



ARIZONA BALANCE OF STATE CONTINUUM OF CARE
AZBOSCOG Governance Advisory Board

September 29, 2020, 9:00 am -12:00 pm

TOPIC	OUTCOME/NOTES
<p>Welcome and Introductions</p> <ul style="list-style-type: none"> • Kinari Patel, Special Needs Administrator (New) • Camie Rasband, Co-Chair Governance Advisory Board • Maria Elena Ochoa-Against Abuse (New) • Joanna Carr-Arizona Housing Coalition (New) • Current members 	<p>Betsy Long (DES) Kinari Patel (ADOH)</p> <p>Camie Rasband (Catholic Charities)- absent Maria-Elena Ochoa (Against Abuse)</p> <p>Candee Stanton (Consultant) Nay Covington (Mohave County)</p> <p>Chavon Woods (ADOH) Ricardo Fernandez (AZDHS)</p> <p>Cristina Benitez (AZCH) Ross Altenbaugh (FSS)</p> <p>Denise Cox (Health Choice) Ryan Vernick (ADOH)</p> <p>Jessi Hans (CCJ) Silvia Chavez (AZED)</p> <p>Joanna Carr (AHC) Terrance Watkins (Community Partners)</p> <p>Joy Johnson (ADOH)</p>
<p>Approval of the Minutes from the 6/18/2020 meeting</p>	<p>A motion was made by Terrance to approve the minutes. Jessi seconded the motion. Maria-Elena abstained since she was not present during the last meeting.</p>
<p>Discussion Items to be added from Members</p>	<p>Scheduling annual retreat—Maria-Elena is okay with it as long as there is social distancing</p> <ul style="list-style-type: none"> • Kinari asked that a discussion take place related to having a GAB retreat.
<p>GAB Charter Approval</p>	<p>Ryan reviewed the changes that were made to the charter. A discussion took place about adding language about the GAB being committed to social justice and social equity. It was suggested that language be included in the purpose section. The following language was discussed and approved: <i>The AZBOSCOG Governance Advisory Board is committed to social justice in all CoC activities.</i></p> <p>Updates were reviewed; a motion was made by Terrance to approve the Charter. Maria-Elena seconded the motion. The motion was approved unanimously.</p>
<p>HUD requirements evolving related to data collection related to COVID-19</p>	<p>Ryan provided an overview of a call that he and Kinari had with the AZBOSCOG TA Advisor Chris Pitcher. Key points of the discussion included:</p> <ul style="list-style-type: none"> • NOFA is likely to come out late in the year. • The NOFA is likely to have questions about the CoC’s COVID response. • The NOFA is also likely to have questions related to racial disparities/equity within the CoC. <p>COVID--In discussing the call with Camie, an idea developed to send out a survey to LCEHs to begin to gather information about local community COVID response. Kinari indicated that</p>

TOPIC	OUTCOME/NOTES
	<p>CoCs will not know exactly the kind of information that HUD is going to request, but that some general questions might be in order to jump start information collection. Candee indicated that additional information could be collected after the NOFA comes out through the LCEH RFI. (This document solicits information needed to complete the CoC narrative for the HUD NOFA. Information provided through the RFI is aggregated in to the AZBOSCOC narrative response).</p> <p>Ryan shared numerous questions that might be used. The GAB discussed the priority questions and requested that a more fully formed draft survey be developed for further review. The focus of the questions includes</p> <ol style="list-style-type: none"> 1) How have CARES funds been spent in your community? Are there still funds that need to be spent? 2) Have you formed new partnerships because of COVID-19? 3) Where are the gaps in services and resources related to COVID-19? 4) What kinds of strategies were used to help people you serve quarantine or protect themselves? 5) What is your estimate of the increased of individuals (since January 2020) who are homeless as a result of the pandemic? <p>A revised survey will be sent out by 10/9/2020 for GAB review based on discussion.</p> <p>Ryan then shared the HUD Racial Equity tool. A discussion took place about the data provided. Additional information from the VI-SPDAT, APRs and other documents need to be reviewed. There was consensus that the AZBOSCOC needs additional information and a systematic review and consideration of how the CoC is addressing racial equity.</p> <p>Next steps include:</p> <ol style="list-style-type: none"> 1. A subcommittee of the Governance Advisory Board was established and includes the following members: Joanna, Maria-Elena, Silvia, and Denise. It is anticipated that this subcommittee will meet once or twice and be focused on developing parameters for the work of the Social Justice/Racial Equity Standing Committee composed of members from the LCEHs. (There was consensus that this was an important and ongoing strategy and warranted the establishment of a standing committee. 2. Once the Governance Advisory Board ad hoc committee for the formation of the Social Justice/Racial Equity Standing Committee completes its work

