ARIZONA BALANCE OF STATE CONTINUUM OF CARE
AZBOSCOC HMIS Committee

TOPIC	OUTCOME/NOTES	

Welcome and Introductions	Achieve- Lucia Wilson
	ADOH- Cristina Benitez, David Bridge,
	  Shannon Haines, Dee Irizarry, JoAngel
	  Villalobos
	AHCCCS- Ali De La Trinidad, Liz daCosta
	ANL- Michelle Boyle
	ASU- Tameka Sama
	CAHRA- Suzanne Payan
	CBI- Michele Beck
	CCCS- Chris Moller, KC Brown
	DES/DDD- Megan Akens
		Gila County- Hannah Lynch, Kacey Heimer
		GNA- Matthew James, Kyle Allen
		KAAP- Cheisea Marshall
		Mohave- Kelly Williams-Greer, Joyce
		  Sanchez-Torres, Jamie Bernier
		RCBH- Jessica Martin
		SAAF- Chandy Leverance
		SAVAHCS- Jocelyn Muzzin
		Solari- Randy Hade, Sam Debus
		US Vets- Bryan Campbell
		VA- Joseph Acevedo

Approval of the Draft HMIS meeting notes from the 8/21/2024	Cheisea made a motion to approve the notes from 08/21/24, Jocelyn seconded the motion. Motion passed.	
• **HMIS Data Sharing Policy- (review similar policy from Maricopa COC)** • **Comments/Feedback regarding clarification re data sharing policy** • **BOS Data Request Form- ASU Center for Health Information & Research (CHiR)** • **BOS Feedback, comments for Data Requests** • **Update on DWEL data sharing**	• The committee discusses the ongoing development of the HMIS data platform. • Dwell has agreements with all three COCs to share data from balance estate HMIS. • Maricopa's HMIS data sharing policy is presented. • Data sharing is important for NOFO applications and connecting people to needed services. • CHIR, in partnership with Access, is requesting client-level data from all three COCs. • The data will be used to analyze healthcare costs for SMI and homeless individuals and successful outcomes from PSH. • The HMIS team reviewed the request and has no concerns. • AHCCCS discussed the request and its purpose • Aggregate reporting is being investigated. • CHiR confirms they have not received BOS data before, but are interested in statewide studies. H20 is a statewide program that AHCCCS is working on implementing, and it's going to go live on October 1 of 2024; it is the Medicaid system's waiver which allows a billable activity to pay for health related social determinants of health/interventions for Medicaid members, which means the Medicaid Agency is going to be able to actually pay for short term rental assistance for a member to live in an apartment. AHCCCS is	

working towards this full integration of this housing and healthcare model, where integrating the whole care system with housing programs s to help streamline the connection of members' access to housing resources while the Medicaid system works on advancing and expanding Health care and supportive services that will help members to be supported and stabilize in their housing.

Chris motioned to approve the data request; Hannah seconded. After voting, motion to approve the data request carries.

The Dwell project, which aims to create a statewide data warehouse for combining information from three Continuums of Care (CoCs) to enable statewide reporting and data sharing. The key objective is to integrate healthcare data, such as eligibility and current health home status, by partnering with AHCCCS programs or Managed Care Organizations (MCOs)/RBHAs. Ideally, this data would be integrated into HMIS (Homeless Management Information System) for users to view, though technical barriers may require users to access Dwell directly.

Currently, the three CoCs are manually contributing data on a monthly basis, but the goal is to automate this process to nightly uploads. Data sharing agreements are being drafted with CoCs and potential healthcare partners. Although no one is yet accessing the Dwell warehouse, the project is progressing, with plans to implement the nightly automated transfers, which are covered by Dwell's budget. The plan for the data sharing partnership agreement is have it in place by the end of October, possibly signed in early November.

The process of developing a data-sharing policy for the CoC was discussed. The goal is to gather broad input, which will be used to draft a policy or process that will be reviewed in a future meeting. The current Balance of State policy allows system-wide aggregate reports (available on the ADOH or HMIS websites) to be accessed without a formal request. For other data requests, a form must be submitted and approved by ADOH, with an option for appeal to the Governance Advisory Board if denied. All data sharing must comply with the privacy policy.

While the current process isn't necessarily broken, it relies on decisions made by a small group. The Randy outlines a potential framework, categorizing data into levels: system-level, program-level (with or without program names), and client-level (with or without identifying information). Public data would not require approval, while more sensitive data would require ADOH approval or even HMIS committee approval for higher-risk datasets.

