



**ARIZONA BALANCE OF STATE CONTINUUM OF CARE  
AZBOSCOG HMIS Committee**

**September, 17, 2024 9:00am to 10:30am**

TOPIC	OUTCOME/NOTES	
<p><b>Welcome and Introductions</b></p>	<p>Achieve- Lucia Wilson            ADOH- Cristina Benitez, David Bridge, Shannon Haines, Dee Irizarry, JoAngel Villalobos            AHCCCS- Ali De La Trinidad, Liz daCosta            ANL- Michelle Boyle            ASU- Tameka Sama            CAHRA- Suzanne Payan            CBI- Michele Beck            CCCS- Chris Moller, KC Brown            DES/DDD- Megan Akens</p>	<p>Gila County- Hannah Lynch, Kacey Heimer            GNA- Matthew James, Kyle Allen            KAAP- Cheisea Marshall            Mohave- Kelly Williams-Greer, Joyce Sanchez-Torres, Jamie Bernier            RCBH- Jessica Martin            SAAF- Chandy Leverance            SAVAHCS- Jocelyn Muzzin            Solari- Randy Hade, Sam Debus            US Vets- Bryan Campbell            VA- Joseph Acevedo</p>
<p><b>Approval of the Draft HMIS meeting notes from the 8/21/2024</b></p>	<p>Cheisea made a motion to approve the notes from 08/21/24, Jocelyn seconded the motion. Motion passed.</p>	
<ul style="list-style-type: none"> <li>• <b>HMIS Data Sharing Policy- (review similar policy from Maricopa COC)</b></li> <li>• <b>Comments/Feedback regarding clarification re data sharing policy</b></li> <li>• <b>BOS Data Request Form- ASU Center for Health Information &amp; Research (CHiR)</b></li> <li>• <b>BOS Feedback, comments for Data Requests</b></li> <li>• <b>Update on DWEL data sharing</b></li> </ul>	<ul style="list-style-type: none"> <li>• The committee discusses the ongoing development of the HMIS data platform.</li> <li>• Dwell has agreements with all three COCs to share data from balance estate HMIS.</li> <li>• Maricopa's HMIS data sharing policy is presented.</li> <li>• Data sharing is important for NOFO applications and connecting people to needed services.</li> <li>• CHIR, in partnership with Access, is requesting client-level data from all three COCs.</li> <li>• The data will be used to analyze healthcare costs for SMI and homeless individuals and successful outcomes from PSH.</li> <li>• The HMIS team reviewed the request and has no concerns.</li> <li>• AHCCCS discussed the request and its purpose</li> <li>• Aggregate reporting is being investigated.</li> <li>• CHiR confirms they have not received BOS data before, but are interested in statewide studies.</li> </ul> <p>H20 is a statewide program that AHCCCS is working on implementing, and it's going to go live on October 1 of 2024; it is the Medicaid system's waiver which allows a billable activity to pay for health related social determinants of health/interventions for</p>	

Medicaid members, which means the Medicaid Agency is going to be able to actually pay for short term rental assistance for a member to live in an apartment. AHCCCS is working towards this full integration of this housing and healthcare model, where integrating the whole care system with housing programs to help streamline the connection of members' access to housing resources while the Medicaid system works on advancing and expanding Health care and supportive services that will help members to be supported and stabilize in their housing.

Chris motioned to approve the data request; Hannah seconded. After voting, motion to approve the data request carries.

The Dwell project, which aims to create a statewide data warehouse for combining information from three Continuums of Care (CoCs) to enable statewide reporting and data sharing. The key objective is to integrate healthcare data, such as eligibility and current health home status, by partnering with AHCCCS programs or Managed Care Organizations (MCOs)/RBHAs. Ideally, this data would be integrated into HMIS (Homeless Management Information System) for users to view, though technical barriers may require users to access Dwell directly.

Currently, the three CoCs are manually contributing data on a monthly basis, but the goal is to automate this process to nightly uploads. Data sharing agreements are being drafted with CoCs and potential healthcare partners. Although no one is yet accessing the Dwell warehouse, the project is progressing, with plans to implement the nightly automated transfers, which are covered by Dwell's budget. The plan for the data sharing partnership agreement is have it in place by the end of October, possibly signed in early November.

The process of developing a data-sharing policy for the CoC was discussed. The goal is to gather broad input, which will be used to draft a policy or process that will be reviewed in a future meeting. The current Balance of State policy allows system-wide aggregate reports (available on the ADOH or HMIS websites) to be accessed without a formal request. For other data requests, a form must be submitted and approved by ADOH, with an option for appeal to the Governance Advisory Board if denied. All data sharing must comply with the privacy policy.

While the current process isn't necessarily broken, it relies on decisions made by a small group. The Randy outlines a potential framework, categorizing data into levels: system-level, program-level (with or without program names), and client-level (with or without identifying information). Public data would not require approval, while more sensitive

	<p>data would require ADOH approval or even HMIS committee approval for higher-risk datasets.</p> <p>Solari will work on a draft of the framework/policy to be voted on at the next meeting.</p>
<p><b>System Performance Measures For HUD COC</b></p> <ol style="list-style-type: none"> <li>1. <b>Length of Time Persons Remain Homeless</b></li> <li>2. <b>The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness within 6, 12, and 24 months</b></li> <li>3. <b>Number of Homeless Persons</b></li> <li>4. <b>Employment and Income growth for Homeless Persons in CoC Program-Funded Projects</b></li> <li>5. <b>Number of Persons who Become Homeless for the First Time</b></li> <li>6. <b>Homeless Prevention and Housing Placement of Person Defined by Category 3 of HUD’s Homeless Definition in CoC Program-funded Projects Successful Placement from Street Outreach and Successful Placement in or retention of Permanent Housing</b></li> </ol>	<p>The Sam provided updates on several upcoming processes and initiatives:</p> <ol style="list-style-type: none"> <li>1. <b>Annual Self-Certification:</b> Agencies will receive self-certification forms to confirm they are following established policy and security guidelines, such as having a privacy notice and using secure workstations. Agencies will also need to verify their primary and secondary contacts for communication purposes. More details will be provided next week.</li> <li>2. <b>Annual Refresher Training:</b> A revamped HMIS training will launch in October via a new Learning Management System (LMS). This platform, replacing SurveyMonkey, will streamline the training process and make it easier for users to navigate and complete required training.</li> <li>3. <b>Data Quality Push:</b> There is an ongoing effort to improve data quality for federal reporting, as the reporting requirements are becoming more detailed. Instead of the usual outreach during summer or PIT/HIC reporting, agencies will be engaged more frequently, with biannual data quality reviews. The goal is to have a collaborative process to improve data quality metrics across the state.</li> <li>4. <b>ROI (Release of Information) Functionality:</b> The team is running reports to assess how dropping the ROI functionality could impact data quality, especially around income data. Results are expected by early October to ensure any potential data quality issues are communicated well in advance.</li> </ol>
<p><b>Member Updates</b></p>	<p>Not discussed at this time.</p>
<p>Note with NOFO release we may schedule an additional meetings outside of the regular schedule and /or vote via emails for policy updates.</p>	
<p>ADJOURN</p>	

List of [Acronyms](#)

ADOH contacts for information/concerns or issues:

1. Cristina Benitez [cristina.benitez@azhousing.gov](mailto:cristina.benitez@azhousing.gov)
2. David Bridge [David.Bridge@azhousing.gov](mailto:David.Bridge@azhousing.gov)
3. Keon Montgomery [keon.montgomery@azhousing.gov](mailto:keon.montgomery@azhousing.gov)

ADOH website: <https://housing.az.gov/documents-links/forms/special-needs-continuum>

>Special Needs-Continuum -What you will find are updates regarding NOFO BOS CoC Policies/guidelines/initiatives/Governance Charter, BOSCO annual meetings note; Coordinated Entry Committee; Governance Advisory Board agenda's/notes; HMIS committee/**HMIS documents/form; LCEH Committee; Point In Time Reports; Veterans Work group;**

**Special Needs:**

Arizona Department of Housing- <https://housing.az.gov/>

HUD Exchange- <https://www.hudexchange.info/programs/hmis/>

HMIS- <https://files.hudexchange.info/resources/documents/HMISFactSheet.pdf>

Center for Evidence Based Solution to Homelessness-

<http://www.evidenceonhomelessness.com/factsheet/hmis/>

<http://www.evidenceonhomelessness.com/resources/>

HMIS Requirements- <https://www.hudexchange.info/programs/hmis/hmis-requirements/>

HMIS Data Standards-

<https://www.hudexchange.info/resource/3824/hmis-data-dictionary/>

System Performance Measure Link

<https://public.tableau.com/app/profile/hmisaz/viz/BOS-SystemPerformanceMeasures/CountyComparison>

Resources for Funding and information—many of them have list-serves so you will be updated on information:

USICH resource tool for funding for Social and other related Services  
<https://www.usich.gov/tools-for-action/federal-health-and-social-service-programs-that-support-people-experiencing-homelessness/>

AZ Housing Fund (Different from the Arizona Department of Housing Trust Fund)

<https://arizonahousingfund.org/>

National Alliance to End Homelessness

<https://endhomelessness.org/>

Funds available through Home-American Rescue Plan Program

[https://www.hud.gov/program\\_offices/comm\\_planning/home-arp](https://www.hud.gov/program_offices/comm_planning/home-arp)

All things HUD

<https://www.hudexchange.info/>

United States Interagency Council on Homelessness

<https://endhomelessness.org/ending-homelessness/policy/united-states-interagency-council-homelessness/>

Housing Assistance Council—focus on rural areas

<https://ruralhome.org/>

Local First Arizona –Rural Development

<https://localfirstaz.com/rural-development>

2024 HMIS Meeting dates:

2/7/24

4/10/24-1:00pm-2:30pm

5/30/2024-9:00am to 10:30pm

6/1/024- 9:00am to 10:30am

8/21/24- 9:00am – 10:30am

10/9/24- 9:00am – 10:30am

12/10/24- 9:00am- 10:30am