

KATIE HOBBS
Governor



JOAN SERVISS
Director

**STATE OF ARIZONA
DEPARTMENT OF HOUSING
1110 WEST WASHINGTON, SUITE 280
PHOENIX, ARIZONA 85007**

**(602) 771-1000 WWW.AZHOUSING.GOV
FAX: 602-771-1002**

LTA PETITION FOR HEARING & PROCEDURE

Attached is the Petition you requested. Please complete the form, and return the completed form after paying for the non-refundable processing fee of fifty dollars (\$50) to the Department of Housing ("Department"). To pay the fee, please go to the ADOH Payment Portal (<https://events.azhousing.gov/payments/>), select MFG Housing- Other Fees for the payment category, and select LTA Petition for the payment type. Should you prevail, the Administrative Law Judge's Order may require the opposing party to reimburse this fee. The Department does not charge any additional fees for this hearing. However, should this matter proceed through the appeal process to the Superior Court, the court may award attorney's fees to the prevailing party.

All notices, orders, and other communications from this Department regarding the case will be mailed or emailed to you ("Petitioner"), and it will be your responsibility to ensure that any other Petitioners listed on the form promptly receive notice of such communications.

Upon receipt of the form and payment of the \$50.00 processing fee, the Department will process your Petition by requesting a response from the Owner/Manager ("Landlord") of the Mobile Home Park. The Landlord has twenty (20) days to respond to the Department. The Department will contact you upon receipt of the response from the Landlord.

Please remit your Petition for a hearing to:

Attn: LTA Dept.
DEPARTMENT OF HOUSING
1110 W. Washington Street, Suite #280
Phoenix, AZ 85007
ashley.solisneri@azhousing.gov

**STATE OF ARIZONA
DEPARTMENT OF HOUSING**

PETITION FOR HEARING BY THE MOBILE HOME PARKS ADMINISTRATIVE LAW JUDGE

PLEASE PRINT OR TYPE

FOR OFFICE USE ONLY
LTA CASE #

This form must be completed and returned with a successful payment in the amount of \$50 (non-refundable), and a copy of your rental agreement.

Return to: LTA DEPT.,
Department of Housing
1110 W. Washington Street, Suite #280
Phoenix, AZ 85007
ashley.solisneri@azhousing.gov

*****ALL INFORMATION HAS TO BE FILLED OUT- IT WILL NOT BE ACCEPTED IF INCOMPLETE*****

PETITIONER'S INFORMATION

Name: _____ Daytime Phone: _____

Email Address: _____

Name of Mobile Home Park: _____

Address: _____

City State Zip Code

Make of home: _____ Year: _____

Model: _____ Size: _____

PARK OWNER'S INFORMATION

Name: _____ Phone Number: _____

Email Address: _____

Address: _____

City State Zip Code

COMPANY RESPONSIBLE FOR THE MANAGEMENT OF THE PARK

Name: _____ Phone Number: _____

Email Address: _____

Address: _____

City

State

Zip Code

RESIDENT MANAGER OF THE PARK

Name: _____ Phone Number: _____

Email Address: _____

Address: _____

City

State

Zip Code

LTA-COMPLAINT:

Describe the specific acts or conditions and specify the dates on which the acts took place or the conditions came into existence. Do not generalize. **For each act or condition, designate the section number of the Arizona Mobile Home Parks Residential Landlord Tenant Act, which you believe has been violated.** Petitions that do not designate the sections, which have been violated will not be considered and returned. **Petitioners may consolidate their actions only if the facts in issue are identical.**

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*****PRINT MORE PAGES AS NEEDED*****

