

**2023 Balance of State Continuum of Care Application
 Bonus Project Scoring Worksheet for Reviewers
 (Please complete one scoring worksheet for each application)
 Approval by the Governance Advisory Board 8/9/2023**

Name of Agency _____

Project Name _____

Type of application

- CoC Bonus—PSH
 CoC Bonus—RRH
 DV Bonus-RRH

Area	Criteria	Scale
Threshold- Q1-Q6	Not scored—Based on the application review, does the agency meet the threshold requirements	___ Yes ___ No ___ Not Sure
Budget Request	Not Scored—Based on the application review, does the initial budget seem reasonable for the proposed project?	___ Yes ___ No ___ Not Sure
Financial and Management Structure- Q7-Q9	Did the applicant demonstrate that they have a functioning accounting system operated in accordance with generally accepted accounting principles?	<ul style="list-style-type: none"> • Applicant demonstrated functioning accounting system—4 points • Applicant did not demonstrate functioning accounting system-0 points
Leveraging Funds Q10	Did the applicant demonstrate Current experience in leveraging funds from multiple sources (i.e., federal, state, local, private sector)	<ul style="list-style-type: none"> • Applicant provided clear examples of how they leverage funds-4 points • Applicant provided minimal examples about how they leverage funds-2 point • Applicant provided no examples of leveraging funds-0 points
Project Application-Question Numbering starts Over		
Project Description Q1	Did the applicant provide a complete and clear description about the project and target population?	<ul style="list-style-type: none"> • Project Description was complete-8 points • Project Description was adequate-4 points • Project Description was insufficient and did not provide a full overview—0 points
Outreach and Engagement Q1	Did the applicant describe how outreach and engagement will take place and how participants will be identified for the project?	<ul style="list-style-type: none"> • Outreach description was complete—4 points • Outreach description was not adequate—0 points
Unmet Need Q1a.-Q2a	Was the unmet need in the community that this project will address described sufficiently? Was local data used to describe need? How did the agency consult with the LCEH related to need and gaps that were identified in the LCEH Plan developed for the Special NOFO?	<ul style="list-style-type: none"> • Unmet need information was complete and compelling—8 points • Unmet need was adequate—4 points • Unmet need did not provide a compelling reason for the project—0 points

Area	Criteria	Scale
Housing Q3-Q8	Did the applicant explain relationships, what strategies will be used to locate reasonable/affordable rents and what actions the agency will take to promote affordable housing such as shared housing strategies?	<ul style="list-style-type: none"> • Applicant demonstrated clear plans to implement strategies to ensure the community has units that have reasonable rents. 4 points • Applicant demonstrated basic plans to provide minimal support to ensure community has units that have reasonable rents. 2 points • Applicant demonstrated no understanding about how to contribute to the community to promote reasonable rents-0
Coordination with Other Agencies, Partnerships Q9	Did the applicant clearly demonstrate how referrals and outreach will occur and how the agencies and programs that they coordinate and collaborate with to ensure program participants access need services and resources	<ul style="list-style-type: none"> • Applicant demonstrated clear collaborations and partnerships-4 points • Applicant demonstrated basic minimal partnerships and collaborations 2 points • Applicant demonstrated partnerships or collaborations
Coordinated Entry (CE) and Case Conferencing (CC) Q10	Did the applicant include the use of the VI-SPDAT and the local coordinated entry process? Did the agency describe how it participates in case conferencing?	<ul style="list-style-type: none"> • CE/CC activity and collaborations were clearly articulated—8 points • CE/CC activities and collaboration was adequate—4 points • CE/CC activities description was incomplete—0 points
HMIS/alternative that meet HUD standards Q10a, Q10b	Did the applicant explain how they will use HMIS or if a DV provider, use a comparable database?	<ul style="list-style-type: none"> • HMIS use or comparable database description was complete and clear—4 points • HMIS use or comparable database description was adequate—2 points • Agency did not provide sufficient information to indicate competent use of a client level database—0 points
Housing First Q11a-11h, Q16, Q17-	Did the applicant demonstrate an understanding of Housing First principles and how they will be implemented through the project? <ul style="list-style-type: none"> • No barriers to entry • No preconditions • Does not terminate program participants for lack of participation in services beyond normal tenancy rules. • Supportive services participation is voluntary 	<ul style="list-style-type: none"> • Applicant demonstrated clear understanding of Housing First and strategies to implement—8 points • Applicant demonstrated basic of understanding of Housing First and will need support for implementation—4 points • Applicant demonstrated no understanding of Housing First -0 points
Justice, Equity, Diversity, Inclusion processes—services Q12-Q14	Did the applicant describe how strategies to implement justice, equity, diversity and inclusion will be implemented as a part of the program? <ul style="list-style-type: none"> • Use of appropriate assessments 	<ul style="list-style-type: none"> • Applicant clearly explained and proposed activities that will promote justice, equity, diversity and inclusion—8 points • Applicant demonstrated basic understanding of implementing services through a social justice and racial equity lens but will need additional support for implementation —4 points

