

# By-Name-Lists and Case Conferencing

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# Overview

1. The vision and our connection to a national effort
2. Where do we start?
3. What is a By-Name-List (BNL)?
4. How is the BNL shared?
5. How do you maintain client privacy?
6. How is the BNL used?



- **To End Homelessness**
- Homelessness is prevented when possible
- If prevention is not possible: Homelessness is rare, brief and one time

# Where do we start?

We first looked at federal benchmarks to end homelessness produced by the United States Interagency Council on Homelessness (USICH)

- **Identify and engage ALL people experiencing homelessness as quickly as possible.**
- The community has **identified all veterans** experiencing homelessness.
- The community has **identified and provided outreach to all individuals experiencing or at risk for chronic homelessness**, and prevents chronic homelessness whenever possible.
- The community **identifies all unaccompanied youth** experiencing homelessness.
- The community **identifies all families** experiencing homelessness.



What is the BNL?

- **A list of all known individuals experiencing homelessness with supplemental information to prioritize and streamline services**
- **Useful for practitioners**
- **More than a report**





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What the BNL is not

- The end; it is just the identification of who needs support
- **JUST** a number
- Going to do the rest of the work for you

# What is included in the BNL?



**It will differ for each community**

**Some key points that are included:**

- Identifying information (Name, DOB, Gender, Client ID #)
- Prioritization information (Assessment scores, length of time homeless, chronic homeless status)
- Support information (Where they stayed last, case conferencing notes, Veteran status)
- And more

**This can be adjusted based on what will be most useful to each community**

# How to get a quality BNL?



- **Coordinate outreach coverage**
- **Maximize provider participation**
- **List ALL known individuals**
- **Implement policies on active versus inactive**
- **Timely/Accurate data updates**
- **Track status changes**
- **Assign unique identifiers**
- **Track Inflow/Outflow**
- **Track population status**
- **Track chronic status**



# How is the BNL Distributed?

## **Balance of State:**

- Sent to one point of contact for each community
- List is projected on a screen or physical copies are shared during the meeting
- Established a privacy policy specifically for the BNL and Case Conferencing.

## **Maricopa:**

- Sent via encryption to distribution list held by the Coordinated Entry Lead.
- All recipients must sign ethics agreement, privacy notice, and attestation.

# How is the BNL Used?

**1**

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Each community uses the information differently but here are 2 examples...

**2**

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Case conferencing

**3**

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Coordinate and create action plans for individuals on the BNL

**4**

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Collaborate with key partners in the community

**5**

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Track progress towards your goals



# Crisis Response

NETWORK

*Inspiring Hope*

THANK YOU!

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HMIS  
Homeless Management  
Information System