Arizona Department of Housing

2018 Arizona Housing Forum

August 22-24, 2018
JW Marriott Tucson Starr Pass

The Arizona Department of Housing would like to invite you to join us in sponsoring Arizona's premier affordable housing conference, the Arizona Housing Forum. This year's theme is ***Drawing Inspiration*** and will feature dynamic keynote speaker, Juliet Funt. And, for the first time in the Forum's history, you will have the ability to specifically sponsor our *Wednesday Evening Reception* or *Afternoon Break - Refreshments in the Marketplace*.

In its 15th year, the Arizona Housing Forum provides an exceptional platform for affordable housing and community development professionals to learn, network and share ideas that create and improve housing and community development choices in Arizona. As in years past, we expect to have between 400 to 500 attendees.

Sponsorship dollars are critical to making this important event possible. Whether you decide to sponsor one of the special features of the Forum, participate at the Platinum to Silver Partner level, or simply participate as an Exhibitor in our Marketplace, your participation will put you at the very center of our conference where you can showcase your business while you network and connect throughout the entire program.

We hope you will give serious consideration to supporting the important work carried out by the Arizona Department of Housing and its partners through this excellent networking and marketing opportunity.

Contact Olivia Gibala - ***olivia.gibala@azhousing.gov***

2018 Keynote Speaker, Juliet Funt

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Sponsor Levels 2018

Wednesday Evening Reception Sponsorship
$12,000

Join the Arizona Department of Housing in hosting the opening reception on Wednesday evening, August 22nd, on the beautiful Ania Terrace. Host approximately 200 early arrivers as they enjoy an appetizing array of hor d'oeuvres while the sun sets and the stars appear over Tucson. Sponsorship of this event helps defray the cost of refreshments and musical entertainment. No host bar not included.

Also includes:

- Two complimentary conference registrations and eight reception only invitations
- Prominent Sponsor logo placement at the Reception and in the Conference program
- Sponsor logo and link to company web site on Forum web pages
- Recognition at Opening Plenary Breakfast
- Access to the ADOH logo and conference logo for company promotion of the event
- VIP Sponsor ribbons for your staff
- Exhibit booth in the Marketplace

Thursday Afternoon Break – Refreshments in the Marketplace
$7,500

Host the Thursday afternoon break time refreshments in the Marketplace. Sponsorship of this event helps defray the cost of refreshments.

Also includes:

- Special Recognition at Thursday's Luncheon
- Two complimentary conference registrations
- Sponsor logo and link to company web site on Forum web pages
- Access to the ADOH logo and conference logo for company promotion of the event
- VIP Sponsor ribbons for your staff
- Exhibit booth in the Marketplace

Platinum Partner
$5,000

- Exhibit booth in the Marketplace
- Three complimentary conference registrations
- Prominent Sponsor logo in the conference program and plenary events
- Sponsor logo and link to company web site on Forum web pages
- Access to the ADOH logo and conference logo for company promotion of the event
- Prominent placement on conference signage
- VIP Sponsor ribbons for your staff

Gold Partner
$3,000

- Exhibit booth in the Marketplace
- Two complimentary conference registrations
- Prominent Sponsor logo in the conference program and plenary events
- Sponsor logo and link to company web site on Forum web pages
- Access to the ADOH logo and conference logo for company promotion of the event
- Prominent placement on conference signage
- VIP Sponsor ribbons for your staff

Silver Partner
$2,000

- Exhibit booth in the Marketplace
- One complimentary conference registration
- Prominent Sponsor logo in the conference program and plenary events
- Sponsor logo and link to company web site on Forum web pages
- Access to the ADOH logo and conference logo for company promotion of the event
- Prominent placement on conference signage
- VIP Sponsor ribbons for your staff

Sponsorship Eligibility

The Arizona Department of Housing (the "Department") is authorized under A.R.S.§ 41-3953(C)(15) to accept gifts, grants, matching monies or direct payments from public or private agencies or private persons and enterprises for the conduct of the work of the agency. To avoid any perceived or potential conflict of interest, the Department will not accept sponsorship monies from any agencies, persons or enterprises who are currently receiving or are expected to seek financing, grants, or other direct benefits from the Department or who directly engage in providing business services to the Department for compensation. Parties who fall within the foregoing categories ***are*** eligible to participate as exhibitors in the Forum Marketplace.

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Marketplace 2018

The Marketplace is at the hub of our conference. It's a place to showcase your services, products or iniatives while you network and connect with affordable housing advocates, architects, lending industry representatives, construction companies and housing developers, and for profit and nonprofit housing organizations.

Exhibit Booth Information

(All sponsorship opportunities include an exhibit booth.)

Exhibitor only rate: $750, which includes:

- 6-foot skirted table, with chairs
- One complimentary Forum registration
- Recognition in the Forum Program
- Conference attendees have access to your products, services or iniatives for the entire conference

These are tabletop booths; please let us know if you require additional space for a pop-up or other type of display prior to **August 10th**, we will try to accommodate it. Organizations may staff their booth if they prefer; it is not required.

Contact Olivia Gibala - ***olivia.gibala@azhousing.gov***

Marketplace Schedule

Wednesday, August 22

4:00 p.m. - 6:00 p.m. Exhibit Booth Setup

Thursday, August 23

7:30 a.m. - 4:15 p.m. Marketplace Open

Friday, August 24

7:30 a.m. - 2:00 p.m. Marketplace Open *2:00 p.m.* Exhibit Booth Breakdown

Sponsor/Exhibitor Displays and Materials

You may ship displays and/or materials to arrive at the hotel after **August 20th**. Items should follow the address label standard below:

Hold for Guest: (Your Name) (Your Cell Number)
c/o UPS Store at JW Marriott Tucson Starr Pass
3800 W Starr Pass Blvd
Tucson, AZ 85745
Arizona Housing Forum / Arizona Department of Housing

Box ____ of ____

Please see attached ***Exhibit Order Form*** regarding handling/storage fees that may apply to your shipped materials.
Please contact the UPS Store at the JW Marriott Tucson Starr Pass (520) 791-6200 with any questions.

The UPS Store

WE ♥ LOGISTICS®

EXHIBIT ORDER FORM

"Conference Attending _____"

Delivery Date

Arrival

Date: _____ Time: _____

Depart

Date: _____ Time: _____

Contact Information

Company Name _____

Contact Name _____

Address, City, State, Zip _____

Phone _____

Signature/Date _____

Fax Number _____

Email Address

Receipt Method (circle one) *Fax* *Email*

Payment Information

Guest Room Number _____ Name _____

Credit Card Name _____ Number _____

Exp Date _____ Authorized Signature _____

Billing Zip Code _____

Handling & Storage Fee

Hotel Packages

Parcels & Overnight Letters *(Incoming/Outgoing)*

Envelopes		_____	$7.00
1-9	lbs.	_____	$10.00
10-19	lbs.	_____	$15.00
20-39	lbs.	_____	$25.00
40-59	lbs.	_____	$50.00
60-99	lbs.	_____	$75.00
100+	lbs.	_____	$125.00

Crates *(Incoming/Outgoing)*

Crates up to 149 lbs. _____ $100.00

Crates from 150 lbs. _____ $150.00-$300.00

Pallets *(Shrink Wrapped & Self Contained)*

Pallets (delivered to meeting room) _____ $175.00

Display Cases *(Incoming/Outgoing)*

Display boxes, posters, large tubes _____ $40.00

Display Case each _____ $60.00

Labor Fee- $60/hr or portion thereof/setup, etc.

Storage

Storage Fee Schedule *(Incoming/Outgoing)*

Up to 3 days	_____	No charge
4 - 7 days	_____	$15.00 per package / day
8 + days	_____	$25.00 per package / day

Receiving Packages

Please give tracking numbers and carrier if available.

Carrier _____

_____

_____

_____

Special Instructions

_____

_____

_____

Outgoing packages may include Packing, Shipping + Handling Fees