



**ARIZONA BALANCE OF STATE CONTINUUM OF CARE**  
**AZBOSCOC HMIS Committee**

**April 10, 2024 1:00 pm- 2:30 pm**

TOPIC	OUTCOME/NOTES	
<b>Welcome and Introductions</b>	Achieve- Lucia Wilson ADOH- David Bridge, Cristina Benitez, Connie Howell, Shannon Haines ANL- Amanda Flores CCCS- KC Brown, Autumn Patton CPIH- Helen Sanchez DES/DDD- Glaucia Linguanotto Gila Valley Samaritan Home- Sue Ciancimino GNA- Kyle Allen, Matthew James, Brad Roland	Mariposa- Sarah Castillo Mohave- Cheisea Marshall RCFBH- Jessica Martin, Jorge Herrera SAAF- Chandy Leverance, Abby Loucks SAVAHCS- Jocelyn Muzzin Solari- Chris Moller US Vets- Laurie Morrison
<b>Approval of the Draft HMIS meeting notes from the 02/14/24 and 06/07/23</b>	Lucia made a motion to approve the notes from 02/14/24 and 06/07/23, Kyle seconded the motion. Motion passed.	
<b>How HMIS assists in understanding our BOS COC data</b> <ul style="list-style-type: none"> <li>• Review of Systems Performance Measures</li> <li>• Data Quality</li> <li>• BOS COC Score card and Agency Scorecard</li> <li>• HUD Tableau/Solari Tableau</li> <li>• Data Completeness</li> <li>• Strategies in how to use the data</li> <li>• Other HUD tools</li> </ul>	<p>Chris provided an overview of the three main Federal reports that Solari submits annually: the Longitudinal System Analysis (LSA), the Point-in-Time Count (PIT), and the Housing Inventory Count (HIC). These reports are crucial for understanding homelessness in the community and informing policy decisions.</p> <p>The System Performance Measures (SPMs) are key indicators of a Continuum of Care's (CoC) progress in addressing homelessness. These measures include metrics such as the length of time individuals remain homeless, returns to homelessness, employment and income growth, and the number of first-time homeless individuals.</p> <p>Data quality for these reports is important, since accurate and reliable data is essential for effective analysis and decision-making. There is a difference between data quality and data accuracy; while data may be entered correctly, its accuracy is equally important.</p> <p>The LSA examines every piece of data in the HMIS system and focuses on three key performance metrics: length of time individuals experience homelessness, exits to permanent destinations, and returns to homelessness. It also analyzes demographic information and metadata to ensure the integrity of the data.</p> <p>The PIT and HIC reports provide insights into the sheltered and unsheltered homeless populations, as well as the availability and capacity of housing options in the community. These reports help identify gaps in services and inform resource allocation decisions.</p>	

	Chris also discussed the scorecards, the tableau for HUD and for Solari, how important data completeness is, and he gave strategies on how to use the data.
<ul style="list-style-type: none"> <li>• <b>Updates regarding training for Introduction of Coordinated Entry/Case Conferencing Referral work flow.</b></li> <li>• <b>Volunteer from HMIS committee to represent BOS on the DWEL statewide committee</b></li> <li>• <b>Representation (person with lived experience) needed from BOS for state committee for workgroup reviewing possible HMIS systems</b></li> </ul>	Coordinated Entry/Case Conferencing has been completed in several BOS counties and other counties are being set up for the training. Currently, Mohave, Pinal, Coconino, Yavapai have received training. In a previous meeting, an evaluation of the HMIS system across all three CoCs highlighted deficiencies in the software, particularly the WellSky implementation. As a result, all CoCs have approved issuing an RFP to explore better software options. To ensure community input, working groups are being formed, with spots available for interested individuals, especially those with lived experience. Additionally, there's an opportunity to volunteer for a project involving a data warehouse that integrates data from all three CoCs and the Arizona Medicaid system. This project aims to provide access to key information for service providers, even if they are not Medicaid providers. Volunteers for this project are also sought, with a focus on including individuals with lived experience. Interested parties are encouraged to email their interest.
<p><b>Update regarding HMIS Invoices</b></p> <ul style="list-style-type: none"> <li>• <b>Currently BOS HMIS invoice are being prepared to send out to agencies.</b></li> <li>• <b>ADOH will invoice annually for agency access fees and license fees</b></li> <li>• <b>Change to become self-sustaining</b></li> <li>• <b>LMS online training encourage your staff to take course and or complete the training</b></li> </ul>	The team is currently working on annual invoices to be sent to agencies, covering access fees and user license fees. This initiative aims to make the system self-sustaining. Invoices will be dispatched in the coming weeks. Additionally, there's a variety of topics related to HMIS/CoC for training through the Learning Management System with the city of Tucson. Staff members are encouraged to sign up and complete the training, which will benefit both individuals and the Balance of State. It would provide basic understanding and working towards uploading BOS specific training.
<b>Member Updates</b>	<p>GNA: Things have been going well; discovering new camps and signing people up for referrals</p> <p>CCCS: Excited for the training for the referral for Coconino and Yavapai counties.</p> <p>SAAF: No updates.</p> <p>US Vets: Just starting stand-down planning this week.</p> <p>SAVAHCS: VA recently announced a FY 2024 goal of housing 41,000 veterans (up from 38,000 in 2023)</p> <p>Gila Valley Samaritan Home: Still getting used to HMIS and working on accuracy.</p> <p>RCFBH: Our veteran stand-down was last month and we had a great turn out, with 35 different agencies participating and 68 veterans assisted.</p> <p>CPIH: Catholic Community Services of Southern Arizona is taking over leadership of the LCEH, so we're busy handing it off to them.</p> <p>Mohave County: Just had our second Fresh Start, resource, and hiring event- we were able to help 190 people, with 18 previously unidentified veterans attending, 18 youth, and 50 disabled individuals. The referral system through HMIS has been great, although there are still a few bugs to be worked out.</p>
<b>ADJOURN</b>	

