



**ARIZONA BALANCE OF STATE CONTINUUM OF CARE
AZBOSCOC Governance Advisory Board**

December 5, 2024, 9:00 am to 11:00 am

TOPIC	Person Responsible	Duration in minutes	OUTCOME/NOTES
Welcome and Introductions	David Bridge Cristian Benitez Members	5 minutes	<p>Membership David Bridge (ADOH)_Chair--present Cristina Benitez (ADOH)--present Terrance Watkins (CCS-SOAZ) Co Chair At Large-LCEH Lead-present Camie Rasband (Catholic Charities_ Subrecipient, LCEH Lead- Clayton Abernathy Idea'l Institute, At Large, Developer-Present Edgar Figueroa, Achieve, Subrecipient, LCEH--present Erin Cochran(DES) State Partner, ESG-present Heather Patel-Pinal County, LCEH Lead-- Katelyn Murphy (AHCCCS)_State Partner-present Kelly Tanner (AZYP)_At Large- Kelly Williams (Mohave County)- Subrecipient, LCEH Lead-present Jenna Panas (ACESDV)At Large- Monica Antone (Gila River Indian Community)_At Large-present Jamie Podratz (AHC) At Large--present Rita Rodriguez (AZED) State Homeless Education Program Coordinator-State Partner- Ross Schaefer (FSS) At large, LCEH Co-Lead-present</p> <p>Other Participants Randy Hade-Solari Shannon Haines (ADOH)- Connie Howell (ADOH)-present Dee Irizarry (ADOH)- JoAngel Villabos-(ADOH)</p>
Review and approval of meeting notes from 10/6/24.* * Note—the other dates that were discussed were notes from LCEH meetings which will be considered by the LCEH Committee on 12/9.	Terrance Watkins	5 minutes	Terrance introduced the need to approved notes/minutes from the 10/6/24 Governance Advisory Board meeting. Kelly W. made a motion to approve, and Monica A. seconded the motion. The notes/minutes were approved..
CoC Builds Application update	David Bridge	15 minutes	David provided an overview of NOFO Builds. Initially six applications were received. Three applications were reviewed for consideration with Kingman Regional Medical Center being the application that was submitted at the end of November. The project is for 17 units that will be constructed on land already owned by KRMC. As required, the units will be permanent supportive housing, for households meeting the definition of chronically homeless. HUD will only fund 25 projects—with anticipation that the project would start in October 2025.

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			David indicated that several of the applicants were new potential partners and present future opportunities for some projects.
Review of Subrecipient Expenditure Tracking Process	David Bridge	20 minutes	<p>David provided an overview. Last year approximately \$450,000 was left on the table with half of the funds being related to the DV providers. Individual meetings are taking place with each subrecipient to assess current expenditure status and any concerns.</p> <p>David indicated that if it appears that funds are going to be left on the table—David will provide an update to Board and if appropriate provide some options about how funds can be reallocated to other subrecipients or establish new projects.</p> <p>Terrance indicated that he has a potential for DV projects if an application process occurs.</p>
System Performance Measure Update	David Bridge	30 minutes	<p>David shared an example of a flow process about # SPM Reduce returns/recidivism. David discussed strategies related to addressing homelessness prior to it occurring and then secondly to address returns to homelessness and recidivism which also reduces in-flow. He provided information about how all the of the SPM are tied together and how services are key to making the system work and ultimately reducing homelessness.</p> <p>David proposed that SPM status be shared each month and provided some specific data related to each SPM as examples. David asked for feedback about how the information should be presented. Kate indicated that she liked the visualization but is open to a different format.</p> <p>Monica indicated that she liked the information. She asked if demographics could be incorporated as an additional way to look at the information to address the need for resources. She discussed the interaction between the SPMs and some of the issues she is seeing related to the sober living challenge and 211 project. David indicated that he will contact Solari about the 211 data and see if there are intersections. She also indicated that she recently went to Hopi and their need for connections for DV resources within the tribal community as well as nearby communities.</p> <p>David indicated that as an aside—he provided information about the three CoCs working together to develop a statewide an emergency transfer plan and related procedures to support the safety of households that are survivors of DV.</p> <p>Kate M asked if there was a way to identify the causes of homelessness. David indicated that he would look at the data and see what is available related to coming through institutional settings and other causes. Kate also asked if there was additional information about exits. David indicated that information is provided to AHCCCS but right now no information comes back because of HIPPPA. David indicated that he would talk with AHCCCS and see if there is additional information that can be shared.</p>
Status of PIT Count Planning	Cristina Benitez	15 minutes	Cristina indicated that there has been one meeting. The survey was discussed. The

