

Governance Advisory Board Meeting Minutes

October 20, 2016

Members Present: Karia Basta (ADOH)
Carole Benedict (U.S. Vets, Yavapai County)
Valarie Donnelly (WACOG)
Eliza Louden (Catholic Charities, Yavapai County)
Chantel Padilla (Advocate, Navajo & Apache Counties)
Joy Johnson (ADOH)
Glennifer Mosher (ADOH)
Michele Meyerkorth (ADOH)
Candee Stanton (Consultant)

Members Absent: Anita Baca (Housing Authority of Cochise County, Cochise County)
Suzanne Payan (CAHRA, Pinal County)

Eliza welcomed everyone and started the meeting at 9:24 a.m. Roll call was taken.

There were no additional agenda items for this meeting.

Landlord Engagement Training/Mitigation Fund:

Karia drafted a proposal for the establishment of a Landlord Mitigation Fund and it has been submitted to Director Traylor. The proposal seeks to ask for a match of \$100,000 from the Arizona Multi-housing Association (AMA) which is an apartment association that represents rental housing providers. The Mitigation Fund would pay for damages over what is covered by the deposit. Another idea for the fund would be to provide a signing bonus to landlords. Hom, Inc. in Maricopa County has a full time Housing Location Specialist dedicated to engaging with landlords. US Vets has applied for funding for a full-time employee to find housing. Karia will be talking with Mike Shore (who owns Hom, Inc. and is now working with OrgCode) on Landlord Engagement Training and getting some information on what he can provide. A concern with Mike is he may not have the rural experience necessary. Carole suggested if we do something with the landlords to not do it the first week of the month as that is their busiest time. There was a COC meeting last month and two (2) property owners attended in Yavapai County. They stated that as owners they have had success with working with those who were experiencing homelessness.

Strategic Plan:

We reviewed the draft Strategic Plan. This is to be considered a “living document” and to be shared with the local continuums; they will need staffing to support. After discussion and clarification, Carole motioned and Chantel seconded to finalize the BOSCO Strategic Action Plan. The vote was unanimous to finalize.

Action Item: Candee will assist Eliza in a needs assessment for the Verde Valley.

Local Continuum Update:

The local representatives are:

Coconino: Sandi Flores

Cochise: Kathy Calabrese

Pinal: Suzanne Payan (We may have another lead in Apache Junction [Heather Patel] to alleviate some of the workload on CAHRA)

Graham: NO RESPONSE

Greenlee: NO RESPONSE

Santa Cruz: NO RESPONSE

Gila ~ Globe: NO RESPONSE

Gila ~ Payson: NO RESPONSE

La Paz: Valarie Donnelly

Mohave: Jennifer Burch

Yavapai ~ Prescott: Nick Wood

Yavapai ~ Verde Valley: Eliza Louden

Yuma: Brenda McAdams

Apache/Navajo: Cindy Furrh

Chantel has had some success with a local judge (Judge Little) in Navajo County to support the need to end homelessness and she will be speaking at a local meeting. Eliza offered to get Chantel in touch with someone from Catholic Charities as they have a few units in Winslow. Cindy Furrh will be at the meeting to support Chantel. Valarie stated agencies need to have a client referral system as a mandate from the federal government but each agency needs/wants to have control of the data. Carole is working with different agencies to get VI-SPDATs completed and an HMIS release and then gather data via hard copy. The question is if data is not being input into HMIS, how are we going to get data? Crossroads, for example, has lots of information but it’s difficult to obtain as they are not engaged. For the scope of work, quarterly measurements for each action step, tailored for each area, is needed.

Tucson and Phoenix are going to apply for the funding for youth homeless services under the Homeless Youth Demonstration NOFA. Karia did not hear from either of the BOS youth providers about applying. DES needs to sign on with the grant via a MOU; it appears this grant is geared toward assisting those individuals aging out of foster care. Northland Family has an outreach program but no

real provider services. AZ Youth Partnership is the only provider of services in the BOS. We don't have large youth numbers but is that true or is engagement the issue? The 2017 PIT count will be used for the baseline data for youth homelessness so extra attention and training needs to be given so we can have confidence in our numbers.

Planning for the PIT needs to start now!! As we develop PIT teams, we need to engage youth. What about having teenagers doing the youth count? A release from the parent(s) would definitely be needed. HUD defines youth as eighteen (18) to twenty-four (24) years of age so college students may be the better option. We need to do a VI-SPDAT on everyone as we want to know who is out there. Karia and Candee will review the surveys to see if they can be combined. The PIT count will be the last week of January with the 25th as the night of question, "where did you spend the night?" Chantel shared how Cindy Furrh uses volunteers who need community service hours to do the count. Yavapai County had a Collective Impact Meeting. Sedona Impact participated! A problem with those experiencing homelessness in Sedona is the individuals want to stay in Sedona even though housing is not affordable. Housing First is too advanced of a concept as individuals feel hardworking people are not getting the assistance. Education on why someone may be experiencing homelessness is needed. National Hunger and Homelessness Awareness Week is in November. Catholic Charities received funding to house those just getting released from prison.

Action Item: Karia and Candee to review the VI-SPDAT and the survey to see if they can be combined.

Action Item: A PIT conference call is needed in November.

AZ Management System (AMS):

This is also known as Lean Management. It is an initiative of Governor Ducey's and all state departments are involved. Karia wants the board to know what is occurring internally at ADOH as it will effect contracts. LEAN is based on a philosophy developed by Toyota. It's a concept about continual improvement. The five (5) new contracts for RRH is a huge focus for Special Needs. We need to stay on target and ADOH needs to have weekly updates on placements. State money is funding the current RRH contracts and showing that this is a successful intervention for those who are homeless is important on many levels, one of which is continued funding. Establishing standards of excellence for each housing modality is needed and there are plans afoot to start with RRH. A meeting has been scheduled for November 30th. We will be developing standards of excellence for PSH, etc. at a later date.

Reports and Data:

Bowman is working on Service Point 6. It is based on conditional programming. On the report card, the Continuum is at a "C". Added data (income, etc.) and Coordinated Entry are an "F". Expedience of data entry is at seventeen (17) days; the Policies and Procedures says data should be entered with seven (7) days. Not only do we need to monitor, we are being monitored. We need to encourage

agencies to enter data into HMIS but we need these agencies to understand data can be used for wherever funding comes from. The data is not a one-way street. The lead agency needs to step in and hold the other agencies accountable. Capacity for agencies is an issue as there is not enough support staff. The number served, the demographic area and grades are reports the board would like to see on a monthly basis. Glennifer suggested to have ADOH and CIR pull data as it provides more detail data. The AHAR report is pulled yearly and will be shared with the board as well as the local representatives.

Other Items:

AZCEH Training Schedule: Iain De Jong will be in Prescott on November 14th for Recovery and Wellness training. Homelessness 101 Training will be on November 29th in Phoenix and December 1st in Tucson. Quarterly SPDAT training will be on December 15th in Phoenix. Please register for these events on the AZCEH website and share the information widely.

Valarie announced Crossroads will be doing a Celebration of Hope event on November 16th which is during National Hunger and Homelessness Awareness Week. There will be a Veteran's Stand-down on March 17th.

As three (3) board members are also local continuum representatives, it was discussed coordinating the Governance Advisory Board meetings back to back with the quarterly meetings.

There were no other items to discuss. The next meeting will be a conference call the day after the quarterly meeting in January. The meeting adjourned at 12:17 p.m.