



**ARIZONA BALANCE OF STATE CONTINUUM OF CARE
COORDINATED ENTRY COMMITTEE**

10/27/2022—9:00 am to11:00am

TOPIC	Notes		
Welcome and Introductions	Individuals	LCEH represented	
	Allison Hephner	Navajo/Apache	
	Allison Torres	Gila	Present
	Alma Herrera	La Paz	
	Anthony Cruz	Yavapai	Present
	Candee Stanton		Present
	Carlos Moreno	Cochise, Gila	Present
	Chelsea Marshall	Mohave	Present
	Chris Moeller	Coconino	Present
	Connie Howell	ADOH	
	Cristina Benitez	ADOH	Present
	David Bridge	ADOH	Present
	Holly Creager	Coconino	Present
	Jocelyn Muzzin	Pinal/Veterans	Present
	Jorge Herrera	La Paz	
	Jose Acevedo	Yavapai	Present
	Joseph Acevedo	NA-Veterans	
	Justin Price	Yavapai	Present
	Kelly Williams	Mohave	Present
	Lucia Wilson	Yuma	Present
	Marilyn Johnson, Pam Williams	Navajo/Apache	Present
	Marisa De La Cruz	Cochise, Santa Cruz	Present
	Michelle McManimon	Coconino	Present
	Nay Rush	Mohave	Present
	Pam Moseley	DES	Present
	Sasha Hawman	Cochise, Gila	
	Shannon Haines	ADOH	
	Stephanie Crum	Solari	Present
Suzanne Payan	Pinal	Present	
Todd Minkey, Evelyn Ruiz	La Paz		

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Approval of Minutes 4.28.2022	Kelly made a motion to approve, Carlos seconded the motion. The minutes were approved. Allison Torres abstained from voting as she wasn't present at the meeting
7.21.2022 meeting	N/A – meeting on 7.21.2022 was the beginning of the discussion related to the VI-SPDAT in the context of racial equity and social justice. The meeting consisted of presentations by Chris Moeller and Sasha Hawman
Status of CE in each LCEH	<p>Apache/Navajo—meeting every two weeks—working with Re:Center as an access point. Still recruiting PHA, ChangePoint; 10/15 cased conferencing-50 households that are being reviewed for case conferencing.</p> <p>Cochise—case conferencing once a month. Good Neighbor Alliance is managing the case conferencing. Santa Cruz is meeting once a month, CPSA is managing case conferencing. About 10 people are being reviewed.</p> <p>Coconino--Chris—meeting weekly, seeing some seasonally. Working on ensuring Front Door is accessing everyone. Working with jails to do some in-reach. Supplemental assessment seems to be working well and seems to be impacting equity.</p> <p>Gila—Allison—meeting every two weeks, CBI is the lead for case conferencing. HOPWA has joined. Gila revised their CO policies—Allison will send to Candee.</p> <p>La Paz—no representative present</p> <p>Mohave—meeting bi-weekly—have 90-120 on BNL, case conferencing 30 or so- sitting in with Yavapai and Coconino to look at process—also established a supplemental list of questions—bringing on ATLAS system for referrals—will be able to make referrals from four locations.. Nay indicated by chat -- Unfortunately, we have not been able to use the HMIS system for referrals. When we refer to other agencies within HMIS the referrals were not making it to the provider we were referring to, So for the past 5 years we have been working off case conferencing and warm handoffs</p> <p>Stephanie indicated (by chat) LCEH's can be set up to record the outcomes for non-HMIS providers. Nay responded. Stephanie, Yes the issue was that when dealing with service providers who have multiple programs in Multiple counties there was only one receiver and so all our referrals for our county were going to the one receiver for the other agency and that one person was receiving them for their whole agency and they were getting lost</p>