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			next draft will be discussed at the 12/6 meeting. Cristina also indicated that there will be an AZBOSCOG webinar (January 8 th) as well as the LCEHs providing local training. All the LCEHs have started planning for the logistics
<p>Upcoming recruitment of Governance Advisory Board Members Terms end June 30, 2025 Overview of process Interest of current members to continue Note—some members are representatives of permanent seats that do not expire. Review from 2024 Planning retreat</p>	Cristina Benitez	20 minutes	<p>Cristina provided an overview of the current status related to Member terms. At the planning meeting in April, the Governance Advisory Board terms changed to a standardized timeframe of July to June in alignment.</p> <p>Cristina indicated she would be reaching out to members to see what their interest is in continuing to serve.</p> <p>Based on these discussions recruitment for new members will start with the goal of having new members identified in time for the Governance Advisory Board Planning Meeting in the spring/April. There are 15 Governance Advisory Board Members:</p> <p>Permanent Members</p> <ul style="list-style-type: none"> • ADOH Special Needs Administrator • Representative from Department of Education • Representative from Department of Economic Security • Representative from AHCCCS • Representative from AZ Housing Coalition • Representative from AZ Coalition to end Sexual and Domestic Violence <p>Remaining nine members are subject to terms and can be</p> <ul style="list-style-type: none"> • Individuals with lived experience • A maximum of five representatives from subrecipients (only one per agency) • Member/representative from one of the AZBOSCOG recognized Native American tribal communities • Other stakeholders <p>New members serve a two year term—Members may serve two consecutive terms and then wait one year before serving again.</p> <p>Cristina indicated that the goal is to continue to be a diverse group and include key stakeholders related to ending homelessness.</p> <p>The Governance Charter approved by the Governance Advisory Board in April 2024 can be found here. https://housing.az.gov/resources/balance-state-continuum-care-governance-charter-rev-042024</p>
Brainstorm about possible topics for Planning Meeting in April	David Bridge Cristina Benitez	10 minutes	<p>The Planning meeting will take place at the Franciscan Renewal Center. Tentative items may include:</p> <ul style="list-style-type: none"> • Update of strategic actions • Review of reallocation

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			<ul style="list-style-type: none"> • Update on responsibilities of UFA • Update on partnership of H2O • Enhanced partnerships <p>Monica asked if she could email if she has ideas.</p> <p>Terrance suggested a topic of how H2O and CoC funds can be used as a complement to each other. Kate and Terrance discussed some scenarios. Ross indicated support for spending some time on the H2O and CoC intersection. Cristina indicated that H2O provides an opportunity to expand the availability of supportive services.</p>
Other			<p>David shared information about the continuing progress for the three CoCs to share data through the use of the same software system. The ultimate goal is to have standardized data throughout the state.</p> <p>Ross shared information about the impact of the weather. There has been one death because of exposure. One of the shelters has closed temporarily and the overflow shelters are at capacity.</p> <p>H2O started in October. Solari is outreaching to agencies to develop relationships related to H2O.</p> <p>Cristina indicated that a calendar for the Governance Advisory Board meeting is being developed for 2025 and will be sent out.</p>
Next Meeting Agenda SPM updated Report on Spending Rates How Resources are Allocated JEDI Committee Update			
ADJOURN			

<p>Arizona Department of Housing Contact Information Cristina Benitez, Continuum of Care Coordinator, Cristina.Benitez@azhousing.gov 602-771-1017</p> <p>David Bridge, Special Needs Program Administrator, David.Bridge@azhousing.gov, 602-309-6542</p> <p>Link to ADOH Bulletin List Serve</p> <p>ADOH AZBOSCOC website:</p> <ul style="list-style-type: none"> • Updates regarding NOFO • AZBOSCOC Policies/guidelines/initiatives/Governance Charter 	<p>Resources for Funding and information— many of them have list-serves so you will be updated on information:</p> <p>Peer Run Organization Services https://www.azahcccs.gov/AHCCCS/Downloads/PeerRunOrganizationsFlyer.pdf</p> <p>HEAplus communities https://www.azahcccs.gov/Resources/Downloads/community/HEA_plus_handout.pdf https://www.healthearizonaplus.gov/app/Info_Assistor.aspx</p> <p>USICH resource tool for funding for Social and other related Services</p>
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- Meeting agendas and notes (GAB, LCEH, Subrecipient, Coordinated Entry Committee, HMIS, Veterans, JEDI)

Special Needs Documents Upload [Portal](#):

System Performance Measure Links

- [County Comparisons](#)
- [HMIS Profile](#)
- [System Performance Measures Dashboard](#)

List of [Acronyms](#)

<https://www.usich.gov/tools-for-action/federal-health-and-social-service-programs-that-support-people-experiencing-homelessness/>

National Alliance to End Homelessness
<https://endhomelessness.org/>

All things HUD
<https://www.hudexchange.info/>

United States Interagency Council on Homelessness
<https://endhomelessness.org/ending-homelessness/policy/united-states-interagency-council-homelessness/>

Housing Assistance Council— with a focus on rural areas
<https://ruralhome.org/>

Local First Arizona –Rural Development
<https://localfirstaz.com/rural-development>

Arizona Housing Coalition
<https://www.azhousingcoalition.org/>

Vitalyst Health Foundation- <http://vitalysthealth.org/>