TOPIC	OUTCOME/NOTES
	<ul style="list-style-type: none"> • LCEH's will be requested to identify one of their members to sit on the standing committee. • The Standing Committee for Social Justice/Racial Equity will be briefed on the initial parameters set forth by the Governance Advisory Board Subcommittee and develop an approach for its work. It is anticipated that the first meeting of the standing committee will take place by the end of 2020.
<p>Review of 1st draft of Strategic Plan for 2020/2021 The purpose of this discussion is to refine the proposed action items and determine those that are not feasible to accomplish.</p>	<p>The Governance Advisory Board reviewed the 1st draft of the strategic plan. There was consensus that all items included should remain in the plan and that Social Justice/Racial Equity should be included. As a result of the discussion, the second draft of the plan will be developed with a preliminary timeline. Additional Governance Advisory Board Meetings will be set through the end of 2020 to provide additional specificity about actions that will be taken. The 2nd draft will be sent to the board no later than October 9th.</p> <p>Terrance made a motion to accept the overall structure of the plan with the addition of Social Justice/Racial Equity. Ross seconded the motion. The structure of the strategic plan was approved unanimously.</p>
<p>Review of the 1st draft of the GAPS Analysis Guide The purpose of this document is to provide a simple process for the LCEHs to conduct a GAP Analysis the focuses on gaps in housing units for persons experiencing homelessness and a basic assessment of the sufficiency of community or support services available.</p>	<p>Candee provided a brief overview of the purpose and the structure of the GAPS Analysis template. Kinari asked the members to review the template and provide feedback to Ryan by 10/09/2020. It would be appreciated if the member has no feedback, to let Ryan know that as well. Based on the feedback, the template will be updated and sent out to the board for final approval. The goal is to be able to send the template out to the LCEHs for completion by early November so that information can be collected and compiled in anticipation for the 2020 NOFA if it is released.</p>
<p>LCEH Alignment with HUD requirements</p>	<p>This item was tabled until a future meeting.</p>
<p>Update of the status of onboarding DV Bonus Projects</p>	<p>This subject was briefly discussed. A further update will be provided at a future meeting.</p>
<p>Items raised by Members</p>	<p>A discussion took place about the viability of an in-person retreat. It was decided to plan to schedule the retreat in 2021 and will be based on the status of the pandemic at that time. Board members acknowledged that in lieu of the retreat, that there will be two additional Governance Advisory Board meetings scheduled to continue addressing the emergent issues of the CoC.</p>
<p>ADJOURN</p>	

	01/14/2020	04/21-23/20	06/18/20	09/29/20
Adriane Clarke (<i>City of Surprise</i>)	X	Canceled	N/A	N/A
Betsy Long (<i>DES</i>)	X		X	X
Denise Cox (<i>Health Choice</i>)	X		X	X
Camie Rasband (<i>Catholic Charities</i>)	X		X	
Carole Benedict (<i>US Vets</i>)	X		X	N/A
Cristina Benitez (<i>AZCH</i>)	X		X	X
Jessi Hans (<i>CCJ</i>)	X		X	X
Joanna Carr (<i>AHC</i>)	N/A		N/A	X
Karia Basta (<i>ADOH</i>)	X		X	N/A
Kinari Patel (<i>ADOH</i>)	N/A		N/A	X
Maria-Elena Ochoa (<i>Against Abuse</i>)	N/A		N/A	X
Nay Covington (<i>Mohave County</i>)	X		X	X
Ricardo Fernando (<i>DHS</i>)	X		X	X
Ross Altenbaugh (<i>Flagstaff Shelter Services</i>)	X		X	X
Silvia Chavez (<i>AZDE</i>)		X	X	
Terrance Watkins (<i>Community Partners</i>)	X	X	X	

Commonly used acronyms:

Achieve= ACHIEVE Human Services, Inc.
 ADOH= Arizona Department of Housing
 AHC= Arizona Housing Coalition
 AHCCCS= Arizona Health Care Cost Containment System
 AZBoSCoC= Arizona Balance of State Continuum of Care
 AZCH= Arizona Complete Health
 AZDE= Arizona Department of Education
 BNL= By-Name List
 BFZ= Built for Zero
 CAHRA= Community Action Human Resources Agency
 Catholic Charities Community Services
 CCJ= Coalition for Compassion and Justice
 CE= Coordinated Entry
 CRN= Crises Response Network (HMIS Managers)
 DES= Arizona Department of Economic Security
 DHS= Arizona Department of Health Services
 DV= Domestic Violence
 ESG= Emergency Solutions Grant
 GAB= Governance Advisory Board
 HMIS= Homeless Management Information System
 HUD= U.S. Department of Housing and Urban Development
 JAVC= Jerry Ambrose Veterans Council
 NAVAHCs= Northern Arizona VA Health Care System
 NOFA= Notice of Funding Available from HUD
 OAT= Online Application Tracking (part of SOAR)
 OCCAC= Old Concho Community Assistance Center
 PIT= Point-in-Time Count
 Primavera Foundation
 PSH= Permanent Supportive Housing
 RBHA= Regional Behavioral Health Authority

RFI= Request for Information
 RFP= Request for Proposal
 ROI= Release of Information
 RRH= Rapid Rehousing
 SAMHSA= Substance Abuse & Mental Health Services
 SAVAHCS= Southern Arizona VA Health Care System
 SOAR= SSI/SSDI Outreach, Access, and Recovery
 SSVF= Supportive Services for Veterans Families
 SPM= System Performance Measures
 Steward= Steward Health Choice
 TA= Technical Assistance
 UFA= Unified Funding Agency
 US Vets= U. S. Veterans Initiative
 VA= U.S. Department Veterans Affairs
 VAWA= The Violence Against Women Act of 1994
 VI-SPDAT= Vulnerability Index- Service Prioritization Decision Assistance Tool
 VOCA= Victims of Crime Act
 WACOG= Western Arizona Council of Governments