

**2021 Balance of State Continuum of Care Application  
 Bonus Project Scoring Worksheet  
 (Please complete one scoring worksheet for each application)  
 Final -September 2021**

Your Name \_\_\_\_\_

Name of Agency \_\_\_\_\_

Project Name \_\_\_\_\_

Type of application

- CoC Bonus—PSH
- CoC Bonus—RRH
- DV Bonus-RRH

Area	Criteria	Scale	Application Questions Reference that informs score
A.. Financial Management Structure	Did the applicant demonstrate that they have a functioning accounting system operated in accordance with generally accepted accounting principles?	<ul style="list-style-type: none"> <li>Applicant demonstrated functioning accounting system—4 points</li> <li>Applicant did not demonstrate functioning accounting system-0 points</li> </ul>	Threshold—Q1, Q5 Financial—Q6, Q7, Q9
Comments		Place score here	
B. Local Continuum to End Homelessness (LCEH) involvement	<ul style="list-style-type: none"> <li>Is the applicant involved with LCEH in the communities they serve?</li> </ul>	<ul style="list-style-type: none"> <li>Not Scored</li> </ul>	Threshold-Q2, Q3, and Q4
Comments—Question not scored place any comments from responses here			

Area	Criteria	Scale	Application Questions Reference that informs score
C. Leveraging Funds	Did the applicant demonstrate <ul style="list-style-type: none"> <li>• Current experience in leveraging funds from multiple sources (i.e., federal, state, local, private sector)</li> </ul>	<ul style="list-style-type: none"> <li>• Applicant provided clear examples of how they leverage funds-4 points</li> <li>• Applicant provided minimal examples about how they leverage funds-2 point</li> <li>• Applicant provided no examples of leveraging funds-0 points</li> </ul>	Financial Q8
Comments		Place score here	
D. Project Description	Did the applicant provide a complete and clear description about the project and target population?	<ul style="list-style-type: none"> <li>• Project Description was complete-8 points</li> <li>• Project Description was adequate-4 points</li> <li>• Project Description was insufficient and did not provide a full overview—0 points</li> </ul>	Project Narrative—Q1, Q2, Q3, Q4, Q5, Q6, Q7, Q9, Q10
Comments		Place score here	
E. Unmet Need	Was the unmet need in the community that this project will address described sufficiently? Was local data used to describe need? Was the 2019 Unsheltered Count cited as part of the data used?	<ul style="list-style-type: none"> <li>• Unmet need information was complete and compelling—8 points</li> <li>• Unmet need was adequate—4 points</li> <li>• Unmet need did not provide a compelling reason for the project—0 points</li> </ul>	Project Narrative-Q8
Comments		Place Score Here	

Area	Criteria	Scale	Application Questions Reference that informs score
F. Housing, Supportive Services, Wrap Around Services	Did the applicant explain how they will provide supportive and wrapping around services	<ul style="list-style-type: none"> <li>• Applicant demonstrated clear plans to meeting program participants service needs-8 points</li> <li>• Applicant demonstrated basic plans to provide minimal support to program participant service needs 4 points</li> <li>• Applicant demonstrated no understanding of how to provide support services to program participants-0 points</li> </ul>	Project Narrative Q9
Comments		Place score here	
G. HMIS	Did the applicant explain how they will use HMIS or if a DV provider, use a comparable database?	<ul style="list-style-type: none"> <li>• HMIS use or comparable database description was complete and clear-4 points</li> <li>• HMIS use or comparable database description was adequate-2 points</li> <li>• Agency did not provide sufficient information to indicate competent use of a client level database-0 points</li> </ul>	Project Narrative—Q11, Q12
Comments		Place score here	
H. Coordination with Other Agencies, Partnerships	Did the applicant clearly demonstrate how referrals and outreach will occur and how the agencies and programs that they coordinate and collaborate with to ensure program participants access need services and resources	<ul style="list-style-type: none"> <li>• Applicant demonstrated clear collaborations and partnerships-4 points</li> <li>• Applicant demonstrated basic minimal partnerships and collaborations 2 points</li> <li>• Applicant demonstrated partnerships or collaborations</li> </ul>	Project Narrative Q10, Q14, Q17
Comments		Place score here	

Area	Criteria	Scale	Application Questions Reference that informs score
I. Coordinated Entry (CE) and Case Conferencing (CC)	<p>Did the applicant include the use of the VI-SPDAT and the local coordinated entry process?</p> <p>Did the agency describe how it will participate in case conferencing?</p>	<ul style="list-style-type: none"> <li>• CE/CC activity and collaborations were clearly articulated—8 points</li> <li>• CE/CC activities and collaboration was adequate—4 points</li> <li>• CE/CC activities description was incomplete—0 points</li> </ul>	Program Narrative -Q11, Q12
Comments		Place score here	
J. Housing First	<p>Did the applicant demonstrate an understanding of Housing First principles and how they will be implemented through the project?</p> <ul style="list-style-type: none"> <li>• No barriers to entry</li> <li>• No preconditions</li> <li>• Does not terminate program participants for lack of participation in services beyond normal tenancy rules.</li> <li>• Supportive services participation is voluntary</li> </ul>	<ul style="list-style-type: none"> <li>• Applicant demonstrated clear understanding of Housing First and strategies to implement—8 points</li> <li>• Applicant demonstrated basic of understanding of Housing First and will need support for implementation—4 points</li> <li>• Applicant demonstrated no understanding of Housing First -0 points</li> </ul>	Project Narrative –Q13, 13a, 13b,13c, 13d, 13e, Q18, Q19, Q25, Q25a
Comments		Place score here	

