUNDING SOURCES: Community Development Block Grant (CDBG)

INFORMATION BULLETIN No. 14-16

ISSUED: May 12, 2016

RE: Notice of Funding Availability for CDBG
Colonias Set Aside Competitive Funding

NOTICE OF FUNDING AVAILABILITY (NOFA OR NOTICE)

For FY 2015 and FY2016, the Arizona Department of Housing (ADOH) expects to allocate approximately \$2.0 million in Community Development Block Grant (CDBG) Program combined funds to Colonias Set Aside Projects. The FY 2015/2016 Colonias Set Aside funds will be distributed in one competitive funding round and the application submission deadline is August 19, 2016 at 4 p.m.

The Application Process for the Colonias funding allocation is described in Section 6 of the CDBG Application Handbook (Revised April 27, 2016) with any changes or additional requirements outlined in this Notice. The CDBG Application Handbook and Colonias Set Aside Rating Tool form can be obtained from the ADOH website. Links to the specific pages are located further on in this Notice.

COLONIAS SET ASIDE PROJECTS INFORMATION

Eligible Applicants

Consistent with federal law, eligible applicants for the State CDBG Colonias Set Aside are all incorporated cities and towns, unincorporated areas within counties and communities on Tribal lands outside of Maricopa County that are located within 150 miles from the U.S./Mexico Border and have documented the following:

- Defined geographical boundaries;
- Existence as a colonia prior to November 28, 1990;
- Lack of potable water or sanitary sewer prior to November 28, 1990; and
- Lack of decent, safe and sanitary housing prior to November 28, 1990.

PLEASE NOTE: Most if not all incorporated cities and towns are not qualified in their entirety as a Colonia. Rather, a smaller defined area or neighborhood within the city or town may be the designated Colonia.

The most current list of Colonias designated by ADOH is available on the ADOH website at: <https://housing.az.gov/documents-links/forms/community-revitalization>. Additional designated Colonias may be added to this list periodically. Applicants unsure of their Colonias designation are encouraged to contact ADOH staff prior to application submission to determine their eligibility. ADOH will accept colonia certification/designation documentation until July 1, 2016 to establish eligibility to participate in this NOFA application round.

Eligible Activities and Application Requirements

Applicants should consult the CDBG Application Handbook (Revised April 27, 2016) which can be accessed and/or downloaded from the Forms and Handbooks page of the Department's website at: <https://housing.az.gov/documents-links/handbooks>

Threshold Issues and Application Requirements

To qualify for funding under this notice, applicants *must* submit all project application forms and all elements required for Colonias set aside funding in Section 6 of the CDBG Application Handbook (Revised April 27, 2016).

Selection of Project Awards

Projects will be selected for Colonias Set Aside funding by a competitive process through which applications are scored. Applications that have met all applicable threshold requirements will be competitively scored with the highest scoring applications receiving awards until available funds are exhausted.

The goals of the rating system are as follows:

- Ensure fairness in competition for the grants;
- Increase the objectivity of the reviews.

The application rating system places additional emphasis on: targeting the most impoverished areas and low-moderate income communities; determining the need for the activity; past performance of the applicant and/or administrating agency; and cost effectiveness of the project.

The Colonias Set Aside Rating Tool form along with a Completeness Review form can be obtained from the ADOH website at:

<https://housing.az.gov/documents-links/forms/community-revitalization>.

Please review this NOFA, CDBG Application Handbook (Revised April 27, 2016), Colonias Rating Tool, and the Completeness Form to ensure that your application has supplied all relevant information under each criterion and may obtain the maximum points available to your type of project.

Selection Notification

ADOH anticipates notifying all applicants within 45 days of application deadline as to whether they will be funded or not. Applicants approved for funding should be prepared to initiate projects within ninety (90) days of execution of the funding agreement.

Maximum Grant Amount

The maximum grant available including administrative funding under this notice cannot exceed the total amount of the Colonias Set Aside for FY2015/2016 as determined by HUD thru its formula allocation to the State of Arizona. Funds unexpended at contract termination shall be returned to ADOH.

