



STATE OF ARIZONA
DEPARTMENT OF HOUSING
1110 WEST WASHINGTON, SUITE 280
PHOENIX, ARIZONA 85007

(602) 771-1000 WWW.AZHOUSING.GOV
FAX: (602) 771-1002

REHABILITATION OF MOBILE HOMES

A **mobile home** is defined as a residential structure built before June 15, 1976, on a permanent chassis, capable of being transported in one or more sections and is installed on a foundation system and connected to on-site utilities. The foundation system may or may not be a permanent foundation. Mobile homes do not include recreational vehicles, HUD manufactured homes (built on or after June 15, 1976 to the HUD code), or factory-built buildings (also known as modular homes).

Arizona Revised Statutes 41-4008 requires that mobile homes that are moved from one mobile home park in this state to another mobile home park in this state, and mobile homes entering the state be rehabilitated for the safety of the home and its occupants. Rehabilitation is required prior to moving the mobile home from the existing mobile home park, except for mobile homes moving into this state which are required to be rehabilitated once they arrive to a site in this state.

Please verify the local zoning requirements with the city, town or county BEFORE planning to relocate a mobile home. Some local jurisdictions have requirements that exceed the state requirements; some local jurisdictions do not allow mobile homes.

The cost of rehabilitating a mobile home may be reimburse to the owner of the mobile home if the household income of the owner of the mobile home is at or below 100% of the current federal poverty guidelines published annually by the United States Department of Health and Human Services.

REHABILITATION PERMIT

The Department of Housing issues all Rehabilitation Permits. Local jurisdiction (city, towns, counties) require planning and zoning permits prior to installing a mobile home.

The Department's Rehabilitation Permit Application and instructions are found:

- [https://housing.az.gov/sites/default/files/Rehabilitation Permit Application ADOH 09-2017.pdf](https://housing.az.gov/sites/default/files/Rehabilitation%20Permit%20Application%20ADOH%2009-2017.pdf)
- <https://housing.az.gov/sites/default/files/Instructions>

The fee required for the Rehabilitation Permit for the period of July 1, 2018 through June 30, 2019 is found on the Department's website:

- [https://housing.az.gov/sites/default/files/FEE-SCHEDULE-2018 2019 0.pdf](https://housing.az.gov/sites/default/files/FEE-SCHEDULE-2018%202019%200.pdf)

ARIZONA DEPARTMENT OF HOUSING
REQUEST FOR REHABILITATION ASSISTANCE

I hereby request assistance from the Mobile Home Relocation fund as set forth in Arizona Revised Statutes ("A.R.S.") § 41-4008. By signing this form, I certify that I am a tenant as defined in A.R.S. § 41-4008 and eligible to receive assistance.

_____ (Signature of Owner)

_____ (Date)

_____ (Social Security No.)

OWNERS NAME: _____
(Please Print)

PARK NAME: _____

UNIT ADDRESS: _____ Space #: _____

CITY: _____ State: _____ Zip Code: _____

Phone Number: _____ E-MAIL: _____

Unit year: _____ Manufacturer: _____

How long have you lived in the unit? _____

Do you plan to live in the unit after it is moved? YES NO

Annual Gross Income: \$ _____

Number of immediate family members you support living in the unit (**including yourself**): _____

A copy of your last year's Federal Income Tax Return "MUST" be returned with this form.
Also please submit additional documents necessary such as: W-2 Forms, Pay Check Stubs, Welfare Benefits, Social Security, all sources of income you may receiving.

Mailing Address if different from where unit is:

On the next page, list the names of all immediate family members you support who are living in the mobile home along with their social security numbers. This must be filled out completely.

This form must be completed and returned along with documents to:

RELOCATION FUND,
ARIZONA DEPARTMENT OF HOUSING
1110 W. Washington, Suite #280
Phoenix, Arizona 85007

<u>NAME</u>	<u>RELATIONSHIP</u>	<u>SOCIAL SECURITY#</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

ARIZONA REVISED STATUTE (A.R.S.) § 41-4008
REIMBURSEMENT FROM RELOCATION FUND;
Costs of complying with standards; Definition

- A. The cost of bringing a mobile home into compliance with the requirement of this article may be reimbursed to the owner from the mobile home relocation fund established under §33-1476.02, if all of the following are true:
1. The mobile home is moved from one mobile home park in this state to another mobile home park in this state.
 2. The household income of the owner of the mobile home is at or below one hundred percent of the current federal poverty level guidelines as published annually by the United States Department of Health and Human Services.
 3. The mobile home is not being relocated as the result of a judgment in a forcible detainer or special detainer action requiring the owner to vacate the mobile home park in which the mobile home is located.
- B. The amount of the reimbursement pursuant to this section shall not exceed one thousand five hundred dollars for the costs related to any mobile home.
- C. In this section, "owner means an individual whose primary residence has been the mobile home continuously for the six month period preceding an application for reimbursement, or an individual who has purchased the mobile home and who intends to reside in the mobile home as the individual's primary residence after the relocation. The fund shall have a claim for reimbursement of sums received under this section by an individual who fails to reside in the mobile home for six months following its relocation, unless failure was due the death or disability of a resident.

U.S. FEDERAL POVERTY GUIDELINES USED TO DETERMINE FINANCIAL ELIGIBILITY FOR CERTAIN FEDERAL PROGRAMS

HHS POVERTY GUIDELINES FOR 2020

The 2020 poverty guidelines are in effect as of January 15, 2020

The [Federal Register notice for the 2020 Poverty Guidelines](#) was published January 17, 2020.

2020 POVERTY GUIDELINES FOR THE 48 CONTIGUOUS STATES AND THE DISTRICT OF COLUMBIA	
PERSONS IN FAMILY/HOUSEHOLD	POVERTY GUIDELINE
For families/households with more than 8 persons, add \$4,480 for each additional person.	
1	\$12,760
2	\$17,240
3	\$21,720
4	\$26,200
5	\$30,680
6	\$35,160
7	\$39,640
8	\$44,120