

**A G E N D A**  
**BOARD OF MANUFACTURED HOUSING**  
Arizona Department of Housing

Date: **Wednesday, April 19, 2017; 1:00 P.M.**  
Arizona Department of Housing  
1110 West Washington, **Suite 280 (2<sup>nd</sup> Floor)** Phoenix, AZ 85007

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the general public that the members of the Board of Manufactured Housing will hold a regular meeting open to the public at the Board's office, at 1110 West Washington, Suite 280 (2<sup>nd</sup> Floor), Phoenix, Arizona. The Board, upon a majority vote of a quorum of the members, may, when necessary, hold an Executive Session to obtain legal advice regarding any of the agenda items, pursuant to A.R.S. § 38-431.03(A)(3).

Those wishing to address the Board need not request permission in advance; however, the Board suggests that no more than three (3) people address the Board during the "Call to the Public" on any one issue. Pursuant to A.R.S. § 38-431.02(H), the Board can only take action on matters listed on the agenda. If appropriate, actions on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or schedule the matter for further discussion at a later date.

The agenda is subject to change up to 24 hours prior to the meeting. Please call **602-364-1433** or email [Ayde.Sanchez@azhousing.gov](mailto:Ayde.Sanchez@azhousing.gov) for any changes. Agenda items are noted by number and letter for convenience and reference. The Board may address the agenda items in any order within the time frame indicated, and may set over matters to a later time when necessary. The Board reserves the right to change the order of items on the agenda, except for matters set for a specific time.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Ayde Sanchez at 602-364-1433 or email [Ayde.Sanchez@azhousing.gov](mailto:Ayde.Sanchez@azhousing.gov). Requests should be made as early as possible to allow time to arrange the accommodation.

**1:00 P.M.**

- I. Call to Order (Chairman)
- II. Roll Call (Secretary)
- III. Review and Action on Abbreviated Minutes of January 25, 2017, meeting
- IV. Departmental Information – discussion only; no Board action required – *Standing Item*

Topics for this meeting:

- a. Update on Arizona Management System deployment for Housing
- b. Legislative Updates
  - a. Housing Continuation
  - b. General Fund appropriation for Manufactured Housing
  - c. Stakeholder bills:
    - 1. Manufactured Housing Communities of Arizona exemption for real estate brokers to act as agents for the sale of manufactured homes in Parks;
    - 2. Arizona Association of Manufactured Homes and RV Owners (AAMHO) to increase dollar amounts for relocation expenses

- c. Collaborative Meeting with Installers
- d. HUD Meeting in Arizona with State Administrative Agencies in Arizona
- e. 30<sup>th</sup> Annual Convention for AAMHO
- f. Staff Changes

V. Call to the Public

Public Comments (Consideration and discussion of comments from the public. Those wishing to address the Board need not request permission in advance; however, must complete a form available at <http://www.dfbls.az.gov/omh/board.aspx> or at the meeting. Action taken as a result of public comments will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.)

VI. Rule Packet Review – update only; no Board action required

- a. Five Year Review
- b. Rule packet updates approved by Board of Manufactured Housing

VII. Intergovernmental Agreement Report – review, discussion, and possible action. – *Standing Item*

VIII. Financial Report – review, discussion, and possible action. – *Standing Item*

IX. Educational Grant Request for MHIAZ/MHCA Annual Conference – review, discussion, and possible action.

X. Recovery Fund – review, discussion, and possible action – *Standing Item*

- a. Recovery Fund Summary: Credits, debits, balance
- b. Complaints Verified Inspections Summary

XI. Fee Structure – review, discussion, and action

Pursuant to A.R.S. § 41-4010 (A) (4), this is the Board Meeting to determine a schedule of fees for Fiscal Year 2018 beginning on July 1, 2017 and ending June 30, 2018

- Fee Recommendations Presented by Department Staff

XII. Announcements of future meeting dates and other information concerning the Board.

XIII. Adjournment