Area	Criteria	Scale
	<ul style="list-style-type: none"> How outreach and referral will take place with to ensure racial equity <p>How individuals coming from the justice system (i.e., jail or corrections) or other institutions will be served through the program.</p>	<ul style="list-style-type: none"> Applicant demonstrated no understanding of how to implement strategies through a justice, equity, diversity, inclusion lens –0 points
Cultural Understanding Q15, Q15a	<p>Did the applicant demonstrate cultural understanding and sufficient resources to effectively serve individuals with different cultures. Examples include ethnicity, age, elders, transition age youth, military, choice of gender identification, and languages?</p>	<ul style="list-style-type: none"> Cultural Understanding was clearly demonstrated –4 points Cultural Competency description was adequate –2 points Agency did not provide sufficient information to indicate that it has policies and practices that demonstrate cultural competence. –0 points
Permanent Housing Q18	<p>Did the applicant describe how program participants will be supported in remaining or obtaining permanent housing?</p>	<ul style="list-style-type: none"> Description articulated clearly how connections to permanent housing will be implemented--8 points Description was adequate –4 points Description was incomplete –0 points
Mainstream Resources Q19	<p>Did the applicant describe how the program participant will be connected to mainstream resources including SSI, SSDI, Food Stamps, Veteran Benefits and others?</p>	<ul style="list-style-type: none"> Description articulated clearly how connections to mainstream resources will be implemented--4 points Description was adequate –2 points Description was incomplete –0 points
Social Services Q1 and Q19	<p>Did the applicant describe how the program participant will be connected/provided social services to assist with obtaining childcare, food assistance, TANF, early childhood education, and access to health care benefits and resources. Did the applicant explain their case management process and how they develop individualized service plans?</p>	<ul style="list-style-type: none"> Description articulated clearly how social services, case management and individualized service plans will be implemented--4 points Description was adequate –2 points Description was incomplete –0 points
Education Q19	<p>Did the applicant describe how the agency works with homeless school liaisons or help clients/tenants in enrolling in education activities?</p>	<ul style="list-style-type: none"> Description articulated clearly how connections to education will be implemented--4 points Description was adequate –2 points Description was incomplete –0 points
Employment Q20	<p>Did the applicant describe how the program participant would be connected to employment support and what types of employment support are provided?</p>	<ul style="list-style-type: none"> Description articulated clearly how connections to employment will be implemented--4 points Description was adequate –2 points Description was incomplete –0 points
Insurance SSDI/SOAR Q21	<p>Did the applicant describe how clients/tenant are connected to insurance and social security (SSI/SSDI) benefits or a SOAR trained individual to apply for benefits?</p>	<ul style="list-style-type: none"> Description articulated clearly how individuals are connected--4 points Description was adequate –2 points Description was incomplete –0 points

Area	Criteria	Scale
Survivors of Domestic Violence Q22, Q22a	Did the applicant explain how they will provide services in alignment with HUD guidelines related to survivors of domestic violence	<ul style="list-style-type: none"> • Applicant demonstrated clear plans to meeting program participants service needs-4 points • Applicant demonstrated basic plans to provide minimal support to program participant service needs 2 points • Applicant demonstrated no understanding of how to provide support services to program participants-0 points

Summary Scoring Matrix

Question	Maximum Points
Threshold	NA
Budget	NA
Financial Management Structure	4
Leveraging Funds	4
Project Description	8
Outreach and Engagement	4
Unmet Need	8
Housing	4
Coordination with Other Agencies	4
Coordinated Entry/Case Conferencing	8
HMIS and Comparable Database	4
Housing First	8
Justice, Equity, Inclusion, Diversity	8
Cultural Understanding	4
Permanent Housing	8
Mainstream Resources	4
Social Services	4
Education	4
Employment	4
Insurance/SSDI/SOAR	4
Survivors of Domestic Violence	4
	100