Area	Criteria	Scale	Application Questions Reference that informs score
K. Social Justice and Racial Equity Equitable processes— services	<p>Did the applicant describe how strategies to ensure social justice and racial equity will be implemented as a part of the program?</p> <ul style="list-style-type: none"> <li>• Use of appropriate assessments</li> <li>• How outreach and referral will take place with to ensure racial equity</li> <li>• How individuals coming from the justice system (i.e., jail or corrections) or other institutions will be served through the program.</li> </ul>	<ul style="list-style-type: none"> <li>• Applicant clearly explained and proposed activities that will promote social justice and racial equity—8 points</li> <li>• Applicant demonstrated basic of understanding of implementing services through a social justice and racial equity lens but will need additional support for implementation –4 points</li> <li>• Applicant demonstrated no understanding of how to implement strategies through a social justice/racial equity lens –0 points</li> </ul>	Project Narrative-Q15, Q15a, Q15b, Q15c, Q15d, Q15e
Comments		Place score here	
L. Cultural Understanding	<p>Did the applicant demonstrate cultural understanding and sufficient resources to effectively serve individuals with different cultures including cultures i.e., ethnic, elder, military, and languages?</p>	<ul style="list-style-type: none"> <li>• Cultural Understanding was clearly demonstrated—4 points</li> <li>• Cultural Competency description was adequate –2 points</li> <li>• Agency did not provide sufficient information to indicate that it has policies and practices that demonstrate cultural competence. –0 points</li> </ul>	Project Narrative Q16
Comments		Place score here	

Area	Criteria	Scale	Application Questions Reference that informs score
M. Outreach and Referral	Did the applicant describe how outreach and referral will take place and how participants will be identified for the project?	<ul style="list-style-type: none"> <li>• Outreach descriptions was complete—4 points</li> <li>• Outreach description was not adequate—0 points</li> </ul>	Q15, Q15a
Comments		Place score here	
N. Permanent Housing	Did the applicant describe how program participants will be supported in remaining or obtaining permanent housing?	<ul style="list-style-type: none"> <li>• Description articulated clearly how connections to permanent housing will be implemented--8 points</li> <li>• Description was adequate—4 points</li> <li>• Description was incomplete—0 points</li> </ul>	Program Narrative Q20, Q20a, Q20b, Q26
Comments		Place score here	
O. Mainstream Resources	Did the applicant describe how the program participant will be connected to mainstream resources including SSI, SSDI, Food Stamps, Veteran Benefits and others?	<ul style="list-style-type: none"> <li>• Description articulated clearly how connections to mainstream resources will be implemented--4 points</li> <li>• Description was adequate—2 points</li> <li>• Description was incomplete—0 points</li> </ul>	Project Narrative—Q21, Q21a-Q21n
Comments		Place score here	
P. Social Services	Did the applicant describe how the program participant will be connected/provided social services to assist with obtaining childcare, food assistance, TANF, early childhood education, and access to health care benefits and resources	<ul style="list-style-type: none"> <li>• Description articulated clearly how social services will be implemented--4 points</li> <li>• Description was adequate—2 points</li> <li>• Description was incomplete—0 points</li> </ul>	Project Narrative Q9, Q21, Q24, Q24a-24f
Comments		Place score here	

Area	Criteria	Scale	Application Questions Reference that informs score
Q. Education	Did the applicant describe how the agency works with homeless school liaisons or help clients/tenants in enrolling in education activities?	<ul style="list-style-type: none"> <li>• Description articulated clearly how connections to education will be implemented--4 points</li> <li>• Description was adequate—2 points</li> <li>• Description was incomplete—0 points</li> </ul>	Project Narrative Q21, Q24, Q24a-24f
Comments		Place score here	
R. Insurance SSDI/SOAR	Did the applicant describe how clients/tenant are connected to insurance and social security (SSI/SSDI) benefits or a SOAR trained individual to apply for benefits?	<ul style="list-style-type: none"> <li>• Description articulated clearly how individuals are connected--4 points</li> <li>• Description was adequate—2 points</li> <li>• Description was incomplete—0 points</li> </ul>	Project Narrative Q21, Q24, Q24a-24f
Comments		Place score here	
S. Employment	Did the applicant describe how the program participant would be connected to employment support and what types of employment support are provided?	<ul style="list-style-type: none"> <li>• Description articulated clearly how connections to employment will be implemented--4 points</li> <li>• Description was adequate—2 points</li> <li>• Description was incomplete—0 points</li> </ul>	Project Narrative—Q22
Comments		Place score here	

### Summary Scoring Matrix

Question	Maximum Points
A. Financial Management Structure	4
B. Local Continuum/Coalition to End Homelessness	NA
C. Leveraging Funds	4
D. Project Description	8
E. Unmet Need	8
F. Supportive/Wraparound Services	8
G. HMIS	4
H. Coordination with Other Agencies	4
I. Coordinated Entry/Case Conferencing	8
J. Housing First	8
K. Social Justice	8
L. Cultural Understanding	4
M. Outreach and Referral	4
N. Permanent Housing	8
O. Mainstream Resources	4
P. Social Services	4
Q. Education	4
R. Insurance/SSDI/SOAR	4
S. Employment	4
	<b>100</b>