

Governance Advisory Board Meeting Minutes

July 17, 2019

Members Present:

Adriane Clarke (*City of Surprise*)- phone
Betsy Long (*DES*)
Camie Rasband (*Catholic Charities*)- phone
Carole Benedict (*U.S. Vets*)

Cristina Benitez (*AZCH*)- phone
Karia Basta (*ADOH*)
Nay Covington (*Mohave County*)- phone
Ross Altenbaugh (*Flagstaff Shelter Services*)- phone

Members Absent:

Barbara Mikkelsen (*Steward*)
Jessi Hans (*CCJ*)
Ricardo Fernando (*DHS*)

Terrance Watkins (*Community Partners*)
VACANT (*AZDE*)

Staff & Guests

Candee Stanton (*Consultant*)
Joy Johnson (*ADOH*)

Melissa Swain (*ADOH*)

Everyone was welcomed, and the meeting was called to order at 10:43 a.m., and everyone introduced themselves.

Karia announced that the vacant CoC Coordinator position was filled when Ryan Vernick was promoted; however, now his Contract Coordinator/Special Needs Specialist position is vacant, with review of applications having started.

Housekeeping:

The minutes from four previous meetings were reviewed:

- 04/17/18- motion to approve (as amended) made by Cristina; seconded by Camie
- 07/16/18- motion to approve (as amended) made by Karia; seconded by Camie
- 03/25/19- motion to approve (as amended) made by Cristina; seconded by Carole/Karia
- 05/01&02/19- motion to approve made by Cristina; seconded by Camie

NOFA Update:

Karia announced that the NOFA was made available, due September 30, 2019. This year there are no reallocations. There is \$195,603 available for general bonus projects (RRH and PSH only) with \$382,146 available for DV bonus projects (RRH and CE only).

Carole suggested working with Rural Safe Home Network through the Arizona Department of Health Services and have them be the grantee, which would cover the 13 counties in BoS, although CoC money cannot be spent on Native American reservations.

Carole motioned for ADOH to issue an RFP for the DV bonus monies statewide, seconded by Nay; approved unanimously.

For the regular bonus monies, PSH is not limited to people who are chronic. The consensus is:

- To limit applications to PSH and not RRH
- To limit only applications that ask for the full amount
- Extra points possible for projects covering a larger geographic area
- Applicants must be participating in their local LCEH

The review team will consist of Betsy, Ricardo, Cristina, and Adriane, with possibly Ross and Jessi if they don't intend to submit applications.

Ross made a motion to issue an RFP for CoC/PSH projects, seconded by Carole; approved unanimously.

For the renewal NOFA application of existing projects, the questions that are in the CoC RFI, same as last year, will be distributed for local input from sub-recipients. Criteria for renewals; 94% can go into Tier 1, and 6% the annual renewal amount goes into Tier 2. The DV bonus project does not get ranked in Tier 1 or 2, but the general bonus project does. The self-scoring tools will be created by ADOH through HMIS and sent out to sub-recipients for review, so that it is a transparent process that contains objective information (i.e. have to prove through data that projects are cost-effective and have evidence-based outcomes). The amount of points in the NOFA went up to 60 out of 200 dealing with system performance, and 56 points are on coordination and engagement.

Strategic Planning Review:

The Strategic Plan was developed at the retreat in May, and Candee has compiled the information into a document. The goal today is to discuss and vote in order to finalize it. Comments were:

- Baseline data needs to be incorporated
- AHCCCS is proposing to make working on SOAR applications a billable task; however, since this was placed in "case management" under "support and rehabilitation" there is a cap on how much time can be spent on this type of activity. If AHCCCS would separate it out of "support and rehabilitation" then case managers could spend more billable time on SOAR. The public comment period for adding SOAR as a billable task in AHCCCS is July 27, 2019 (see <https://comments.azahcccs.gov/chapter-100-introduction/ampm-310-b-place-holder/>)

<https://comments.azahcccs.gov/chapter-100-introduction/ampm-310-b-t19-21-bh-services-benefit-policy/> and <https://comments.azahcccs.gov/chapter-100-introduction/ampm-320-t-non-title-xix-xxi-bhs-benefit/>).

Action Item: ADOH will forward the pre-qualification tool to the board.

- Modify #4 (Performance Measure) under Action Item #2: “Increase the number of individuals who receive benefits by 20% through involvement with SOAR by April 2021 *as evidenced in OAT*.”