## List of Acronyms

<p>ADOH contacts for information/concerns or issues:</p> <ol style="list-style-type: none"> <li>1. Cristina Benitez <a href="mailto:cristina.benitez@azhousing.gov">cristina.benitez@azhousing.gov</a></li> <li>2. David Bridge <a href="mailto:David.Bridge@azhousing.gov">David.Bridge@azhousing.gov</a></li> <li>3. Keon Montgomery <a href="mailto:keon.montgomery@azhousing.gov">keon.montgomery@azhousing.gov</a></li> </ol> <p>ADOH website: <a href="https://housing.az.gov/documents-links/forms/special-needs-continuum">https://housing.az.gov/documents-links/forms/special-needs-continuum</a></p> <p>&gt;Special Needs-Continuum -What you will find are updates regarding NOFO BOS CoC Policies/guidelines/initiatives/Governance Charter, BOSCO annual</p>	<p>Resources for Funding and information—many of them have list-serves so you will be updated on information:</p> <p>USICH resource tool for funding for Social and other related Services <a href="https://www.usich.gov/tools-for-action/federal-health-and-social-service-programs-that-support-people-experiencing-homelessness/">https://www.usich.gov/tools-for-action/federal-health-and-social-service-programs-that-support-people-experiencing-homelessness/</a></p> <p>AZ Housing Fund (Different from the Arizona Department of Housing Trust Fund) <a href="https://arizonahousingfund.org/">https://arizonahousingfund.org/</a></p>
<p>meetings note; Coordinated Entry Committee; Governance Advisory Board agenda's/notes; HMIS committee/HMIS documents/form; LCEH Committee; <b>Point In Time Reports; Veterans Work group;</b></p> <p><b>Special Needs:</b> System Performance Measure Link <a href="https://public.tableau.com/app/profile/hmisaz/viz/BOS-SystemPerformanceMeasures/CountyComparison">https://public.tableau.com/app/profile/hmisaz/viz/BOS-SystemPerformanceMeasures/CountyComparison</a></p> <p>HUD CoC Dashboard Reports-AZ 500 <a href="https://www.hudexchange.info/programs/coc/coc-dashboard-reports/">https://www.hudexchange.info/programs/coc/coc-dashboard-reports/</a></p> <p>Using Dashboards to :Pulse Check" Your CoC YouTube <a href="https://www.youtube.com/watch?v=djUdaRCYr-M">https://www.youtube.com/watch?v=djUdaRCYr-M</a></p> <p>HUD Tableau-Search Az 500 AZ BOS <a href="https://public.tableau.com/app/profile/system.performance.measures.hud.public.data/viz/HUDCoCSysteMPerformanceMeasures/M1LengthofStay">https://public.tableau.com/app/profile/system.performance.measures.hud.public.data/viz/HUDCoCSysteMPerformanceMeasures/M1LengthofStay</a></p>	<p>National Alliance to End Homelessness <a href="https://endhomelessness.org/">https://endhomelessness.org/</a></p> <p>Funds available through Home-American Rescue Plan Program <a href="https://www.hud.gov/program_offices/comm_planning/home-arp">https://www.hud.gov/program_offices/comm_planning/home-arp</a></p> <p>All things HUD <a href="https://www.hudexchange.info/">https://www.hudexchange.info/</a></p> <p>United States Interagency Council on Homelessness <a href="https://endhomelessness.org/ending-homelessness/policy/united-states-interagency-council-homelessness/">https://endhomelessness.org/ending-homelessness/policy/united-states-interagency-council-homelessness/</a></p> <p>Housing Assistance Council—focus on rural areas <a href="https://ruralhome.org/">https://ruralhome.org/</a></p> <p>Local First Arizona –Rural Development <a href="https://localfirstaz.com/rural-development">https://localfirstaz.com/rural-development</a></p>