

A G E N D A
BOARD OF MANUFACTURED HOUSING
Department of Fire, Building and Life Safety

Date: **Wednesday, May 1, 2013; 1:00 P.M.**
Department of Fire, Building and Life Safety
1110 West Washington, **Room 3100B (3rd Floor)** Phoenix, AZ 85007

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the general public that the members of the Board of Manufactured Housing will hold a regular meeting open to the public at the Board's office, at 1110 West Washington, Room 3100B (3rd Floor), Phoenix, Arizona. The Board, upon a majority vote of a quorum of the members, may, when necessary, hold an Executive Session to obtain legal advice regarding any of the agenda items, pursuant to A.R.S. § 38-431.03(A)(3).

Those wishing to address the Board need not request permission in advance; however, the Board suggests that no more than three (3) people address the Board during the "Call to the Public" on any one issue. Pursuant to A.R.S. § 38-431.02(H), the Board can only take action on matters listed on the agenda. If appropriate, actions on public comment matters that are not listed on the agenda will be limited to directing staff to study the matter or schedule the matter for further discussion at a later date.

The agenda is subject to change up to 24 hours prior to the meeting. Please call **602-626-0431** or email Ayde.Marquez@dfbls.az.gov for any changes. Agenda items are noted by number and letter for convenience and reference. The Board may address the agenda items in any order within the time frame indicated, and may set over matters to a later time when necessary. The Board reserves the right to change the order of items on the agenda, except for matters set for a specific time.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Ayde Marquez at 602-626-0431 or email Ayde.Marquez@dfbls.az.gov. Requests should be made as early as possible to allow time to arrange the accommodation.

1:00 P.M.

- I. Call to Order (Chairman)
- II. Roll Call (Secretary)
 - a. Introduction of new Board member, John T. Dingeman
- III. Review and Action on Court Reporter Transcript and Abbreviated Minutes of January 16, 2013, meeting
- IV. Departmental Information – discussion only; no Board action required – *Standing Item*
(Discussion topics may include: personnel updates, procedural changes, action items from previous Board Meetings, and/or industry news)
- V. Financial Report – review, discussion, and possible action. – *Standing Item*
- VI. Recovery Fund – review, discussion, and possible action – *Standing Item*
 - a. Recovery Fund balance and pending claims update
 - b. Consumer Complaint Summary – *revised to present only open complaints*
- VII. Fee Structure – review, discussion, and possible action – *Standing Item*
Pursuant to Arizona Revised Statutes § 41-2144 (A) (4), this is the annual meeting to establish the fee schedule for FY14, beginning July 1, 2013
 - a. Review of current FY13 recommendations
 - b. Review proposed FY14 fee recommendations
 - c. Expedited plan review - *possible new fee*
- VIII. Call to the Public
Public Comments (Consideration and discussion of comments and complaints from the public. Those wishing to address the Board need not request permission in advance. Action taken as a result of public comments will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.)
- IX. Announcements of future meeting dates and other information concerning the Board.
- X. Adjournment