

DRAFT

ARIZONA BOARD OF MANUFACTURED HOUSING

ABBREVIATED MINUTES

April 15, 2020 TELECONFERENCE BOARD MEETING

CALL TO ORDER

Chairman Roe called the meeting to order at 1:00 p.m.

ROLL CALL

Board Members present: Chairman David Roe, Jay Daniels, Jan Doughty, Terry Gleeson, Everette Hoyle, Gregory Johnloz, Cody Pearce and Wayne Syrek.

Absent: Michael Young

Arizona Department of Housing ("Department") Staff: Director Carol Ditmore (Ditmore); Deputy Director Reginald Givens (Givens); Assistant Deputy Director, Tara Brunetti (Brunetti); Assistant Attorney General Valerie Marciano; Board Secretaries Ayde Sanchez and Amanda Duncan.

Public Present: Ken Anderson ("Anderson"), Manufactured Housing Industry of Arizona (MHIAZ)

CALL TO PUBLIC

No comment from Public.

INTRODUCTION OF NEW BOARD MEMBER

Chairman Roe introduced new Board member, Jay Daniels (Daniels). Board member Daniels is a representative for the Residential Factory Built Buildings.

APPROVAL OF FEBRUARY 26, 2020 BOARD MINUTES

Chairman Roe ("Roe") entertained a motion to accept the prior Board Meeting Minutes; Board member Johnloz made motion to accept; motion seconded by Board member Hoyle and the Board voted unanimously to accept.

RULE CHANGE PROPOSAL

Brunetti provided an update on the Rule Change package submission. The Department will be hosting a meeting on May 1, 2020 via Zoom for the public to make any suggestions and/or commentaries the proposed Rule Change. Information about the meeting has been posted on the Department's website.

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FEE SCHEDULE

Chairman Roe and Board Members reviewed the Department's fee recommendations proposed for the 2021 fiscal year.

Board member Johnloz entertained a motion to leave all FY21 fees the same; motion seconded by Board member Hoyle; and the Board voted unanimously to accept.

Chairman Roe and Board member Gleeson brought to the Department's attention the ability to change the timeframe permitted on a permit extension. Brunetti explained to the Chairman and Board Members that in order to change the time permitted it would require a Rule Change. Brunetti will follow up with Chairman Roe about the possibility to review this matter as the Board had previously reviewed and approved the proposed Rule Change.

ANNOUNCEMENTS

No announcements.

NEXT BOARD MEETING DATE

The next meeting has been tentatively scheduled for Wednesday, July 15, 2020.

ADJOURNMENT

Chairman Roe thanked the Board members for their attendance. The meeting adjourned at 1:29 p.m.