



PIMA COUNTY PRE-1976 MOBILE HOME REHABILITATION PROCESS

Beginning August 1, 2018, any MOBILE HOME being imported, installed or relocated in Pima County must provide certification of required State of Arizona basic health and safety rehabilitation. State statute and county code define MOBILE HOME as a transportable residential structure built prior to June 15, 1976 HUD standards. Certification of state rehabilitation is required for units being installed in manufactured home parks and on individual lots.

Instructions for installation of manufactured homes in Pima County are at website:
<http://webcms.pima.gov/cms/One.aspx?portalId=169&pageId=61829>

1. AZ State-required pre-1976 mobile home rehabilitation to be completed:
 - a. Prior to relocation within county (manufactured home park or on private lot), or
 - b. When unit from out-of-state arrives at installation site location
2. Homeowner or Installer (Applicant) contacts Pima County to apply for Building Permit required as part of state installation process:
 - a. Applicant presents proof that unit was constructed after June 15, 1976 (e.g., copy of title or HUD label), or
 - b. Applicant presents certification of rehabilitation (final inspection report with photo of affixed rehabilitation certificate) if unit was constructed on or before June 15, 1976
3. Applicants for pre-June 1976 units without approved rehabilitation certification are directed to Arizona Department of Housing, Manufactured Housing Division (AZDOH-MHD) website:
<https://housing.az.gov/manufactured-housing/rehabilitation>
4. Applicants requiring financial assistance for rehabilitation shall be directed to:
https://housing.az.gov/sites/default/files/Financial-Assist-Rehabilitation-Mobile-Home-Request_0.pdf
5. AZDOH-MHD receives rehabilitation application from Applicant, verifies address is within Pima County
6. AZDOH-MHD issues rehabilitation permit, inspects unit, affixes certificate on home and writes report of successful inspection
7. Applicant presents rehabilitation certification to Pima County, continues with county Building Permit and AZDOH-MHD Installation Permit processes