



ARIZONA BALANCE OF STATE CONTINUUM OF CARE
AZBOSCOG Governance Advisory Board

April 8, 2021 9:30am -11:00am

TOPIC	OUTCOME/NOTES
<p>Welcome and Introductions</p>	<p>Betsy Long (DES) Maria-Elena Ochoa (Against Abuse)- <i>Absent</i> Camie Rasband (Catholic Charities) Nay Covington (Mohave County) Candee Stanton (Independent Contractor) Olivia Gutzman (ADOH) Chavon Woods (ADOH) Ricardo Fernandez (AZDHS)- <i>Absent</i> Cristina Benitez (AZCH) Ross Altenbaugh (FSS) Denise Cox (Health Choice AZ) Ryan Vernick (ADOH) Jessi Hans (CCJ) Silvia Chavez (AZDE) Joanna Carr (AHC)- <i>Absent</i> Terrance Watkins (Community Partners) Joy Johnson (ADOH)</p> <p>Ryan started the meeting asking about the future meeting schedule. There was consensus for after June to go back to quarterly meetings at 1.5 hours until/unless the NOFA requires a more frequent schedule again.</p>
<p>Approval of the Minutes from the 03.11.2021 meeting</p>	<p>Cristina motioned to approve the minutes. Camie seconded the motion. The motion passed; Jessi and Terrance abstained because they were not present at the 3/11/2021 meeting.</p>
<p>ADOH Updates</p> <ul style="list-style-type: none"> • 2020 Contracts • UFA • 2021 NOFA 	<p>2020 CoC Contracts: Olivia indicated that a meeting with Michael Flores (HUD Rep) took place last month regarding the 2020 HUD agreement renewals. He indicated that the 2020 HUD agreements are forthcoming and that he would be in touch with Special Needs regarding the roll out process. Olivia indicated Bridge loans will be available until the agreements are received by ADOH from HUD.</p> <p>UFA: Ryan indicated that the UFA application was submitted March 4th. Areas were identified where points were lost in previous years; HUD feedback is limited on prior applications. If the application is approved, discussions will be needed about how the designation will impact the CoC operations. One of the changes will be that the sub-recipient contract dates will be recalibrated to the same contract term.</p> <p>2021 NOFA—There is no firm indication when the NOFA will come out.</p>
<p>Update on 2021 Planning Process</p>	<p>Ryan indicated that all of the CoC planning contracts have been sent out. Some of them have been executed and some are still in process. A meeting took place in March with the LCEHs to review the quarterly report template, which is a new addition to the process. Ryan gave an overview of this new process.</p>

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	<p>The LCEH quarterly meeting is scheduled for 4/13. The contract Resource Documents related to the deliverables will be reviewed at that time.</p> <p>The racial equity and social justice initiative will be an important part of the work of the LCEHs during the year. Denise commented that she liked that we were considering it as building the foundation for moving forward. Ryan thanked the Workgroup for all the effort they have put into the initiative.</p>
<p>Update on AZBOSCOC Training Needs</p>	<p>We received additional responses to the survey. Based on the survey, Ryan indicated that it would seem to be appropriate to reach out to the AHC to see if we can extend the June deadline and see if we can some of the core trainings that are already designed deployed to staff throughout the AZBOSCOC.</p> <p>Camie indicated she was glad we were going to explore extending the June deadline.</p>
<p>Discussion around reallocation guidelines for the 2021 NOFA</p>	<p>Ryan indicated that in past years, the GAB has formed a ranking/scoring committee in order to rank the CoC's projects into Tier 1 and 2 (members of the GAB who are also sub-recipients are excluded from this activity due to conflict of interest). The BOSCOCC has not engaged in a reallocation process for approx. 4 years. The AZBOSCOC is considering options related to reallocation during the 2021 NOFA year.</p> <p>Some projects haven't been able to spend all of the funds this year. There were several contributing factors that were discussed such as: lack of units in the community, reluctance of landlords, rents increasing, and the infusion of other COVID funds. Ryan suggested forming a NOFA Reallocation/Scoring subcommittee.</p> <p>Camie indicated that she thought a subcommittee would be good and suggested that we build on the reallocation policy that we already have. Candee provided the background that funds haven't been reallocated in a few years, but it's always a possibility each year.</p> <p>Terrance asked if the underspending was limited to this past year or is the history/track record considered; Ryan answered that each funding year is considered separate, every year is stand-alone in HUD's mind.</p> <p>Sylvia, Cristina, and Chavon volunteered to be on subcommittee in addition to Ryan, Candee, and Olivia. Chavon suggested that a review of that policy will be helpful and to build out from that.</p> <p>Chavon asked about how reallocation works under the auspices of the UFA. Ryan responded that</p>

