

DOUGLAS A. DUCEY
Governor



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Director

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CHECKLIST FOR FLOOD ZONE INSTALLATION PLAN SUBMITTAL

Item No.	Plan Review Requirement	Check Item
1	Plan review application completed, and plan review fee included	<input type="checkbox"/>
2	Minimum one original and one copy each of all documents included	<input type="checkbox"/>
3	Included self-addressed stamped envelope for plan documents or other means of return delivery if unable to retrieve plans/documents from office	<input type="checkbox"/>
4	Site plan with proposed structure identified	<input type="checkbox"/>
5	Copy of Floodplain Use Permit or Floodplain Conditions issued by Local Authority Having Jurisdiction (LAHJ) for Floodplain Management. .	<input type="checkbox"/>
6	Flood zone type identified (ie. A, AE, AO...)	<input type="checkbox"/>
7	Regulatory Flood Elevation (RFE) noted	<input type="checkbox"/>
8	Base Flood Elevation (BFE) noted	<input type="checkbox"/>
9	Foundation Systems	
	Current State of Arizona licensed engineer's seal on plan and calculations	<input type="checkbox"/>
	Complete set of drawings indicating: A. Dimensions and details of the foundation footing and anchoring B. Complete list of materials C. A cross-identification of how materials will be used in the appropriate view D. Frame of structure noted at/or above RFE E. External utilities and equipment at/or above RFE Note: If an enclosed foundation system or skirting wall is provided, confirm need/use of openings	A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D <input type="checkbox"/> E <input type="checkbox"/>
	Engineering calculations provided for all load conditions including: A. Wind loads for horizontal and uplift loads B. Overturning C. Horizontal and torsional earthquake effects on foundations	A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/>
10	Approval* of the foundation system by the LAHJ for Floodplain Management (wet stamp or correspondence)	<input type="checkbox"/>

*Approval of design parameters in compliance with floodplain criteria

EXPEDITED Plan Review Submittal (check one):
If yes, Engineer's signature and seal required.

YES

NO

Engineer's Signature: _____ Engineer's Seal: