



STATE OF ARIZONA
DEPARTMENT OF HOUSING
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Installation Memorandum

Effective June 11, 2018

May 10, 2018

Re: Photo Verification of Marriage Line Connections

In our continuing effort to improve the installation and inspection process of manufactured homes, the Manufactured Housing Division ("MHD") recently re-evaluated the acceptance of photographs in lieu of inspection of marriage line connections. In order to correct some inconsistencies and confusion that have inched into the process over the last few years, and still retain this very convenient process, some changes to the procedure are being implemented.

The requirements for the acceptance of photo verification of marriage line connections by department inspectors are:

- CMH, Cavco, Champion have all approved photo verification by the Installer or Contractor of the connection of the roof, floors and walls at the marriage line.

Note: The marriage line connection photo verification does **NOT** apply to other manufacturers whose homes may be installed in Arizona.

- Each Installer and Contractor provided photo shall contain the home serial number, installation permit number, and date the photos were taken. The serial number, permit number and date shall be clearly legible. (See attached placard for example)

- Installer and Contractor provided photos shall include all visible fastening at all marriage line connections. These photos will need to show that correct fastening was completed in compliance with the home manufacturer's DAPIA approved Installation Manual.
- Photos may be provided electronically via email or printed and provided to the inspector at the installation site. Printed photos must be clear and legible.
- Incorrectly labeled or illegible photos will not be accepted.
- All photos must be provided to the inspector before the final inspection.

It is important to remember that these photos must contain all the information an inspector may need to effectively judge if compliance with the requirements of the manufacturer's installation manual have been met. It would be advisable to include an example of the type of fastener used in the photo.

Be advised also that at this time the only photos accepted in lieu of eyes on inspection are for the connection of marriage lines. No others will be accepted.

The requirements set forth in this memorandum shall be effective one month after the date of issuance, or June 11, 2018.

Thank you.

Dave Meunier
Inspection Administrator, Manufactured Housing Division
Arizona Department of Housing

PERMIT#: _____

SERIAL#: _____

DATE: _____

PERMIT#: 18-12345

SERIAL#: 7235A B

DATE: 4/23/2018