



**ARIZONA BALANCE OF STATE CONTINUUM OF CARE
AZBOSCOG Governance Advisory Board –**

November 9, 2022 9:00am to 11:00 am

TOPIC	OUTCOME/NOTES
<p>Welcome and Introductions Acknowledgement of Board Members that are leaving the board</p>	<p>Membership David Bridge (ADOH)—Chair Cristina Benitez (ADOH) Camie Rasband (Catholic Charities)— Co-chair Sub recipient, LCEH Debra Jorgensen/Kristi Denk— Care 1st Jowan Thornton/Pam Mosely (DES)— ESG and DV Karin Uhlich (AzCH-CCP)—RBHA Joanna Carr (AHC)-At Large Maria-Elena Ochoa (Against Abuse)—Subrecipient, DV, LCEH Lead- <i>absent</i> Nay Rush (Mohave County)- Sub recipient, LCEH- <i>absent</i> Ricardo Fernandez (ADHS)-At large Ross Schaefer (FSS)- At large, LCEH Co-Lead VACANT (AZDE)— AZ Department of Education Homeless Liaison Terrance Watkins (Community Partners)— Subrecipient</p> <p>Other Participants Shannon Haines (ADOH) Connie Howell (ADOH) Candee Stanton (Independent Contractor)</p>
<p>Action: Review and approval of minutes from 10.4.2022</p>	<p>Karin Uhlich moved to approved. Terrance seconded. Motion was approved.</p>
<p>HUD Required Activities</p> <ul style="list-style-type: none"> • Point in Time Count • HUD Audit and Findings • LSA/SPM Submission • LCEH Funding 	<p><u>Point in Time Count</u>: David-talked about the Point in Time Count. Candee provided information about the process. The PIT workgroup representatives</p> <p><u>HUD Audit</u>---David provided information about the HUD audit. HUD did file review, policy review, documentation reviews. ADOH provided a response by September 30th. David shared corrective action plan and estimates that the work related to the plan will be completed in the next six months. HUD has put an emphasis on the Match. Procedures will be updated and training will be provided. There is a meeting scheduled for next week with the subrecipients to discuss the plan for the upcoming year to respond to the audit. Policies and Procedures will be updated.</p>

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	<p>LSA/SPM-The LSA is the Longitudinal Systems Administration—the report provides the information that goes to Congress every year. Solari as the HMIS Systems Administrator provides the support for the report. The LSA also helps populate the Systems Performance Measure.</p> <p>SPM—David indicated that we will be using the SPM for planning and strategizing to end homelessness.</p> <p>LCEH Funding—ADOH has put aside funding to provide additional support for the LCEH. David indicated that the LCEHs are critical to the AZBOSCOG so that the work of the CoC can be done. It is estimated that \$80,000-100,000 will be made available to help the LCEH are staffed to do the work related to administration, coordinated entry, Point in Time, By Name List, and other activities.</p> <p>Joanna asked if support is available related to deep data related to Social Equity and Racial Justice.. David indicated that funds could be used to support LCEHs and indicated that some TA might be available to help with building data to make informed decisions and enhance protocols to support social equity and racial justice..</p> <p>Camie indicated that she agreed to look at the equity at a CoC level. She also indicated that coordinated entry has been significant burden for the agencies providing the support for Coordinated Entry and that these new funds will be significant in supporting the process moving forward..</p> <p>Pam by chat—indicated that HUD has an Equity Data Tool</p> <p>System-wide, David indicated that we are looking at funding CoC wide training activities in alignment with some of the work that had taken place prior to COVID.</p> <p>David indicated that Individuals with lived experience are also key, and funds will be available to support that effort.</p>
<p>Establish Workgroup to review Governance Charter and propose updates for Governance Advisory Board Consideration</p>	<p>David indicated that we would like to establish a Workgroup to conduct a review of the Governance Charter (which is a yearly requirement). He asked if members were interested in participating in the workgroup, to email him or Cristina.</p>
<p>Membership</p>	<p>David indicated that because of multiple changes, all board members terms were extended for stability related to COVID and all terms are up as of December 2022.</p> <p>He asked members to email him or Cristina if they are interested in continuing on the Governance Advisory Board. If there is interest, please complete the matrix. David indicated that demographics will be added to the matrix. The goal is to ensure</p>

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	<p>the Governance Advisory Board is diverse and represents the AZBOSCOG from a variety of perspectives. A conversation about diversity took place. Joanna indicated that it is important for the Governance Advisory Board to be reflective of the AZBOSCOG. David will add demographics to the Board Matrix.</p> <p>The matrix is meant to provide a snapshot about diversity. It is meant to be respectful and ensure privacy is maintained.</p> <p>David indicated that the process to fill vacant positions will be two fold—Recruitment will take place through LCEHs, Governance Advisory Board Members, and subrecipients. In addition, an ADOH bulletin will be posted. The process includes an application that interested individuals can complete. The applications will be reviewed by Governance Advisory Board Members and final selections will be made. We would like to have the board membership finalized by mid-February.</p>
<p>December 15th Meeting Overview of Structure of the meeting</p>	<p>A brief discussion took place about the December 15th meeting. The Governance Advisory Board, LCEH Leads, and subrecipients have been invited. It is anticipated that the morning will be focused on presentations from ADOH staff and state partners. The afternoon will include breakouts for the three committees. If you are part of an agency that has multiple roles, please plan to bring additional individuals so that all breakouts can be covered. Melissa will be sending an email asking for contact information for additional individuals that you want to invite. The email will include a link to a Survey Monkey to gather lunch orders. Please have everyone who is coming, complete the lunch order so we have the right mix of sandwiches and salads. The room is large, but we want to be respectful of space, so it is important that we have an accurate count of participants.</p>
<p>New Items or GAB Suggestions</p>	<p>Terrance asked about a retreat this year. David indicated that a retreat will be planned—probably for March or April so Governance Advisory Board membership can be transitioned.</p> <p>Ross indicated that she thought the retreats were important to build relationships among board members and have discussions about items that require a more in-depth approach. There was general consensus that the Casa was a good location.</p> <p>David indicated that there would ongoing discussions to ensure all the committees working to support ending homelessness in the AZBOSCOG are linked together and share a common direction.</p> <p>Cristina thanked everyone for the involvement, quick response, and commitment to supporting the AZBOSCOG.</p>
<p>ADJOURN</p>	

List of [Acronyms](#)

	2/17/2022	4/20/2022	6/15/2022	8/11/2022	8/24/2022	9/13/2022	10/4/2022	11/9/2022
Sub= substitute								
David Bridge				X	X	X	X	X
Cristina Benitez (ADOH)	X	X	X	X	X	X		X
Camie Rasband (Catholic Charities)	X	X	X	X	X	X		X
Debra Jorgensen/Kristi Denk (BCBS)/Eric Marcus/	X		X		X	X	X	X
Kelli Wilde/Pam Moseley (DES)	Sub	X	X	X	X	X	X	X
Jessi Hans (CC) now vacant	X	X						
Joanna Carr (AHC)	X	X	X	X	X	X	X	X
Karin Uhlich (AZ Complete Health)		X	X	X	X	X	X	X
Maria-Elena Ochoa (Against Abuse)	X		X	X	X	X	X	
Nay Rush (Mohave County)	X		X	X	X	X	X	
Ricardo Fernando (DHS)	X			X	X	X	X	X
Ross Schaefer (Flagstaff Shelter Services)	X	X	X	X	X		X	X
Silvia Chavez (AZDE) now vacant		X		X	X			
Terrance Watkins (Community Partners)	X	X	X	X	X	X	X	X