

Arizona Balance of State Continuum of Care
Coordinated Entry Work Group Notes for Follow-Up Meeting

May 27, 2020

Members Present:

Camie Rasband (CCCS)	Julia De Los Reyes (WACOG)
Cristina Benitez (AZCH)	Lucia Wilson (<i>Achieve</i>)
Eric Marcus (<i>Health Choice AZ</i>)	Marilyn Johnson (OCCAC)
Franklin McCabe (RCBH)	Robert Volpicelli (<i>US Vets</i>)
Glorianna Vercruyssen (CRN)	Sidney Potter (GNA)
Jocelyn Muzzin (SAVAHCS)	

Staff & Guests

Candee Stanton (<i>Consultant</i>)	Ryan Vernick (ADOH)
Melissa Swain (ADOH)	

Everyone was welcomed, and the meeting started at 2:00 p.m. Roll call was taken. The notes from previous meeting (05/12/20) were reviewed; a motion was made by Franklin to approve the notes, seconded by Julia, with unanimous approval. The action items from these previous meetings were as follows:

- Ryan will follow-up to ensure complaints are addressed in all CE policies. *Pending*
- Ryan will send out the AZBOSCOCE CE Policy to the LCEH's, on which each LCEH can use to plug-in their own information. *Pending*
- Glorianna will have CRN run a report from HMIS that uses the BNL to pull all the access points in the BOS. *Pending*
- Ryan will follow-up with those agencies who are access points that are not entering information into HMIS. *Pending*
- Candee will amend the Cost template per the discussion and will send it out to each CE lead with a due date. *See below*

Estimating the Cost of CE

The updated cost template was briefly discussed, with a few changes made to make the document easier to understand.

Action Item: Ryan will send it out to each CE lead with a due date.

Assessment of LCEH CE Implementation:

The draft Assessment Tool discussion was completed. The revised/final version will be updated.

Action Item: Ryan will research if the CE data entry requirement is 5 or 7 days (i.e. is it stated as 5 business days, 7 calendar days, or something different).

It was suggested that an example process/service map be developed to help clients understand all the steps necessary to get them housed. Some examples are:

<https://static1.squarespace.com/static/5c784173a9ab953d5ee017d5/t/5c929796ec212d06b1c217e2/1553110934523/CES+Flow+for+Fam.JPG>

<http://hsh.sfgov.org/wp-content/uploads/CE-Powerpoint-FINAL.pdf>

https://www.kingcounty.gov/~media/depts/community-human-services/housing-homelessness-community-development/documents/CEA/CEA_Priority_Pool_Workflow.ashx?la=en

With no further business, the meeting concluded at 4:07 p.m.

	2020.02-12	2020.05-12	2020.05-27 Additional Meeting
Achieve	X	X	X
AHCCCS			
AZCH	X	X	X
CAHRA	X		
Catholic Charities	X	X	X
CRN	X	X	X
FSS	X		
GNA		X	X
Steward/Health Choice AZ		X	X
Mohave County	X		
NAVAHCS			
OCCAC	X	X	X
Primavera			
RCBH	X	X	X
SAVAHCS		X	X
US Vets		X	X
WACOG		X	X

Commonly used acronyms:

Achieve= ACHIEVE Human Services, Inc.

AHCCCS= Arizona Health Care Cost Containment System

ADOH= Arizona Department of Housing

AZBoSCoC= Arizona Balance of State Continuum of Care

AZCH= Arizona Complete Health

BNL= By-Name List

CAHRA= Community Action Human Resources Agency

Catholic Charities Community Services

CE= Coordinated Entry

CRN= Crisis Response Network

DES= Arizona Department of Economic Security

DV= Domestic Violence

ESG= Emergency Solutions Grant

FSS= Flagstaff Shelter Services

GAB= Governance Advisory Board

GNA= Good Neighbor Alliance

HMIS= Homeless Management Information System

HUD= U.S. Department of Housing and Urban Development

HUD-Vash= Veterans Affairs Supportive Housing

JAVC= Jerry Ambrose Veterans Council

LCEH= Local Coalition to End Homelessness

NAVAHCS= Northern Arizona VA Health Care System

NOFA= Notice of Funding Available

OCCAC= Old Concho Community Assistance Center

PIT= Point-in-Time Count

Primavera Foundation

PSH= Permanent Supportive Housing

RBHA= Regional Behavioral Health Authority

RCBH= Regional Center for Border Health

ROI= Release of Information

RRH= Rapid Rehousing

SAVAHCS= Southern Arizona VA Health Care System

SSVF= Supportive Services for Veterans Families

TA= Technical Assistance

US Vets= U. S. Veterans Initiative

VA= U.S. Department Veterans Affairs

VAWA= The Violence Against Women Act of 1994

VI-SPDAT (Vulnerability Index- Service Prioritization Decision Assistance Tool

VOCA= Victims of Crime Act

WACOG= Western Arizona Council of Governments