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	<p>Pinal— completed self-assessment— identifying action items to improve next year— have had to do a clean up on the BNL. Doing case conference once a month— usually discussing 40 persons a month. The clean up included missing first or last names</p> <p>Yavapai— case conferencing occurs bi-weekly. CE event— targeting to recruiting to add access points including Prescott Valley and youth. (Anthony Cruz) May need to talk about using the TAY for youth</p> <p>Yuma— about 200 on list. Some of the folks are in Crossroads and not ready for housing. Some also don't have VI-SPDAT. CBI can take no-income in their RRH, but WACOG cannot</p> <p>Jocelyn indicated that HUD may require HMIS to be used for referrals.</p>
<p>ADOH Updates</p> <ul style="list-style-type: none"> • NOFO • HUD CoC Audit 	<p>David indicated that ADOH submitted on behalf of the AZBOSCOC, two NOFOs. The regular NOFO and the supplemental NOFO. A total of 10 projects were submitted— the three gaps the projects were targeted were outreach/engagement and navigation. Emergency Shelters were provided in two counties. Two housing projects were submitted.</p>
<p>Level Set/Identify Goals & Focus</p> <p>Committee Participation</p> <p>Review Update CE Policy</p> <ul style="list-style-type: none"> • DV Protocols • Education Opportunities • Emergency Transfer • Complaints • Prioritization (RRH) • Family Separation <p>Racial Equity Analysis</p> <ul style="list-style-type: none"> • VI-SPDAT and Assessment Tool • Lived Experience/Equity Feedback <p>Access Points of Contact</p> <ul style="list-style-type: none"> • Other Systems of Care <p>Integration of Services</p> <p>ID Services</p> <p>HMIS and Data Tool Needs</p>	<p>David introduced himself and discussed that the NOFO helps identify the initiatives that we need to take on for the upcoming year. He also indicated that the AZBOSCOC was audited</p> <p>Committee Participation--are there other stakeholders—Jocelyn indicate PHAs would be good for local CE meetings.</p> <p>Review Update CE Policy—DV protocols need to be updated related to transfers policies; complaint/grievance processes; information about education and connecting to local liaisons; prioritization for RRH, goal not to separate families.</p> <p>Jocelyn asked about RRH prioritization—David indicated the audit asked questions about emergency transfer. Prioritization—related to emergency transfer. One of the issues is to review CH to RRH and make sure we have the policy structure to support. Michelle indicated in Coconino, we've developed a process for discussing and appealing folks for RRH even if they qualify for PSH due to chronicity and vulnerability because we just don't have nearly enough PSH units for everyone who qualifies, so I'd love to see more discussion in this group about the best way to make this a fair and equitable process. Cristina indicated the need for discharge policies— we can look at this at both the AZBOSCOC and LCEH level.</p> <p>Racial Equity Analysis--VI-SPDAT and Assessment Tool— This is something we will address during the year. Candee indicated that we have a library of other assessments. David indicated we also want to look</p>

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	<p>at the data— with HMIS dashboards, we have a foundation of data to review.</p> <p>Lived Experience/Equity Feedback:</p> <p>Michelle (by chat): In addition to coordination with behavioral health, it would be great to get more input from tribal entities/experts to address the SPDAT equity issue.</p> <p>Jocelyn (by chat): It would be great to facilitate a yearly survey of folks and maybe some focus groups and compensating those folks for their time. David indicated that there are some resources available to do that.</p> <p>David indicated that he knows these topics can trigger some hard discussions. The purpose of the justice and equity discussion is to identify and address needs—it is not just focused on race but a broader understanding of what is needed by households experiencing homelessness.</p> <p>Michelle indicated (by chat): Honestly, the equity question is pretty easy to see when we look at the data, so that may be a tool for getting more buy-in.</p> <p>Carlos (by chat)--the compensation for their time has been helpful with some of the youth organizations Access points of contact—one of things to do is to brainstorm what other systems of care that we can engage.</p> <p>Integration of Services—David indicated that this was somewhat of a focus of the special NOFO. AHCCCS received a waiver to expand the use of AHCCCS funds to include housing and navigation.</p> <p>David related that in Washington, the folks with highest acuity were assigned a navigator—Washington saw a significant increase in persons who became housed.</p> <p>Michelle (by chat) Oh man, navigators for everyone would be awesome! It's hard to do that for everyone on top of doing CE.</p> <p>ID Services—David indicated that the agency in Maricopa is looking to expand statewide. The group pays all the costs for the fees. Carlos---indicated that would be great to expand</p>

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	<p>HMIS and Data Tool Needs: David indicated that we need to discuss if there are other tools that need to be added in addition to the dashboards, ensuring accuracy of the by name list. What are the barriers to using the data and are additional tools need to ensure data quality.</p> <p>Jocelyn—(by chat): There is a cool tableau that HMIS put together for Veteran population that I think would help LCEH's understand how well their CE system is working. Jocelyn shared the Veteran dashboard that provides a more detailed look of the individuals/households being served. Cristina indicated that the Veteran dashboard provides a better understanding in the system as a whole. It is looking at the system performance measures</p>
	<p>David asked for feedback about establishing workgroups and meeting in person. He encouraged folks to email him or Cristina about any other thoughts or issues. David indicated that ADOH is committed to supporting the LCEHs.</p> <p>He indicated that almost 300 individuals and agencies are participating in the AZBOSCOG at the LCEH level.</p>
ADJOURN	

Acronyms

HUD Requirement 24 CFR§578.8(a)(8):

In consultation with recipients of Emergency Solutions Grants program funds within the geographic area, establish and operate either a centralized or coordinated assessment system that provides an initial, comprehensive assessment of the needs of individuals and families for housing and services. The Continuum must develop a specific policy to guide the operation of the centralized or coordinated assessment system on how its system will address the needs of individuals and families who are fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, or stalking, but who are seeking shelter or services from non-victim service providers. This system must comply with any requirements established by HUD by Notice.

HUD Coordinated Entry Toolkit

<https://files.hudexchange.info/resources/documents/Coordinated-Entry-Core-Elements.pdf>

CPD 17-01: HUD CE Additional Requirements

<https://www.hud.gov/sites/documents/17-01CPDN.PDF>

Coordinated Entry Self-Assessment Checklist <https://files.hudexchange.info/resources/documents/coordinated-entry-self-assessment.pdf>

Resources

<p>Arizona Department of Housing Contact Information 1-Cristina Benitez</p>	<p>Resources for Funding and information—many of them have list-serves so you will be updated on information:</p>
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<p>Continuum of Care Coordinator Cristina.Benitez@azhousing.gov 602-771-1017</p> <p>2-David Bridge Special Needs Program Administrator David.Bridge@azhousing.gov (602) 309-6542</p> <p>3-Ruby Dhillon-Williams, J.D. Assistant Deputy Director ruby.dhillon@azhousing.gov 602-771-1010</p> <p>Link to ADOH Bulletin List Serve https://visitor.r20.constantcontact.com/manage/optin?v=001jarSHX2McaSRycGIQd2zdIkxkSWYEOC-MuzYbNIIBZGWeXqaUpUTOPciYTxRW_hI0MACBdDhOjfZuyjAeuNAu300l63kKkqAwNuJ9moVyXg10ivkFNKnG-4Zry2dA34qGqhDyXB26kVzRFrEQ2MnZIDiLBNYUBIxMCNuqmUWdG-Ujg-KZQavPaZhbSziPBoCdh4zrG9EGas%3D</p> <p>ADOH website: https://housing.az.gov/documents-links/forms/special-needs-continuum Special Needs-Continuum -What you will find are updates regarding NOFO BOS COC Policies/guidelines/initiatives/Governance Charter, BOSCO annual meetings note; Coordinated Entry Committee; Governance Advisory Board agenda's/notes; HMIS committee/</p> <p>System Performance Measure Link https://public.tableau.com/app/profile/hmisaz/viz/BOS-SystemPerformanceMeasures/CountyComparison</p>	<p>USICH resource tool for funding for Social and other related Services https://www.usich.gov/tools-for-action/federal-health-and-social-service-programs-that-support-people-experiencing-homelessness/</p> <p>AZ Housing Fund (Different from the Arizona Department of Housing Trust Fund) https://arizonahousingfund.org/</p> <p>National Alliance to End Homelessness https://endhomelessness.org/</p> <p>All things HUD https://www.hudexchange.info/</p> <p>United States Interagency Council on Homelessness https://endhomelessness.org/ending-homelessness/policy/united-states-interagency-council-homelessness/</p> <p>Housing Assistance Council—focus on rural areas https://ruralhome.org/</p> <p>Local First Arizona –Rural Development https://localfirstaz.com/rural-development</p>
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Mohave County Homeless Continuum of Care

Mohave County Community Services Department
700 W. Beale Street
Kingman, AZ
86401-7000
928-753-0723



1. Have you or anyone in your family been a victim of domestic violence in the past 30 days?
 YES (1)
 NO (0)
2. Are you or any adult member of your household currently residing in a prison, hospital, or other institution or did you exit one of these facilities in the last 30 days?
 YES (1)
 NO (0)
3. Has your family had a sudden and significant decrease in cash income (employment and/or cash benefits) AND/OR unavoidable increase in non-discretionary expenses (e.g., rent or medical expenses) in the past 6 months?
 YES (1)
 NO (0)
4. Have you and your family been evicted in the past 3 years?
 YES (1)
 NO (0)
5. Are you, or any adult members of your family over the age of 62 and medically fragile/vulnerable?
 YES (1)
 NO (0)
6. Do you and your family have access to community resources?
 YES (1)
 NO (0)
7. Has your current situation been caused by COVID-19?
 YES (1)
 NO (0)

TOTAL _____

Coconino Supplemental Assessment Questions Blank (LiveSheet)

Coconino Supplemental Assessment Questions

HMIS # (Please double-check for accuracy)