Solari will work on a draft of the framework/policy to be voted on at the next meeting.

System Performance Measures For HUD COC	The Sam provided updates on several upcoming processes and initiatives:
1. **Length of Time Persons Remain Homeless** 2. **The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness within 6, 12, and 24 months** 3. **Number of Homeless Persons** 4. **Employment and Income growth for Homeless Persons in CoC Program-Funded Projects** 5. **Number of Persons who Become Homeless for the First Time** 6. **Homeless Prevention and Housing Placement of Person Defined by Category 3 of HUD's Homeless Definition in CoC Program-funded Projects Successful Placement from Street Outreach and Successful Placement in or retention of Permanent Housing**	1. **Annual Self-Certification**: Agencies will receive self-certification forms to confirm they are following established policy and security guidelines, such as having a privacy notice and using secure workstations. Agencies will also need to verify their primary and secondary contacts for communication purposes. More details will be provided next week. 2. **Annual Refresher Training**: A revamped HMIS training will launch in October via a new Learning Management System (LMS). This platform, replacing SurveyMonkey, will streamline the training process and make it easier for users to navigate and complete required training. 3. **Data Quality Push**: There is an ongoing effort to improve data quality for federal reporting, as the reporting requirements are becoming more detailed. Instead of the usual outreach during summer or PIT/HIC reporting, agencies will be engaged more frequently, with biannual data quality reviews. The goal is to have a collaborative process to improve data quality metrics across the state. 4. **ROI (Release of Information) Functionality**: The team is running reports to assess how dropping the ROI functionality could impact data quality, especially around income data. Results are expected by early October to ensure any potential data quality issues are communicated well in advance.
Member Updates	Not discussed at this time.
Note with NOFO release we may schedule an additional meetings outside of the regular schedule and /or vote via emails for policy updates.	
ADJOURN	

List of [Acronyms]

ADOH contacts for information/concerns or issues:

1. Cristina Benitez cristina.benitez@azhousing.gov
2. David Bridge David.Bridge@azhousing.gov
3. Keon Montgomery keon.montgomery@azhousing.gov

ADOH website: https://housing.az.gov/documents-links/forms/special-needs-continuum
>Special Needs-Continuum -What you will find are updates regarding NOFO BOS CoC Policies/guidelines/initiatives/Governance Charter, BOSCOC annual meetings note; Coordinated Entry Committee; Governance Advisory Board agenda's/notes; HMIS committee/**HMIS documents/form; LCEH Committee; Point In Time Reports; Veterans Work group;**

Special Needs:

Arizona Department of Housing- https://housing.az.gov/
HUD Exchange- https://www.hudexchange.info/programs/hmis/
HMIS- https://files.hudexchange.info/resources/documents/HMISFactSheet.pdf
Center for Evidence Based Solution to Homelessness-
http://www.evidenceonhomelessness.com/factsheet/hmis/
http://www.evidenceonhomelessness.com/resources/

HMIS Requirements- https://www.hudexchange.info/programs/hmis/hmis-requirements/

HMIS Data Standards-
https://www.hudexchange.info/resource/3824/hmis-data-dictionary/

System Performance Measure Link
https://public.tableau.com/app/profile/hmisaz/viz/BOS-SystemPerformanceMeasures/CountyComparison

Resources for Funding and information—many of them have list-serves so you will be updated on information:

USICH resource tool for funding for Social and other related Services
https://www.usich.gov/tools-for-action/federal-health-and-social-service-programs-that-support-people-experiencing-homelessness/

AZ Housing Fund (Different from the Arizona Department of Housing Trust Fund)
https://arizonahousingfund.org/
National Alliance to End Homelessness
https://endhomelessness.org/

Funds available through Home-American Rescue Plan Program
https://www.hud.gov/program_offices/comm_planning/home-arp

All things HUD
https://www.hudexchange.info/

United States Interagency Council on Homelessness
https://endhomelessness.org/ending-homelessness/policy/united-states-interagency-council-homelessness/

Housing Assistance Council—focus on rural areas
https://ruralhome.org/

Local First Arizona –Rural Development
https://localfirstaz.com/rural-development

2024 HMIS Meeting dates:
2/7/24
4/10/24-1:00pm-2:30pm
5/30/2024-9:00am to 10:30pm
6/1/024- 9:00am to 10:30am
8/21/24- 9:00am – 10:30am
10/9/24- 9:00am – 10:30am
12/10/24- 9:00am- 10:30am