



**ARIZONA BALANCE OF STATE CONTINUUM OF CARE**  
**AZBOSCOC HMIS Committee**

**December 10, 2024 9:00am to 10:30am**

TOPIC	OUTCOME/NOTES	
<p><b>Welcome and Introductions</b></p>	<p>Achieve: Lucia Wilson            ADOH: David Bridge, Cristina Benitez, Connie Howell,            Shannon Haines, Dee Irizarry, JoAngel Villalobos            AHCCCS: Elizabeth da Costa, Ali De La Trinidad            ANL: Michelle Boyle            CAHRA: Suzanne Payan            CCCS: Chris Moller, KC Brown, Autumn Miller            CSH: Kim Keaton            Gila County: Isabel Prado, Hannah Lynch</p>	<p>GNA: Kyle Allen, Matt James            KAAP: Cheisea Marshall            Mariposa: Sarah Castillo            Mohave County: Nayilla Nunez, Kelly Williams            RCFBH: Jessica Martin, Jorge Herrera            Solari: Sam Debus, Randy Hade            VA: Jocelyn Muzzin            WACOG: Julia De Los Reyes</p>
<p><b>Approval of the Draft HMIS meeting notes from the 9/17/2024</b></p>	<p>Cheisea made a motion to approve the notes from 09/17/24, Kyle seconded the motion. Motion passed.</p>	
<p><b>Solari</b>  <b>COC Update</b>            Equity Training workshop update/tools  <b>Solari updates</b></p> <ul style="list-style-type: none"> <li>• H2O Data Share Update</li> <li>• ROI Visibility Impacts/Consideration/audit(Sam)</li> <li>• ROI Default Data Sharing</li> <li>• Data Quality</li> <li>• Update DWELL data sharing</li> </ul> <p><b>HMIS</b>  <b>COC Update</b></p> <ul style="list-style-type: none"> <li>• Software Overview and survey</li> <li>• Vendor Transition update/overview/timeline</li> </ul>	<p>A workshop series is being developed to help providers analyze outcome disparities; a survey about HMIS needs was sent out. A training series will be implemented in early 2025, with a focus on running HMIS reports and looking at disparities; more information about the workshop series will be provided in January.</p> <p>Solari discussed two data requests, one of which was a renewal of an existing data request for the Homeless Management Information System (HMIS) to share data with AHCCCS. The renewal was approved by the committee. The second request was from the Solari H2O Program, which wanted to share the existing BNL with the H2O program. The committee approved this request as well. The data shared would include various information such as location, current shelter status, and enrollment status. The H2O program would use this data to coordinate care and identify individuals who are eligible for their services. The data sharing would be active until 2027, as per the current H2O contract.</p> <p>Solari provided an update on the Dwell Data Warehouse project; the goal is to create a data warehouse that collects information from all three Homeless Management Information Systems (HMIS) to provide statewide information and link it with other data sources for better coordination of care. The current status is that all three HMIS are contributing data, and an automated data transfer system is being set up. The next step is to create a data sharing agreement with AHCCCS to release data on clients who sign the Dwell ROI. Randy also mentioned that the goal is to make</p>	

	<p>the Dwell Data Warehouse bidirectional, allowing it to push data back into HMIS. The data in the warehouse is already being tested with Pima County's HMIS and Maricopa's HMIS, with the aim to release the data once approval is given from each HMIS. The current tools available for dashboards was discussed, along with the potential for another dashboard.</p> <p>The potential changes in the data sharing process, particularly the shift from the current system where data sharing is restricted to the ROI tab to a new system where data sharing would be the default. He highlighted the need for a new process for locking client profiles that don't want to share data, which would involve submitting a ticket to the help desk. Sam also noted that the new system would be all or nothing, meaning if a client signed the ROI, their data would share in totality. He emphasized the importance of training the HMIS team on the new client lock process and addressing clients with no ROI or no response. The discussion also touched on the potential benefits of the new system, including reduced double data entry, increased BNL data, and more consistent reporting.</p> <p>Solari presented various data dashboards to the team, explaining their functionalities and how they can be used to track and analyze client data. The dashboards include the Census Data and HMIS Data Comparison, the POS System Flow Dashboard, and the Provider Performance Report. Solari emphasized the importance of these tools in understanding client trends, identifying potential data quality issues, and facilitating discussions about data review and improvement. He also mentioned the ongoing work on expanding the dashboards to include more communities and additional provider types. Cristina expressed her appreciation for the tools presented.</p>
<p><b>Learning Management System</b></p> <ul style="list-style-type: none"> <li>• Solari HMIS trainings on this platform</li> <li>• Annual refresher is the HMIS Introductory Training</li> <li>• Work with LMS to categorize our HMIS trainings on the platform</li> </ul>	<p>HMIS training is being transferred to the city of Tucson's learning management system (LMS).</p>
<p><b>System Performance Measures For HUD COC</b></p> <ol style="list-style-type: none"> <li>1. Length of Time Persons Remain Homeless</li> <li>2. The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness within 6, 12, and 24 months</li> <li>3. Number of Homeless Persons</li> <li>4. Employment and Income growth for Homeless Persons in CoC Program-Funded Projects</li> <li>5. Number of Persons who Become Homeless for the First Time</li> <li>6. Homeless Prevention and Housing Placement of</li> </ol>	<p>Solari discussed the System Performance Measures, which look at metrics such as length of time homeless, number of first-time homeless returns, employment growth, income growth, access to permanent housing, and retention. It is important to consider the context when comparing performance across counties.</p> <p>Solari discussed the Balance of State reports and dashboards, highlighting four dashboards that provide key metrics for HUD; these dashboards allow users to compare their county's performance with the state's, and also provide information on individual counties.</p> <p>Also discussed are the racial disparities in homelessness, using census and HMIS data to compare the representation of different racial categories in poverty and homelessness.</p>