Action Item: Joy will pull a baseline of applications already in OAT to see if this number goes up.

Action Item: Karia will talk to Ty Rosensteel with CRN to see if HMIS can run a report for income for the same people who are in OAT, to see if income is increasing and it’s being updated in HMIS.

- For #5 (Performance Measure), a diversion training method is being developed by Joanna Sagar with the Arizona Housing Coalition (the lead for the northern counties) and National Community Health Partners (the lead for the southern counties).

Action Item: ADOH will ask Joanna to include the LCEH Local Leads when she sends out notices.

Carole made a motion to adopt the Strategic Action Plan with proposed changes, (understanding that it will be added to at the next retreat, seconded by Cristina; approved unanimously.

Other Topics:

The next meetings will be scheduled for Monday, October 28, 2019 from 2:00 p.m. to 4:00 p.m. and January 14, 2020 from 10:00 a.m. to 12:00 p.m.

HUD is doing TA again and is being called “Communities of Practice” with plans to get several Continuums together in small groups to look at systems to see who needs extra support. Let Karia know if you are interested in participating; there will be homework and other commitments.

Action Item: ADOH will send out the link of a short video produced by the Missouri BoS.

With no further business, the meeting was motioned for conclusion by Carole and seconded by Camie, with a unanimous vote, and was concluded at 11:57 a.m.

	3/25/2019	05/1&2/2019	07/17/19
Adriane Clarke (<i>City of Surprise</i>)	X	X	X
Barbara Mikkelsen (<i>Steward Health Choice</i>)			
Betsy Long (<i>ADES</i>)	N/A	X	X
Camie Rasband (<i>Catholic Charities</i>)	X	X	X
Carole Benedict (<i>US Vets</i>)	X	X	X
Cristina Benitez (<i>AZCH</i>)	X	X	X
Jessi Hans (<i>CCJ</i>)	N/A		
Karia Basta (<i>ADOH</i>)	X	X	X
Nay Covington (<i>Mohave County</i>)	N/A		X
Ricardo Fernando (<i>DHS</i>)	X		
Ross Altenbaugh (<i>Flagstaff Shelter Services</i>)	N/A	X	X
Suzanne Payan (<i>CAHRA</i>)	X	X	N/A
Terrance Watkins (<i>Community Partners</i>)	N/A	X	
VACANT (<i>AZDE</i>)	N/A	N/A	N/A

Commonly used acronyms:

Achieve= ACHIEVE Human Services, Inc.

AHCCCS= Arizona Health Care Cost Containment System

ADOH= Arizona Department of Housing

AZBoSCoC= Arizona Balance of State Continuum of Care

AZCH= Arizona Complete Health

AZDE= Arizona Department of Education

BNL= By-Name List

CAHRA= Community Action Human Resources Agency

Catholic Charities Community Services

CE= Coordinated Entry

CRN= Crises Response Network (HMIS Managers)

DES= Arizona Department of Economic Security

DHS= Arizona Department of Health Services

DV= Domestic Violence

ESG= Emergency Solutions Grant

GAB= Governance Advisory Board

HMIS= Homeless Management Information System

HUD= U.S. Department of Housing and Urban Development

JAVC= Jerry Ambrose Veterans Council

NAVAHCS= Northern Arizona VA Health Care System

NOFA= Notice of Funding Available from HUD

OCCAC= Old Concho Community Assistance Center

OAT= Online Application Tracking (part of SOAR)

PIT= Point-in-Time Count

Primavera Foundation

PSH= Permanent Supportive Housing

RBHA= Regional Behavioral Health Authority

ROI= Release of Information

RFI= Request for Information

RFP= Request for Proposal

RRH= Rapid Rehousing

SAVAHCS= Southern Arizona VA Health Care System

SOAR= SSI/SSDI Outreach, Access, and Recovery

SSVF= Supportive Services for Veterans Families

Steward= Steward Health Choice

TA= Technical Assistance

UFA= Unified Funding Authority

US Vets= U. S. Veterans Initiative

VA= U.S. Department Veterans Affairs

VAWA= The Violence Against Women Act of 1994

VI-SPDAT= Vulnerability Index- Service Prioritization Decision Assistance Tool

VOCA= Victims of Crime Act

WACOG= Western Arizona Council of Governments