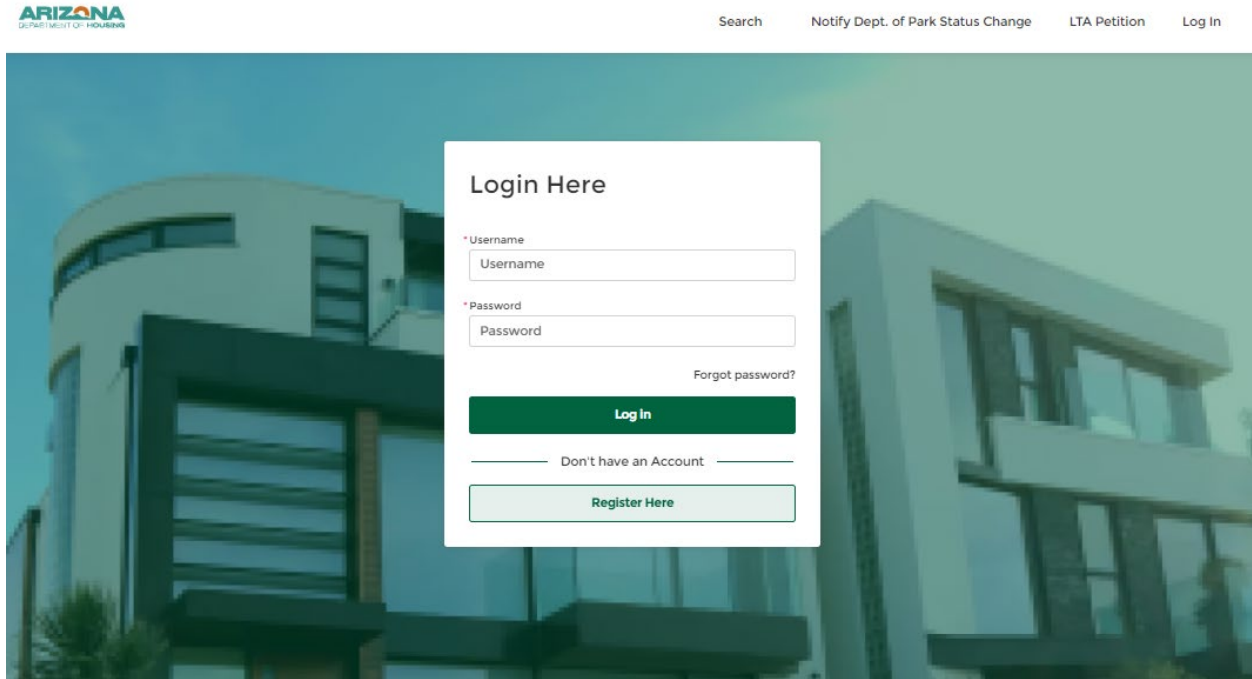


INSTRUCTIONS FOR COMPLETING & SUBMITTING MOBILE HOME REHABILITATION PERMIT APPLICATION

The Rehabilitation Permit Application must be submitted online through the E-Licensing portal: <https://azmxbd.force.com/MHD>



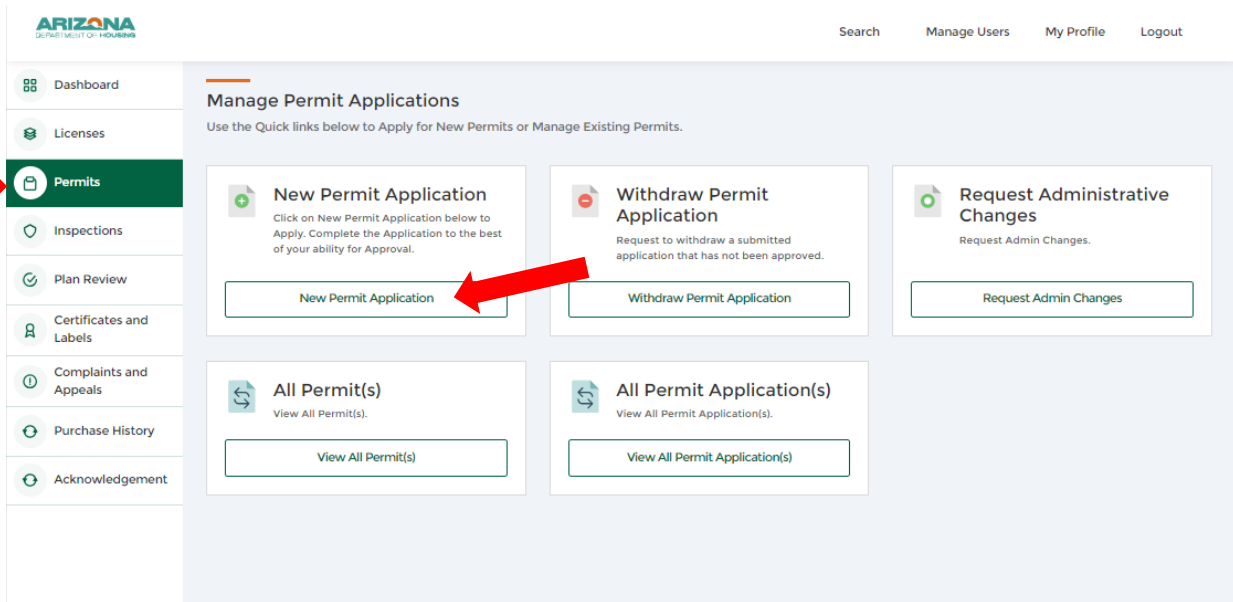
Instructions for creating an account on the E-Licensing portal:

<https://housing.az.gov/programs/manufactured-housing-building/e-licensing-solution>

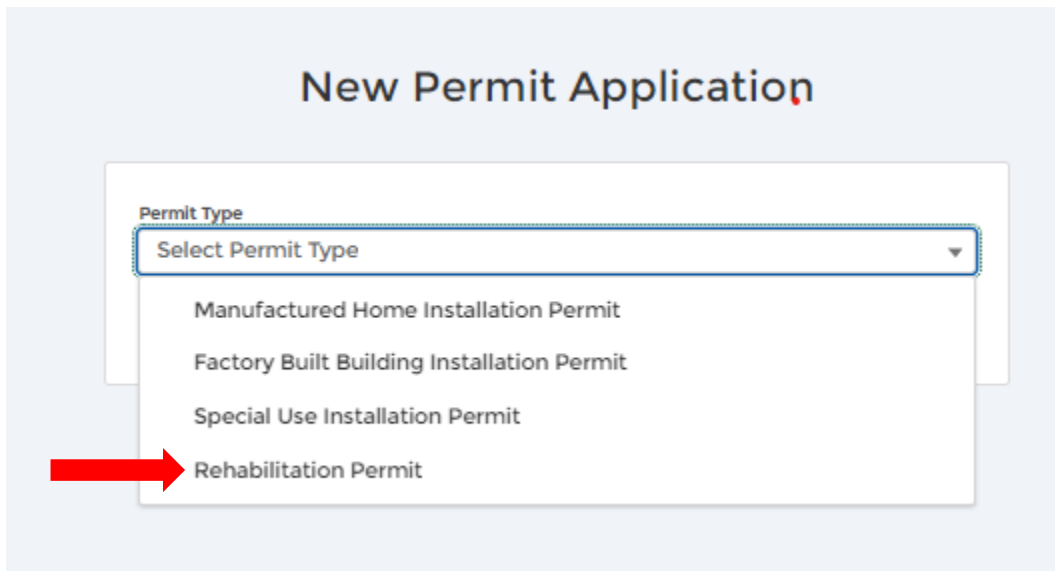
Once your account has been created and you have logged into your account you will select the following options:

Permits on the left side of the dashboard.

New Permit Application



Permit type: Rehabilitation Permit



Fill out the Rehabilitation Permit Application - Provide the information as noted.

OWNER INFORMATION

Owner name –*Individual or Company*

Email address

Mailing address

Telephone number

MOBILE HOME INFORMATION

Mobile Home Park name

Site address & space number

Manufacturer

Year of manufacture

Unit Size

VIN/Serial number

Has Rehabilitation Assistance been granted?

REQUIRED INFORMATION

Installer and/or Contractor information performing rehabilitation work.

- License Number
- Company Name
- Email address
- Telephone Number

PAY and SUBMIT

Make the payment using your Debit, Credit Card or Electronic Check.
Refer to the current Fee Schedule for the permit cost.

Once the payment has been made, you must select the “Submit” button.

Rehabilitation Permit Application Delete

Progress bar:
✓ Owner Information
✓ Mobile Home Information
✓ Required Information
4 Pay and Submit

Pay and Submit

Thank you! Your payment was successfully processed.
Click on Submit button below to complete the application.

[View Receipt](#)

[Back](#) [Submit](#)