# E-P.2 - NOTICE OF INTENT TO REQUEST RELEASE OF FUNDS

[insert date of Notice]

Name of Responsible Entity [RE]: [insert name of Responsible Entitiy]

Address: [insert street number and name]

City, State, Zip Code: [insert city, state and zip]

Telephone Number of RE: [insert telephone number for Responsible Entity]

**REQUEST RELEASE OF FUNDS**

On or about [insert date - must be at least one day after then end of the comment period]the [insert name of Responsible Entity]will [enter either "submit" or if the RE is not also the grant recipient - "authorize the (name of the grantee) to submit"]a request to the [insert "Arizona Department of Housing" or if a NonProfit - "US Department of Housing and Urban Development"] for the release of [insert name of funding source i.e., "CDBG" or "HOME" etc.] funds under [insert the Title/Section number for the funding source]of the [insert the name of the federal act]of[insert the date of the federal act]*,* to undertake a project known as [insert name of project]for the purpose of:

[insert a description of the nature/scope of the project and the project location]

An Environmental Review Record (ERR) that documents the environmental determinations for this project is on file at [insert name and address of the Responsible Entity office where the ERR can be examined and name and address of any other locations where the ERR is available for review] for review and may be examined or copied weekdays       A.M to      P.M.

# PUBLIC COMMENTS

Any individual, group, or agency may submit written comments on the ERR to the [insert name and address of the RE designated office responsible for receiving and responding to all ERR comments]*.* All comments received by [insert date - if published, date must be 7 days after (not including the) day of publication. If posted, the date must be 10 days after (not including the) day of posting] will be considered by the [insert name of Responsible Entity]prior to authorizing submission of a request for release of funds.

# ENVIRONMENTAL CERTIFICATION

The [insert name of Responsible Entity]certifies to [insert "Arizona Department of Housing" or if a NonProfit - "US Department of Housing and Urban Development"]that [insert name of Certifying Officer]in[insert "his" or "her"]capacity as [insert official title of Certifying Officer]consents to accept the jurisdiction of the Federal Courts if an action is brought to enforce responsibilities in relation to the environmental review process and that these responsibilities have been satisfied. [insert "Arizona Department of Housing" or if a NonProfit - "US Department of Housing and Urban Development"]’s approval of the certification satisfies its responsibilities under NEPA and related laws and authorities and allows the [insert name of grantee]to use Program funds.

# OBJECTIONS TO RELEASE OF FUNDS

[insert "Arizona Department of Housing" or if a NonProfit - "US Department of Housing and Urban Development"] will accept objections to the [insert name of RE] Request for Release of Funds and Environmental Certification for a period of fifteen days following the anticipated submission date specified above or its actual receipt of the request (whichever is later) only if they are on one of the following bases: (a) the certification was not executed by the Certifying Officer of the[insert name of the Responsible Entity]; (b) the RE has omitted a step or failed to make a decision or finding required by HUD regulations at 24 CFR part 58 or by CEQ regulations at 40 CFR 1500-1508, as applicable; (c) the RE has omitted one or more steps in the preparation, completion or publication of the Environmental Assessment or Environmental Impact Study per 24 CFR Subparts E, F or G of Part 58, as applicable; (d) the grant recipient or other participant in the development process has committed funds for or undertaken activities not authorized by 24 CFR Part 58 before release of funds and approval of the environmental certification; (e) another Federal, State or local agency has submitted a written finding that the project is unsatisfactory from the standpoint of environmental quality. Objections must be prepared and submitted in accordance with the required procedures (24 CFR Part 58, Sec. 58.76) and shall be addressed to [insert "Arizona Department of Housing" or if a NonProfit - "US Department of Housing and Urban Development"] at[insert address for ADOH or HUD, whichever applies]. Potential objectors should contact [insert "Arizona Department of Housing" or if a NonProfit - "US Department of Housing and Urban Development"] to verify the actual last day of the objection period.

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## Signature of Certifying Officer

## [Name and Title of RE Certifying Officer]