



**STATE OF ARIZONA  
DEPARTMENT OF HOUSING**

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**FEE SCHEDULE FOR 2019 FISCAL YEAR**

**FEES ARE EFFECTIVE JULY 1, 2018 through JUNE 30, 2019**

Fees charged by the Department are not included in Rule and are exempt from the State Rule procedures (Arizona Revised Statutes § 41-4010(C)).

<b>LICENSING FEES</b>				
	<b>Class</b>	<b>Class Description</b>	<b>New License</b>	<b>Renewal License</b>
<b>MANUFACTURER</b>	<b>M-9A</b>	Factory-built-buildings (FBB) and subassemblies	\$ 864.00	\$ 432.00
	<b>M-9C</b>	Manufactured (MFG) Homes	\$ 864.00	\$ 432.00
	<b>M-9E</b>	Master, includes M-9A and M-9C	\$ 1,358.00	\$ 679.00
<b>RETAILER/ DEALER/ BROKER</b>	<b>D-8</b>	Retailer Mobile/MFG Homes	\$ 566.00	\$ 283.00
	<b>D-8B</b>	Broker Mobile/MFG Homes	\$ 432.00	\$ 216.00
	<b>D-10</b>	Retailer FBB or FBB Subassemblies	\$ 566.00	\$ 283.00
	<b>D-12</b>	Master, includes D-8, D-8B, and D-10	\$ 864.00	\$ 432.00
<b>INSTALLERS</b>	<b>I-10C</b>	General Installer	\$ 432.00	\$ 216.00
	<b>I-10D</b>	Installer of Attached Accessory Structures	\$ 432.00	\$ 216.00
	<b>I-10G</b>	Master, includes I-10C and I-10D	\$ 741.00	\$ 370.00
<b>SALESPERSON</b>	<b>NA</b>	Employee of a licensed Retailer/Dealer/Broker	\$ 206.00	\$ 103.00

<b>PLAN FEES</b>	
<b>DESCRIPTION</b>	<b>FEE</b>
<b>Application Submittal and Plan Review</b>	\$ 175.00 Includes up to 1 hour of plan review time
<b>Plan Review</b>	\$ 125.00 hour Each additional hour

<b>MOBILE HOME LANDLORD TENANT PETITION</b>	
<b>DESCRIPTION</b>	<b>FEE</b>
<b>Complaint</b> A landlord or a tenant of a Mobile Home Park may file a complaint administratively through the Department to obtain a hearing at the Office of Administrative Hearings on alleged violations of the Arizona Mobile Home Landlord and Tenant Act.	\$ 50.00

<b>INSTALLATION TRAINING</b>	
<b>DESCRIPTION</b>	<b>FEE</b>
<b>Installation Training</b> OMH Installer and Registrar of Contractor: Qualifying Party or Corporate Officer	\$ 100.00

<b>PERMIT FEES</b>		
<b>DESCRIPTION</b>	<b>STATE ISSUED PERMIT FEE</b>	<b>IGA FEE</b>
Mobile/MFG Home	\$ 360.00 each <i>Includes 3 Inspections</i>	Up to \$ 360.00 each
FBB – residential	\$ 450.00 per story <i>Includes 3 Inspections</i>	\$ 450.00 per story
FBB – commercial	\$ 4.50/LF per story <i>Includes 3 Inspections</i>	\$ 4.50/LF per story
FBB – classroom	\$ 2.25/LF per story <i>Includes 3 Inspections</i>	\$ 4.50/LF per story
6 Month Extension on Permit (MFG and FBB)	\$ 82.00 each	
FBB Special Event	\$ 120.00 each	
Rehabilitation – Mobile Home	\$ 49.00 if income below Area Median Income (AMI); \$306.00 if income at or above AMI <i>Includes 2 Inspections</i>	

<b>INSPECTION FEES</b>	
<b>DESCRIPTION</b>	<b>FEE</b>
MFG facility	\$ 85.00 per HUD Label
Installation re-Inspection or additional not covered by permit (MFG, FBB, Rehabilitation, and Special Event)	\$ 120.00 each
Other MFG facility	\$ 85.00 per hour
No Cancel by 7:30 a.m. of scheduled inspection	\$ 120.00 each

<b>CERTIFICATE (INSIGNIA) FEES</b>	
<b>DESCRIPTION</b>	<b>FEE</b>
Installation Certificate	\$ 10.00 each
Modular Manufacturer Certificate	\$ 51.00 each
Reconstruction Certificate	\$ 51.00 each

<b>ADMINISTRATIVE FUNCTION FEES</b>	
<b>DESCRIPTION</b>	<b>FEE</b>
Change on installation permit	\$ 10.00 per item
Change name of license	\$ 10.00 each
Change license location	\$ 10.00 each
Change license telephone number	\$ 10.00 each
Add or delete branch location	\$ 10.00 each
Reinstate bond	\$ 10.00 each
Change status of license to inactive	\$ 10.00 each
Process returned check	\$ 50.00 each
All refunds are subject to a fee of	\$ 59.00 each
Copies	\$ .50 each