



ARIZONA BALANCE OF STATE CONTINUUM OF CARE COORDINATED ENTRY COMMITTEE MEETING

July 21, 2021 – 10:30 to 12:00

| TOPIC | Notes |
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| <p>Call to Order/ Introductions</p> | <p>CE Leads/Lead Representative Marilyn Johnson (OCCAC) – Apache County LCEH Michelle McManimon (CCCS) – Coconino County LCEH Franklin McCabe (RCBH) – La Paz County LCEH Lucia Wilson (Achieve) – Yuma County LCEH</p> <p>Content/Area Representatives Cristina Benitez (AZCH) Denise Cox (Health Choice AZ) Brandi Sonderegger (NAVAHCS) Megan Akens (DES) Stephanie Crum & Hillary Evans (Solari- Crisis and Human Services fka. CRN)</p> <p>Olivia Gutzman (ADOH) Candee Stanton – Independent Contractor</p> <p>Not In Attendance Cochise County LCEH Gila County LCEH Mohave County LCEH Navajo County LCEH Pinal County LCEH Yavapai County LCEH SAVAHCS</p> |
| <p>Approval of Minutes 4.21.2021</p> | <p>Cristina moved to approved; Michelle seconded. Minutes were approved.</p> |

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| Update on how DV Bonus Projects have been incorporated into Coordinated Entry and Case Conferencing in Mohave and Pinal County | <p>Candee provided an update on the implementation of CE related to the CoC's two DV bonus Projects. Both Pinal and Mohave have established processes for Case Conferencing specifically for households that are eligible for the projects. A VI-SPDAT is completed outside of HMIS and no identifying information is discussed in Case Conferencing.</p> <p>The LCEH for Pinal has incorporated their policy related to the DV Bonus Project in their CE Policy. Mohave County is in the process of finalizing the procedure and will also incorporate it in the policy.</p> |
| Review draft of Non-HMIS provider agreement to participate in Case Conferencing | <p>Candee provided an overview of the Non-HMIS Provider Agreement. The purpose is to ensure that non-HMIS users that participate in Case Conferencing are held to the same standards of ethics and confidentiality as those agencies with HMIS Licenses.</p> <p>Cristina made the motion to approve the document and present it to the GAB for final approval. Lucia seconded the motion and the motion was approved. Candee will prepare an updated document for final approval by the GAB.</p> |
| Review draft of Homelessness Prevention Addendum— Approve if appropriate | <p>Candee provided an overview of the purpose of the Homelessness Prevention addendum. Several agencies in the AZBOSCOC have a contract with DES to HP prevention. That contract, as well as HUD, requires that those agencies participate in CE. Candee indicated that reviewed other information including attending a meeting with Maricopa COC agencies related to this process. Key take-aways included:</p> <ul style="list-style-type: none"> • Funds need to be available quickly • HP providers can be their own access points. • There does need to be a tool in order to prioritize households. The VI-SPDAT is not applicable to HP. The tool must be standard for all LCEHs in the AZBOSCOC that have these funds <p>HP contracts through DES are in the following counties in the AZBOSCOC—(Note this still needs to be confirmed by LCEHs):</p> <ul style="list-style-type: none"> • Apache/Navajo- OCCAC • Coconino- Flagstaff Shelter Services, Salvation Army, and St. Vincent de Paul • Mohave- Cornerstone Mission • Pinal- CAHRA, Against Abuse • Catholic Charities covers multiple counties including Coconino, Yavapai, and Mohave |

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| | <ul style="list-style-type: none"> • Yavapai- U.S. Vets <p>These contracts are active through 2022.</p> <p>Denise asked if age of head of household could be included in the criteria—Candee indicated that she would add it.</p> <p>Denise asked through chat if there is going to be a priority process. Candee reviewed the three options for establishing priority. One option must be chosen for use across all of the LCEHs that have an HP provider in their county.</p> <p><i>Update: Candee and Olivia met after the meeting—the process for moving the HP addendum forward is as follows:</i></p> <ul style="list-style-type: none"> • <i>Email out to LCEHs to confirm HP providers in their county.</i> • <i>Draft addendum will be sent to LCEH Lead and HP provider in those counties where the HP contracts exist.</i> • <i>LCEH Lead, HP Provider, and LCEH CE Committee will convene to review addendum and draft screening tool and provide comments to Candee by mid-August.</i> • <i>Olivia will convene a meeting of the LCEH Lead, HP Providers and other LCEH CE Committee members to finalize the screening tool that will be used across the AZBOSCOC.</i> • <i>Olivia/Candee will follow up with Solari to get the screening tool established in HMIS.</i> |
| Review of Move On Addendum— Approve if Appropriate | <p>Candee provided an overview of the purpose of the Move-On Addendum. With the addition of the PHA’s EHV, there are opportunities to move households that have stabilized in PSH or RRH units to move rental subsidies (not necessarily physically move) from the CoC project subsidy to an EHV or other voucher. The Move On addendum provides a structure for the LCEH to use the Threshold Assessment Questions to determine eligibility and priority. Franklin and Michelle made editing suggestions in the Chat that Olivia indicated would be incorporated into the final document sent to the GAB for approval.</p> <p>Cristina made a motion to present the document to the GAB for approval with the suggested edits. Michelle seconded the motion and the motion was approved.</p> |