APPLICATION TIMELINE

The following is a listing of key dates in the application and funding process:

Application Handbook (Revision 4/27/2016) release:	May 12, 2016
NOFA release:	May 12, 2016
Application Deadline:	August 19, 2016, 4:00 p.m.

APPLICATION SUBMITTAL

Applicants must submit one (1) hard copy original and one (1) electronic copy of the complete applications via the “CDBG and HOME (Owner Occupied Housing Rehabilitation) Portal” at <https://housing.az.gov/portals/document-upload-portals>.

Applicants will receive an email from ADOH following successful upload into the portal. The hard copy must be two-hole punched at the top and secured by a clasp. DO NOT submit applications in binders. Any drawings, maps, plans or supportive documents may be included unbound (if not feasible to bound) but must be legible, designated and labeled.

Hard copy applications and portal submissions must be received by ADOH no later than **Friday, August 19, 2016 by 4:00 p.m.** Applications will be considered received if one of the following indicates a date and time no later than the application due date:

- Fed Ex, UPS, etc. delivery documents
- ADOH email indicating successful upload
- Department staff documentation of receipt

Applications *may not* be submitted via e-mail or fax. Applications may be delivered or mailed to:

Arizona Department of Housing
Attn: CDBG Colonias Set Aside Account
1110 W. Washington, Suite 280
Phoenix, AZ 85007

NOTE: The Arizona Department of Housing will be moving all of its offices to Suite **280** on May 23, 2016. Please be sure your application is delivered to the correct suite. Applications delivered to the incorrect suite will not be accepted.

Arizona Department of Housing

1110 W. Washington, Suite 280

Phoenix, AZ 85007

Telephone (602) 771-1000 Facsimile (602) 771-1002 TDY (602) 771-1001

www.azhousing.gov

**State of ARIZONA –Department of Housing’s - Designated Colonias
As of August 12, 2014 (excluding Maricopa and Pinal Counties)**

Cochise County:

- Benson – Patrick Dr./Valley View Neighborhood
- Benson – Prickly Pear/Cactus Neighborhood
- Bisbee – Bakerville Neighborhood
- Bisbee – Tintown Neighborhood
- Douglas – Census Tract 9 (Original Townsite)
- Tombstone

Unincorporated Areas:

- Bay Acres
- Bowie
- Fry Townsite
- Lower Huachuca City
- San Simon
- Winchester Heights

Gila County:

- Miami

Graham County:

- Pima

Unincorporated Areas:

- Artesia
- Bonita/Fort Grant
- Bryce/Eden
- Fort Thomas
- Klondyke
- Lonestar
- San Jose
- Sanchez
- Solomon

Greenlee County:

- Clifton
- Duncan (including Hunter Estates Annex)

LaPaz County

Unincorporated Areas:

- Buckskin Sanitary District

Pima County:

- Marana – Adonis Neighborhood
- Marana – Berry Acres Neighborhood
- Marana – Honea Heights Neighborhood
- Marana – Marana Estates Neighborhood
- Marana – Marana Vista Estates Neigh.

- Marana – Price Lane Neighborhood
- Marana – Yoem Pueblo/Sandario Neigh.
- South Tucson

Unincorporated Areas:

- Rillito
- Littletown

Santa Cruz County:

- Patagonia
- Nogales – Nogalitos Neighborhood
- Nogales – East Quadrant Neigh.
- Nogales – West Quadrant Neigh.

Unincorporated Areas:

- Carmen
- Chula Vista
- Elgin
- Firestone Gardens
- Pete Kitchen
- Tumacacori

Yuma County:

- Wellton – historic townsite

Unincorporated Areas:

- Avenue B & C
- Dateland
- Donovan Estates
- Drysdale
- El Prado Estates
- Gadsden
- Orange Grove Mobile Manor
- Padre Ranchitos
- Rancho Mesa Verde Units 1-3
- Speese Addition
- Tacna
- Wall Lane

Colonias located on Tribal Land:

Native American tribes have various colonias designated within their boundaries.

- Cocopah Indian Reservation
- Tohono O’odham Nation
 - Chukut Kuk District
 - Gu Vo District
 - Pisinemo District