Client Name

Date

123456789 Sam Sampleton
987654321 Testy Testersdottir

1/1/1900
1/1/1900

	1	2	3
1. Have you ever been in a situation where someone has asked or forced you to exchange sexual favors or unpaid labor for drugs, protection, money, or a place to stay?		2. Do you or do any members of your household have a chronic or terminal health condition?	3. Have you ever been forced to talk to a mental health professional against your will or have been advised to take mental health medication by a psychiatrist?
Yes	Yes	No	
No			

Out of rows! You can add your data, but score will not be generated

Coconino Supplemental Assessment Questions Blank (LiveSheet)

4

5

6

7

8 DV ONLY 1

<p>4. Have you ever been legally evicted from a dwelling that had your name on the lease?</p>	<p>5. Have you or members of your household been convicted of a crime and served a jail or prison sentence that ended less than 12 months ago?</p>	<p>6. Have you or members of your household had a felony conviction in the last eight years?</p>	<p>7. Have you or anyone in your household experienced discrimination based on: a) Race/Ethnicity, b) Gender/Gender identity, c) Sexual orientation, d) Cultural practices (0-4 points)</p>	<p>8. Do you struggle to access services in your preferred language?</p>	<p>(DV ONLY) 9. Are you actively fleeing the person who abused you? LEAVE BLANK IF N/A!</p>
<p>No</p>	<p>Yes</p>	<p>No</p>	<p>2 No 3</p>	<p>Yes</p>	<p>Yes</p>

Coconino Supplemental Assessment Questions Blank (LiveSheet)

DV ONLY 2	INTERVIEWER 1	INTERVIEWER 2	INTERVIEWER 3	INTERVIEWER 4	INTERVIEWER 5
(DV ONLY) 10. Would you feel safe and confident in your ability to find and maintain housing with limited, temporary financial support? LEAVE BLANK IF N/A!	(INTERVIEWER) 1. Do the clients or members of the household see or hear things that others do not see or hear?	(INTERVIEWER) 2. Do you detect signs of poor hygiene or daily living skills?	(INTERVIEWER) 3. Do you detect signs of serious alcohol or substance use?	(INTERVIEWER) 4. Do you detect signs of unreported serious mental illness or compromised cognitive function?	(INTERVIEWER) 5. Did the client disclose an SMI determination?
No	No	No	No	No	Yes
Yes	Yes	Yes	No	No	No

Coconino Supplemental Assessment Questions Blank (LiveSheet)

INTERVIEWER 6	INTERVIEWER 7	SCORE: DO NOT MODIFY	SCORE: DO NOT MODIFY	SCORE: DO NOT MODIFY	SCORE: DO NOT MODIFY
(INTERVIEWER) 6. Is the head of household over age 60? (INTERVIEWER) 7. Add one point for each member of the household beyond 5 members.		<i>Client total</i>	<i>Surveyor Total</i>	<i>Overall total</i>	<i>Score basis (Max 17. May be lower than overall total - multiple sources of discrimination and large families give "bonus" points)</i>
		0	5	2	
Yes		4	4	6	10
No					15
					17

Questions for all clients

- 1. Have you ever been in a situation where someone has asked or forced you to exchange sexual favors or unpaid labor for drugs, protection, money, or a place to stay?
- 2. Do you or do any members of your household have a chronic or terminal health condition?
- 3. Have you ever been forced to talk to a mental health professional against your will or have been advised to take mental health medication by a psychiatrist?
- 4. Have you ever been legally evicted from a dwelling that had your name on the lease?
- 5. Have you or members of your household been convicted of a crime and served a jail or prison sentence that ended less than 12 months ago?
- 6. Have you or members of your household had a felony conviction in the last eight years?
- 7. Have you or anyone in your household experienced discrimination based on: a) Race/Ethnicity, b) Gender/Gender identity, c) Sexual orientation, d) Cultural practices (0-4 points)
- 8. Do you struggle to access services in your preferred language?

Questions for DV-reporting clients

- (DV ONLY) 9. Are you actively fleeing the person who abused you? LEAVE BLANK IF N/A!
- (DV ONLY) 10. Would you feel safe and confident in your ability to find and maintain housing with limited, temporary financial support? LEAVE BLANK IF N/A!

Surveyor observations

- (INTERVIEWER) 1. Do the clients or members of the household see or hear things that others do not see or hear?
- (INTERVIEWER) 2. Do you detect signs of poor hygiene or daily living skills?
- (INTERVIEWER) 3. Do you detect signs of serious alcohol or substance use?
- (INTERVIEWER) 4. Do you detect signs of unreported serious mental illness or compromised cognitive function?
- (INTERVIEWER) 5. Did the client disclose an SMI determination?
- (INTERVIEWER) 6. Is the head of household over age 60?
- (INTERVIEWER) 7. Add one point for each member of the household beyond 5 members.