<p><b>Person Defined by Category 3 of HUD's Homeless Definition in CoC Program-funded Projects</b></p> <p><b>Successful Placement from Street Outreach and Successful Placement in or retention of Permanent Housing</b></p>	<p>Solari presented a new performance measures dashboard that is not currently shareable or publicly posted. The main action required is feedback on the idea of rolling out such a dashboard. David clarified that the proposed dashboard would be provider-level and would involve sharing provider-level data publicly. The group discussed the potential pros and cons of this, with a focus on data quality and accuracy. Sam presented a data quality review comparing system and admin access with provider-level access, highlighting the impact of data sharing on metrics like income and disabling conditions. The group agreed to continue the discussion in the next meeting.</p>
<p><b>Member Updates</b></p>	<p>Solari agreed to provide specific recommendations for the HMIS committee's next meeting. Solari will return to discuss certain items and that approved committee motions would be sent to the Governance Advisory Board for approval.</p> <p>Kim from CSH discussed the ongoing process of gathering requirements and community input for a new HMIS statewide software vendor. She also shared the results of recent focus groups and a survey, highlighting issues such as missing data, lack of trust in HMIS data, and the need for more flexible reporting capabilities.</p>
<p><b>Next Steps:</b></p>	<p><b>SOLARI:</b></p> <ul style="list-style-type: none"> <li>• to provide recommendations for addressing ROI and data sharing changes at the next HMIS committee meeting.</li> <li>• to report back on updates regarding the dwell data warehouse at the next meeting.</li> <li>• to implement the approved data sharing extension with AHCCCS for 5 years.</li> <li>• to implement the approved data sharing of the by-name list with the H2O program.</li> </ul> <p><b>ADOH:</b></p> <ul style="list-style-type: none"> <li>• to work with the City of Tucson to reorganize HMIS training courses on the learning management system for easier navigation</li> <li>• to send approved motions to the Governance Advisory Board for their approval.</li> </ul> <p><b>HMIS Committee Members:</b></p> <ul style="list-style-type: none"> <li>• to complete the CSH survey on HMIS software requirements by December 13th.</li> <li>• to share the CSH survey link with their organizations to gather input from users at all levels.</li> <li>• to continue discussion on the provider performance dashboard at the next meeting.</li> </ul>
<p>ADJOURN</p>	

ADOH contacts for information/concerns or issues:

1. Cristina Benitez [cristina.benitez@azhousing.gov](mailto:cristina.benitez@azhousing.gov)
2. David Bridge [David.Bridge@azhousing.gov](mailto:David.Bridge@azhousing.gov)
3. Keon Montgomery [keon.montgomery@azhousing.gov](mailto:keon.montgomery@azhousing.gov)

ADOH website: <https://housing.az.gov/documents-links/forms/special-needs-continuum>

>Special Needs-Continuum -What you will find are updates regarding NOFO BOS CoC Policies/guidelines/initiatives/Governance Charter, BOSCO annual meetings note; Coordinated Entry Committee; Governance Advisory Board agenda's/notes; HMIS committee/**HMIS documents/form; LCEH Committee; Point In Time Reports; Veterans Work group;**

**Specials Needs Portal:** <https://housing.az.gov/special-needs-portal>

HUD Exchange- <https://www.hudexchange.info/programs/hmis/>  
HMIS- <https://files.hudexchange.info/resources/documents/HMISFactSheet.pdf>

**Center for Evidence Based Solution to Homelessness-**  
<http://www.evidenceonhomelessness.com/factsheet/hmis/>  
<http://www.evidenceonhomelessness.com/resources/>

**HMIS Requirements-** <https://www.hudexchange.info/programs/hmis/hmis-requirements/>

**HMIS Data Standards-**  
<https://www.hudexchange.info/resource/3824/hmis-data-dictionary/>

**System Performance Measure Link**  
<https://public.tableau.com/app/profile/hmisaz/viz/BOS-SystemPerformanceMeasures/CountyComparison>  
<https://public.tableau.com/app/profile/hmisaz>  
**System Performance Measures Dashboard:**  
<https://public.tableau.com/app/profile/hmisaz/viz/BOS-SystemPerformanceMeasures/QuarterComparison>

**System Flow Dashboard:**  
<https://public.tableau.com/app/profile/hmisaz/viz/BOSSystemFlowDashboard/Information>

Resources for Funding and information—many of them have list-serves so you will be updated on information:

USICH resource tool for funding for Social and other related Services  
<https://www.usich.gov/tools-for-action/federal-health-and-social-service-programs-that-support-people-experiencing-homelessness/>

AZ Housing Fund (Different from the Arizona Department of Housing Trust Fund)  
<https://arizonahousingfund.org/>  
National Alliance to End Homelessness  
<https://endhomelessness.org/>

Funds available through Home-American Rescue Plan Program  
[https://www.hud.gov/program\\_offices/comm\\_planning/home-arp](https://www.hud.gov/program_offices/comm_planning/home-arp)

All things HUD  
<https://www.hudexchange.info/>

United States Interagency Council on Homelessness  
<https://endhomelessness.org/ending-homelessness/policy/united-states-interagency-council-homelessness/>

Housing Assistance Council—focus on rural areas  
<https://ruralhome.org/>

Local First Arizona –Rural Development  
<https://localfirstaz.com/rural-development>

**2025 HMIS Meeting dates:**

12/10/24- 9:00am- 10:30am

1/23/25-9:00am-10:30am

4/24/25-9:00am-10:30am

7/24/25-9:00am-10:30am

10/23/2025-9:00am-

10:30am

1/22/26-9:00-10:30am