



**STATE OF ARIZONA
DEPARTMENT OF HOUSING**

1110 WEST WASHINGTON, SUITE 280
PHOENIX, ARIZONA 85007

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FEE SCHEDULE FOR 2020 FISCAL YEAR

FEES ARE EFFECTIVE JULY 1, 2020 through JUNE 30, 2021

Fees charged by the Department are not included in Rule and are exempt from the State Rule procedures (Arizona Revised Statutes § 41-4010(C)).

| LICENSING FEES | | | | |
|---|--------------|---|--------------------|------------------------|
| | Class | Class Description | New License | Renewal License |
| MANUFACTURER | M-9A | Factory-built-buildings (FBB) and subassemblies | \$ 864.00 | \$ 432.00 |
| | M-9C | Manufactured (MFG) Homes | \$ 864.00 | \$ 432.00 |
| | M-9E | Master, includes M-9A and M-9C | \$ 1,358.00 | \$ 679.00 |
| RETAILER/ DEALER/ BROKER | D-8 | Retailer Mobile/MFG Homes | \$ 566.00 | \$ 283.00 |
| | D-8B | Broker Mobile/MFG Homes | \$ 432.00 | \$ 216.00 |
| | D-10 | Retailer FBB or FBB Subassemblies | \$ 566.00 | \$ 283.00 |
| | D-12 | Master, includes D-8, D-8B, and D-10 | \$ 864.00 | \$ 432.00 |
| INSTALLERS | I-10C | General Installer | \$ 432.00 | \$ 216.00 |
| | I-10D | Installer of Attached Accessory Structures | \$ 432.00 | \$ 216.00 |
| | I-10G | Master, includes I-10C and I-10D | \$ 741.00 | \$ 370.00 |
| SALESPERSON | NA | Employee of a licensed Retailer/Dealer/Broker | \$ 206.00 | \$ 103.00 |

| PLAN FEES | |
|--|--|
| DESCRIPTION | FEE |
| Application Submittal and Plan Review | \$ 175.00 Includes up to 1 hour of plan review time |
| Plan Review | \$ 125.00 hour Each additional hour |

| MOBILE HOME LANDLORD TENANT PETITION | |
|--|------------|
| DESCRIPTION | FEE |
| Complaint A landlord or a tenant of a Mobile Home Park may file a complaint administratively through the Department to obtain a hearing at the Office of Administrative Hearings on alleged violations of the Arizona Mobile Home Landlord and Tenant Act. | \$ 50.00 |

| INSTALLATION TRAINING | |
|--|------------|
| DESCRIPTION | FEE |
| Installation Training OMH Installer and Registrar of Contractor: Qualifying Party or Corporate Officer | \$ 100.00 |

| PERMIT FEES | | |
|---|--|----------------------|
| DESCRIPTION | STATE ISSUED PERMIT FEE | IGA FEE |
| Mobile/MFG Home | \$ 360.00 each <i>Includes 3 Inspections</i> | Up to \$ 360.00 each |
| FBB – residential | \$ 450.00 per story <i>Includes 3 Inspections</i> | \$ 450.00 per story |
| FBB – commercial | \$ 4.50/LF per story <i>Includes 3 Inspections</i> | \$ 4.50/LF per story |
| FBB – classroom | \$ 2.25/LF per story <i>Includes 3 Inspections</i> | \$ 4.50/LF per story |
| 6 Month Extension on Permit (MFG and FBB) | \$ 82.00 each | |
| FBB Special Event | \$ 120.00 each | |
| Rehabilitation – Mobile Home | \$ 49.00 if income below Area Median Income (AMI); \$306.00 if income at or above AMI <i>Includes 2 Inspections</i> | |

| INSPECTION FEES | |
|--|------------------------|
| DESCRIPTION | FEE |
| MFG facility | \$ 85.00 per HUD Label |
| Installation re-Inspection or additional not covered by permit (MFG, FBB, Rehabilitation, and Special Event) | \$ 120.00 each |
| Other MFG facility | \$ 85.00 per hour |
| No Cancel by 7:30 a.m. of scheduled inspection | \$ 120.00 each |

| CERTIFICATE (INSIGNIA) FEES | |
|------------------------------------|---------------|
| DESCRIPTION | FEE |
| Installation Certificate | \$ 10.00 each |
| Modular Manufacturer Certificate | \$ 51.00 each |
| Reconstruction Certificate | \$ 51.00 each |

| ADMINISTRATIVE FUNCTION FEES | |
|--------------------------------------|-------------------|
| DESCRIPTION | FEE |
| Change on installation permit | \$ 10.00 per item |
| Change name of license | \$ 10.00 each |
| Change license location | \$ 10.00 each |
| Change license telephone number | \$ 10.00 each |
| Add or delete branch location | \$ 10.00 each |
| Reinstate bond | \$ 10.00 each |
| Change status of license to inactive | \$ 10.00 each |
| Process returned check | \$ 50.00 each |
| All refunds are subject to a fee of | \$ 59.00 each |
| Copies | \$.50 each |