

From: Karia Basta <karia.basta@azhousing.gov>
Sent: Thursday, November 05, 2015 4:25 PM
To: Pam Pierce; Barbara Blythe; Carol Carr; Carole Benedict; Cindy Furrh; Clemencia Cardenas; Dave Wolf; Devonna McLaughlin; Floyd Nelson ; Jordan Layton ; Marilyn Johnson; Mary Lou Rosales ; Megan Lee ; Mike Hutchison ; Sandra Flores; Skye Biasetti; Timothy Abraham; Adriana Medrano; Alan Wentz; Albert Moreno ; Alex Taft; Alfred Edwards; Allison Torres; Alyssa Muir; Amanda Frank; Amanda LaPage; Andrea Plischke ; Angela Scala; Angie Saucedo ; Anita Baca ; Anna Weidler; Antoinette Flores; Archie Mariano; Barbara Mikkelsen ; Barbara Montrose; Bekki Dupras; Bill Peck; Brad Roland; Brandon Rawls; Brent Pullin; Brooke Nowak; Cambi Figueroa; Camie Rasband ; Candace Morales ; Candee Stanton ; Carmen Gontes ; Carrie Kray; Catherine Rea; Cathy Peterson ; Cecile Mitchell; Cecilia Brown ; Chantel Padilla ; Cherise Merrick; Cheryl Debatt; Chris Glade; Chris Taylor; Chris Youmatzo; Christina Pfleiderer; Chuck Arabas; Cindy Flores; Coral Hanson ; Cristina Benitez; Cristy Crow; Crystal Connors; Crystal Gottberg ; D.L. Wilson; Danelle Valenzuela; Daniel Gallihugh; Daniel Mattson; David Griffin; David Gutshall; David Hirsch; David Pete; Dazhoni James; Denise Garcia; Denise Perez; Devonna McLaughlin; Dianna Guerrero; dleaman@co.greenlee.az.us; Donna Hauser; Donna Vary ; Dorine Prine; Ed Bylotas ; Eddy O'Brien ; Edward Shier; Eleana Briceland ; Elisa Velasco; Eliza Louden; Elizabeth Lees; Ella L. Mercer; Eric Weeks; Erica Aguirre; Eva Mendez-Counts; Fran Plakstis; Frances Villa; Francis Susunkewa; Frank Real; Frank Reaser ; Gabriel Vallejo; Gallegos, Norma; Gerald Mann ; Gerry Garvey ; Gina Whittington ; Gordon Block; Greg Billi; Greg Hartz; Greg St. Hilaire; Gregg Martinez ; Gwen Calhoun ; Heidi Hernandez ; Hilda Morales ; Irasema Olvera ; Jack Callaghan ; Jackie Nairn; James Barney ; James R. Latimer; Janet Conchy; Janet Pool; Janice Poma; Jay Gates; Jayne Klages; Jeanette Guerrero; Jeanne Baker; Jenifer Thornton; Jennifer Blomquist; Jennifer Burch; Jennifer Vaughan; Jennifer Vokins; Jenny McLellan; Jill Dyer; Joan Serviss ; Joann Hatton; Joann Reyes; Jodi Teague; John Espinosa; John Motowski; Joyce Lucero; Julia De Los Reyes; Julie Brady ; Julie Montoya; Julie Packer; Julieta Van Horn; Justin Chavez; Karla K. Weir; Katherine Scholz; Kathleen Tittle; Kathy Bishop; Kathy Calabrese ; Kathy Grimes; Keli Sine-Shields ; Kelli Donley; Kelly Tanner ; Ken Repkie; kpowell@azdes.gov; Kristy Reynolds; Krystal Semmons; Laura Elena Gastelum; Laura Mendoza ; Laura Salamone; Lauren Romano; Laurie DiLorenzo; Leah Bloom; Lee Everest ; Leon Lead; Linda Jansen; Linda Northcutt; Linda Stephenson; Liz Gorski; Liz Latham; Lucia Matthews; Lucy Garza ; Lucy Hatathli-Nez ; Luis Heredia; Luisa Williams; Lynda Brophy ; Malinda Benedetto; Malissa Buzan; Manuela Bowler; Maria Chavoya; Maria Escarcega; Maria Moreno; Maria Morones; Mariah Peters; Maribel Najar; Marie Giles ; Mariela Maldonado; Marilyn Williams; Marjorie Keeto-Paxson ; Mark Lewis; Mary Contreras ; Mary Hochstetter ; Mary Lubey; Matrese Avila; Maxine Howington ; Melanie Windecker; Melinda Castillo ; Melissa Hill; Melody Judd ; Michael Ables; Michael Eigenbrodt ; Michael O'Donnell; Michael Oviatt; Michael Pierce; Michael Vetter ; Michell Bailey; Michelle Schreiber; Michelle Thomas; Miguel Villalpando; Mike Breedlove; Mike McClure; Myra Garlit; Nanci Stone; Nick Wood; Nora Yackley; Olga Delsi ; Pamela Moore (pmoore@cbridges.com); Patricia Aldridge; Patricia Campos; Patricia Griffen ; Patricia Nix; Patti Scott-Lopez; Patty Kelly; Pearl Bruno; Rafael Jubera; Rebecca Duckworth; Rhonda Austin; Richard Guinn; Richard Marten; Richard Parker; Rick Steel; Roberta Howard; Robin Weber ; Rochelle Neff; Romelia Lopez ; Ronda Sharp ; Rose Roy; Ross Altenbaugh; Ryan Louis; Sam McIntosh; Sandra Angelo; Sandra Crow; Sandra Ortiz; Sandra Thompson; Sarah Darr; Sarah Roluffs; Scott McDowell; Shaleen Seward; Shannon Braman; Shantae Smith; Sharon Thompson ; Shelley Narmi; Sheria Liles ; Sissy Stephens; Sonia Lopez; Sonnette Chaput ; Stephanie Boardman ; Stephanie

To: Jenkins ; Stephanie Knox; Steven Nath; Susan Richards; Suzanne Payan; Sydney Axt; Sylvia Dawavendewa; Sylvia Rodriguez; T. J. Howard ; Tamara Sandbank ; Teresa Cavendish; Teresa Walsh; Terri Doan; Thelia Robinson; Tiffany Booth; Tolanda Barnes; Tom Isakson; Toni Alvillar; Tony Bedolla; Tony Brackett; Tricia Cano; Tricia Goffene-Beyer ; Ty Yazzie; Valarie Donnelly; Veronica Chavez ; William Evans; William Houdek; William Rhoades; Xenia Gonzalez ; Yvette Ramirez ; Yvonne Taylor

Cc: Joy Johnson; candee.stanton@gmail.com; Karia Basta; Andrew Rael

Subject: Notice of Acceptance for 2015 NOFA

Attachments: Notice of Acceptance.pdf

Importance: High

We are pleased to announce that all renewals were accepted for submittal under the 2015 HUD Continuum of Care Notice of Funding Availability. They have not been prioritized into Tier One and Two at this time.

We are also pleased to announce that Mohave County Community Services and US Vets proposal for a new permanent supportive housing program and a new Rapid Rehousing Program respectively, applied for under the Bonus RFP, will be submitted as well. **Thank you to every agency that applied!** Competition makes us stronger and better!

Peace & Justice,

Karia Lee Basta

Special Needs Program Administrator



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October 2015
Arizona Department of Housing
Balance of State Continuum of Care (BOSCOG)
Renewal Project Process for Review and Ranking

The following is the process used by the AZBOSCOG for the Review and Ranking of renewal applications in 2015:

- BOSCOG Governance Committee reviewed and accepted ranking criteria for renewal applications.
- Renewal applications are scored based on the following information: the APR, information provided by sub-recipients as part of a local questionnaire, and information from ADOH contract monitoring activities. (Specific Criteria is attached and is posted at the ADOH website).
- Renewal applications are scored based on the criteria and ranked based upon score.

**Evaluation Criteria – AZ-500 BOS COC NOFA
Renewal Projects
FY 15/16**

TH—Transitional Housing

PH—Permanent Housing

RRH-Rapid Rehousing (scored as a PH project)

The following is the overview about how renewal projects will be scored to establish the required ranking. Data for scoring comes directly from the most recent APR, the monitoring visits completed by Arizona Department of Housing, VI SPDAT Coordinated Entry Participation, and information provided in the local application. In cases where projects have been combined, the information from the APR will also be combined.

Current Criteria	Measurement	Notes
1. TH-65% of participants move from TH to PH	Program met or exceeded criteria 8-Exceed 5-Met 0-Not Met	APR
2. PH—80% of participants stay housed at least 6 months	Program met or exceeded criteria 8-Exceed 5-Met 0-Not Met	APR
3 TH and PH Employed at exit 20% or more (taxable income)	Program met or exceeded criteria 8-Exceed 5-Met 0-Not Met	APR
4. 20% increase in income at exit regardless of source	Program met or exceeded criteria 8-Exceed 5-Met 0-Not Met	APR
5. % of Contracted Units occupied during the past year	8- 110% and above- 7- 101-110%- 6 - 90-100%- 5 - 80-90% 0 - Less than 80%	HIC
6. 90% Spend Rate Last Contract	96% or above -2 90-95%-1 89% and below-0	ADOH
7. HMIS Bed Participation	2 - 100% 1 - A 0 - Otherwise	APR
8. APR submitted correctly and on time (60 days after end of contract)	1 - Submitted on time and correct 0 - Not submitted on time	ADOH
9. Request for Payment Submitted on Time (submitted in following month for previous month's activity)	90%-100%-2 80%-89%-1 79% and below-0	ADOH

Current Criteria	Measurement	Notes
10. Participation in Regional BOS Meetings as required by contract as documented by sign in sheets	4 mtgs attended-2 3 mtgs attended-1 Less than three-0	Sign In Sheets
11. Active participation in PIT unsheltered count (includes coordination, surveying, recruiting volunteers, logistics, etc.)	2-participation 0-no participation	ADOH
12. Participation in COC at least one sub-committee during program year	2-yes 0-no	ADOH
13. VI-SPDAT coordinated entry has been utilized (Both entering and housing people)	3-yes on both 1- for entering only 0-no	ADOH
16. 30% or more of stayers has one or more sources of main stream resources	2-yes 0-no	APR
17. Agency has established a Housing First philosophy.	3-yes 0-no	ADOH/Local Questionnaire

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Peace & Justice,

Karia Lee Basta

Special Needs Program Administrator



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October 2015

Arizona Department of Housing (ADOH)

Balance of State Continuum of Care (BOSCOG)

Bonus--New Project Process for Announcement, Review and Ranking

The following is the process used by the AZBOSCOG related to the Announcement, Review and Ranking of new applications in 2015:

- Once notified of amount of funds available for bonus projects from HUD, the Arizona Department of Housing (CA) notifies interested parties via email and posts announcement of availability to ADOH. (attached)
- Applicants submitted applications within the required time period. Applicants were able to submit separate applications for permanent supportive housing for households that meet the definition of chronically homeless and rapid rehousing.
- Applications received were reviewed by a panel of three individuals outside of the COG but familiar with requirements and needs. Each application was scored using a review sheet that had been previously approved by the BOSCOG Advisory Governance Board.
- One application for PH and one application for RRH were approved for submittal in the 2015 BOSCOG application. Notification about the two projects was sent out via email (attached) on November 5, 2015. Applications were chosen based on the combined highest score from the review panel.

2015 Balance of State Continuum of Care Application
Project Scoring Worksheet (Please complete one scoring worksheet for each application)
New Project

Your Name _____

Name of Agency _____ Project Name _____

Project

Justified Need-maximum 20 points _____

Did the applicant justify the need for the project? Is data used as part of the justification? Does the proposed project address the needs identified by the applicant?

Permanent Supportive Housing for the Chronically Homeless

Permanent Supportive Housing Chronically homeless maximum 20 points -----

Did the applicant clearly describe how the project would do outreach to serve persons and or families that meet the HUD definition of chronic homeless? Is it apparent they have knowledge of this segment of the society? If not, is it clear how they would work with an agency/ies that do have the knowledge?

OR

Rapid Rehousing for Individuals or Families--

Rapid Rehousing maximum 20 points _____

Did the applicant clearly describe how the project would do outreach to serve persons and or families that are appropriate for rapid rehousing. Is it clear how supportive services will be used to support individuals and families who access a rapid rehousing unit?

Other Attributes

Collaboration with other agencies and services-maximum 15 points _____

Does the applicant propose the use of a variety of community resources to help clients access a full continuum of care?

Use of mainstream resources-maximum 15 points _____

Does the applicant demonstrate how mainstream resources will be accessed?

Connection to employment resources-maximum 15 points _____

Does the applicant provide sufficient explanation about how participants will be connected to employment resources and opportunities?

Use of Coordinated Entry—maximum 15 points _____

Was there sufficient description about how coordinated entry and the VI-SPDAT will be used to determine individuals who are appropriate for the type of housing proposed?

Complete Application Submitted—maximum 10 points _____

Were all sections completed that are appropriate to the application? Were questions answered completely and in a way that was easy to understand?

Total Score _____

For ADOH USE ONLY

Administrative Capacity

Administrative Capacity-maximum 15 points _____

Does the organization have the skills and capacity to administer and manage the project?

Participation in the Continuum of Care-maximum 5 points _____

Attended 0 meetings-0

Attended 1 meeting-2

Attended 2 or 3 meetings-4

Attended 4 meetings - 5

Did applicant provide sufficient amount of match---10 points -----

Did applicant meet the 150% leverage threshold -----

150%-10 points

Did the budget reflect reasonable costs?—10 points _____

candee stanton

From: Karia Basta <karia.basta@azhousing.gov>
Sent: Tuesday, November 17, 2015 6:17 PM
To: Valarie Donnelly (ValarieD@wacog.com); Eliza Louden; Chantel Padilla ; Alan Wentz; Alejandro Urquijo; Amanda LaPage; Anita Baca; Anthony Nelson; Arthur Askew; Austin Smith; Barb Mikkelsen; Barbara Blythe; Bekki Dupras; Brandi Nicol; Brandon Rawls; Brian Briggs; Brian Comerford; Camie Rasband; Carmen Gontes; Carole Benedict; Carrie Osborne; Cecile Mitchell; Chris Blivens; Chris Bolin; Chris Muhlenpoh; Chuck Arabas; Cindy Fores; Clemencia Cardenas; David Griffin; Dianna Guerrero; Donald Bratcher; Elizabeth Lees; Eric Gates; Erica Aguirre; Frank Brandenburg; Frank Real; Glennifer Mosher; Greg Billi; Guy Groff; Jacqueline Nairn; James Denes; Janet Conchy; Janet Pool; Jennifer Blomquist; Jennifer Burch; Jennifer Vokins; Jessica Jeffery; Jo Starr; John Espinosa; Jonathan Duncan; Jonathan Neumann; Jordan Layton; Joseph Massey; Joy Johnson; Julia De Los Reyes; Julie Montoya; Karia Basta; Katharina Krison; Katherine Scholz; Kathleen May; Kathy Tittle; Katie Dempsey; Kelly Tanner; Ken Repkie; Krystal Semmons; Laura Gastelum; Lauren Romano; Laurie DiLorenzo; Linda Jansen; Linda Northcutt; Lucia Matthews; Marco Torres; Maribel Najar; Marilyn Johnson; Marilyn Williams; Marti Burgan; Mary Contreras ; Mary McCoy; Megan Lee; Melanie Windecker; Melissa Fellure; Melissa Legate; Michael Ables; Michael Breedlove; Michael Kettunen; Michael McClure; Michelle Lewis; Michelle Thomas; Miguel Villalpando; Missy Paulsell; Morgen Whitney; Mykhaylo Kufryk; Patricia Kelly; Paul Sain; Pearl Bruno; Richard Brust; Richard Marten; Rochelle Neff; Romelia Lopez; Ross Altenbaugh; Sage Nelson; Sandal Richard; Sandi Flores; Sara Cagle; Sarah Bitsinnie; Scott McDowell; Shantae Smith; Shelly Smith-Blackwood; Sissy Stephens; Skye Biasetti; Stephanie Karles-Hall; Suzanne Payan; Sydney Axt; Teresa Walsh; Thomas Sheehy; Tim Abraham; Tim Miller; Tom Isakson; Toni Flores; Tricia Cano; Virginia Valadez; William Koehler; William Peck
Cc: <candee.stanton@gmail.com>; Karia Basta

Good evening! This is to inform the Arizona Balance of State Continuum of Care that CAHRA's (Community Action Human Resource Center) proposal for Rapid Rehousing funded through reallocation is the project that will be submitted in the 2015 NOFA. CAHRA serves Pinal County. Thank you to all agencies that submitted a proposal.

Karia Lee Basta
Special Needs Program Administrator
Arizona Department of Housing

October 2015

Arizona Department of Housing

Balance of State Continuum of Care (BOSCOG)

Reallocation Project Process for Identification, Announcement, Review and Ranking

The following is the process used by the AZBOSCOG for the identification, announcement, review and ranking of projects funded through reallocation.

- ADOH is the recipient of funds for BOSCOG and contracts with sub recipients for RRH, TH, and PH projects. As a result of this relationship, ADOH has an established process of monitoring sub recipient performance. Reallocation is considered when a sub recipient has not responded to ADOH monitoring findings within proscribed timelines and proscribed manner.

In some cases reallocation was also completed when sub recipients consistently were not expending their entire application. This only takes place after a process that provides an opportunity for the sub recipient to respond with corrective action.

The BOSCOG has reallocated funds as a part of the NOFA process since 2012.

- Once it is determined that funds will be available due to reallocation, the process used to solicit applications is similar to that used for bonus application.
- The Arizona Department of Housing (CA) notifies interested parties via email and posts announcement of availability to ADOH website. (attached)
- Applicants submitted applications within the required time period. Applicants were able to submit applications for rapid rehousing.
- Applications received were reviewed by individuals outside of the COG. Each application was scored using a review sheet that had been previously approved by the BOSCOG Governance Committee.
- One application for RRH were approved for submittal in the 2015 BOSCOG application.

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Project Scoring Worksheet (Please complete one scoring worksheet for each application)
New Project

Your Name _____

Name of Agency _____ Project Name _____

Project

Justified Need-maximum 20 points _____

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