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| Other Items | <p>Franklin indicated that he is resigning to pursue his education. Candee asked that he set up a meeting with him and his replacement prior to him leaving so she can provide an overview of the AZBOSCOC.</p> <p>Franklin also asked about next meeting dates. Candee indicated that a master calendar for the remainder of the year is being developed.</p> <p>Megan, who works for the DES Division of Developmental Disabilities (DDD) asked if presentations could be made about DDD to the AZBOSCOC Committees. <i>Candee and Megan spoke after the meeting and arrangements will be made for these presentations to be made to the GAB and the LCEH Leads. The purpose is to establish connections so that DDD Housing Navigators can connect with LCEH CE when they have a client who is experiencing homelessness. In the meantime, Candee will provide Megan a list of contact agencies in the LCEH counties and provide her with the PDF of the slides from the AZBOSCOC Overview.</i></p> |
| ADJOURN | |

| | 2021.04.21 | 2021.07.21 | | | |
|-------------------------|------------|------------|--|--|--|
| Apache County | X | X | | | |
| Cochise County | X | | | | |
| Coconino County | X | X | | | |
| Gila County | X | | | | |
| La Paz County | X | X | | | |
| Mohave County | | | | | |
| Navajo County | | | | | |
| Pinal County | X | | | | |
| Yavapai County | | | | | |
| Yuma County | X | X | | | |
| AZCH | X | X | | | |
| DES | X | | | | |
| Health Choice AZ | X | X | | | |
| NAVAHCS | X | | | | |
| SAVAHCS | X | | | | |
| Solari | X | | | | |

Commonly used acronyms:

Achieve= ACHIEVE Human Services, Inc.

AHCCCS= Arizona Health Care Cost Containment System

ADOH= Arizona Department of Housing

AZBOSCO= Arizona Balance of State Continuum of Care

AZCH= Arizona Complete Health

BNL= By-Name List

CAHRA= Community Action Human Resources Agency

CCCS= Catholic Charities Community Services

CAP= Community Action Program

CE= Coordinated Entry

CRN= Crisis Response Network

DES= Arizona Department of Economic Security

DV= Domestic Violence

EHV= Emergency Housing Voucher

ESG= Emergency Solutions Grant

FKA= Formerly Known As

FSS= Flagstaff Shelter Services

GAB= Governance Advisory Board

GNA= Good Neighbor Alliance

HMIS= Homeless Management Information System

HP= Homelessness Prevention

HUD= U.S. Department of Housing and Urban Development

HUD-Vash= Veterans Affairs Supportive Housing

JAVC= Jerry Ambrose Veterans Council

LCEH= Local Coalition to End Homelessness

NAVAHCS= Northern Arizona VA Health Care System

NOFA= Notice of Funding Available

OCCAC= Old Concho Community Assistance Center

PHA= Public Housing Authority

PATH= Projects for Assistance in Transition from Homelessness

PIT= Point-in-Time Count

PPE= Personal Protective Equipment

Primavera Foundation

PSH= Permanent Supportive Housing

RBHA= Regional Behavioral Health Authority

RCBH= Regional Center for Border Health

ROI= Release of Information

RRH= Rapid Rehousing

SAVAHCS= Southern Arizona VA Health Care System

SSVF= Supportive Services for Veterans Families

TA= Technical Assistance

UFA= Unified Funding Agency

US Vets= U. S. Veterans Initiative

VA= U.S. Department Veterans Affairs

VAWA= The Violence Against Women Act of 1994

VI-SPDAT (Vulnerability Index- Service Prioritization Decision Assistance Tool

VOCA= Victims of Crime Act

WACOG= Western Arizona Council of Governments