E-CK.2 Checklist for Categorically Excluded Projects

ADOH Contract No.:      Activity No.

**ENVIRONMENTAL REVIEW RECORD**

**Checklist for CATEGORICALLY EXCLUDED PROJECTS**

**(includes those Downgraded to Exempt)**

In addition to the forms/documents listed, any additional ERR-related documents and correspondence should be included in this file. If an item is not applicable, indicate with N/A.

**Date**

**Completed Item**

      Form E-CO: Certifying Officer Designation

      Form E-CO.1: Compliance Officer Designation (For Non-Profits Only)

      Map of Project Location

      Floodplain Map w/ project location clearly identified on map

      Form E-1: Project Narrative

      Form E-3: Level of Environmental Review

      Form E-3.1: Determination Form

      Form E-4: Statutory Worksheet

      Form E-8: Notice of Intent to Clear

Land (if applicable)

      Form E-10: Letters mailed as required

by Form E-4

      Responses received to letters mailed as

required by Form E-4.

(As required by A.R.S. §41-865, if village ruins or burial grounds are thought to exist at the project site or if such are identified by the SHPO/THPO, contact the Arizona State Museum, 520/621-6302.)

      If project now downgraded to

Exempt, complete Form E-2 and

submit all items listed above to ADOH.

      Form E-P.1: Floodplains/Wetlands

Notice published (if applicable)

      Affidavit of Publication received

**Date**

**Completed Item**

      Form E-9: Administrative Record

(if applicable)

      Form E-DD: Date Determination

      Form E-P.2 (Draft of NOI/RROF) or

Form E-P.3 (Draft of NOI/RROF and

Notice of Decision Regarding Project

to be Located in Wetlands) and copy

of ERR (all previous items listed including

back up documentation) sent to ADOH for

approval

      ADOH approval received

      Documentation that E-P.1 and E-P.2/3 mailed to federal, state or local agencies and organizations and individuals known to be interested in the project.

      Publish E-P.2 or E-P.3 in local

newspaper

      Affidavit of Publication received

      Form E-12 (Request for Release of

Funds and Certification) *with original*

*signature*, copies of E-P.2 or E-P.3

publication and affidavit mailed to

ADOH.

      Form E-13: Authority to Use Grant Funds (issued by ADOH or HUD)