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	<p>reallocation under the UFA is new territory that will need to be researched if UFA status is granted.</p> <p>Denise asked about what domains where funds are not being spent. Primarily funds in the sub-recipient contracts are for rental costs/reimbursement. Chavon indicated that she, Joy, and Ryan can pull some data to see if there are trends.</p> <p>Terrance indicated that most of the units that normally would be available are not an option, due to eviction prevention programs. Jessi mentioned that sometimes there are just not enough units available anyway, regardless of extenuating circumstances- alternative housing needs to be explored.</p> <p>The lack of affordable housing continues to be an overarching issue. Candee mentioned that building new units might be a possibility in the NOFA, but it would need to be researched, and project applications would need to be well-crafted to fit all the criteria. A policy change at ADOH might also need to happen, since funding has been historically geared to existing units.</p> <p>Denise suggested a small “unit-creating” mentoring workgroup to share experiences in successfully creating new units through block-houses, tiny homes, etc. Jessi indicated that she would be willing offer her expertise for those who would like to explore other options for housing in their communities.</p>
<p>Discussion around an MOU that will cover Coordinated Entry for agencies not entering into HMIS</p>	<p>Several new agencies have become LCEHs in Navajo, Yavapai, Cochise, and Yuma. Some new agencies are coming in as members who are not HMIS participants (HMIS Non Participant Agencies). Some local communities have developed a MOU to protect confidentiality in Case Conferencing. Ryan suggested developing a AZBOSCOG MOU as a standard document that communities could use instead of them having to develop their own.</p> <p>Camie indicated Coconino County hasn’t had a huge issue with the DV partners; there have been challenges around the new COVID-19 funds such as ESG- CV is still a challenge with these newly created funding sources. Local CoC Planning groups should be encouraging all partnered agencies to use the same system (HMIS). Recipients of other HUD funding sources need to understand that CE is required. DV is the only group that is allowed to use a different system due to confidentiality issues.</p> <p>Ryan indicated with the new ESG-CV funding for homeless prevention funds, An SOP needs to be developed regarding HP and CE as well as with regard to non-HMIS participating agencies. This will be done through the BOS HMIS committee.</p>

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	<p data-bbox="646 110 1864 224">Cristina asked whether there is a standard MOU template? Ryan replied that there is not one currently. Camie indicated that she would be willing to share the two that Coconino use with Ryan.</p> <p data-bbox="646 266 1915 298">There was consensus to move forward with a template that could be used across the AZBOSCOG.</p>
ADJOURN	

	01/14/2021	02/11/2021	03/11/2021	04/08/2021
Betsy Long (<i>DES</i>)	X	X	Substitute	X
Denise Cox (<i>Health Choice</i>)	X	X	X	X
Camie Rasband (<i>Catholic Charities</i>)	X	X		X
Cristina Benitez (<i>AZCH</i>)	X	X	X	X
Jessi Hans (<i>CCJ</i>)	X	X		X
Joanna Carr (<i>AHC</i>)	X	X	X	
Maria-Elena Ochoa (<i>Against Abuse</i>)	X	X	X	
Nay Covington (<i>Mohave County</i>)			X	X
Ricardo Fernando (<i>DHS</i>)		X	X	
Ross Altenbaugh (<i>Flagstaff Shelter Services</i>)	X		X	X
Ryan Vernick (<i>ADOH</i>)	X	X	X	X
Silvia Chavez (<i>AZDE</i>)	X		X	X
Terrance Watkins (<i>Community Partners</i>)	X	X		X

Commonly used acronyms:

Achieve= ACHIEVE Human Services, Inc.

ADOH= Arizona Department of Housing

AHC= Arizona Housing Coalition

AHCCCS= Arizona Health Care Cost Containment System

AZBOSCOC= Arizona Balance of State Continuum of Care

AZCH= Arizona Complete Health

AZDE= Arizona Department of Education

AZDHS= Arizona Department of Health Services

BNL= By-Name List

BFZ= Built for Zero

BOS= Balance of State

CAHRA= Community Action Human Resources Agency

CCCS= Catholic Charities Community Services

CCJ= Coalition for Compassion and Justice

CE= Coordinated Entry

CRN= Crises Response Network (HMIS Managers)

DES= Arizona Department of Economic Security

DV= Domestic Violence

ESG= Emergency Solutions Grant

GAB= Governance Advisory Board

HMIS= Homeless Management Information System

HUD= U.S. Department of Housing and Urban Development

JAVC= Jerry Ambrose Veterans Council

MOU= Memorandum of Understanding

NAVAHCS= Northern Arizona VA Health Care System

NOFA= Notice of Funding Available from HUD

OAT= Online Application Tracking (part of SOAR)

OCCAC= Old Concho Community Assistance Center

PIT= Point-in-Time Count

Primavera Foundation

PSH= Permanent Supportive Housing

RBHA= Regional Behavioral Health Authority

RFI= Request for Information

RFP= Request for Proposal

ROI= Release of Information

RRH= Rapid Rehousing

SAMHSA= Substance Abuse & Mental Health Services

SAVAHCS= Southern Arizona VA Health Care System

SOAR= SSI/SSDI Outreach, Access, and Recovery

SOW= Scope of Work

SSVF= Supportive Services for Veterans Families

SPM= System Performance Measures

TA= Technical Assistance

UFA= Unified Funding Agency

US Vets= U. S. Veterans Initiative

VA= U.S. Department Veterans Affairs

VAWA= The Violence Against Women Act of 1994

VI-SPDAT= Vulnerability Index- Service Prioritization Decision Assistance Tool

VOCA= Victims of Crime Act

WACOG= Western Arizona Council of Governments