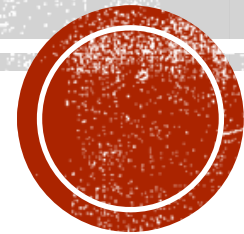


CITY OF COOLIDGE

OWNER OCCUPIED HOUSING REHABILITATION

Mary Seils

Grants Coordinator



GOALS & OBJECTIVES

- Provide safe and affordable housing for low income homeowners
- Preserve and improve the quality and appearances of homes within the city limit of Coolidge
- Make homes energy efficient for families
- Remove all health and environmental hazards and promote cleanliness and pride of ownership of homes



HOUSING REHABILITATION STAFF

- **Grants Coordinator** – Applies, Administers and manages grants, meets with clients
- **Administrative Assistant** – accepts client paperwork, meets with clients, answers housing questions
- **Housing Rehabilitation Specialist (Contracted services)** – prepares house plans, prepares bid packets, coordinates with Contractors



HOUSING PROGRAM PROCEDURES

- Receive application and income documents
- Verify ownership information and income qualifications
- Title Search & Wait list
- Funding Availability
- Meet with homeowners & Housing Rehabilitation Specialist
- Bid Process
- Bid acceptance & Closing docs
- Construction begins



City of Coolidge
Owner Occupied Housing Rehabilitation and Emergency Repair Program

Application Checklist

The City of Coolidge requires the following information with your application if applicable, to process your application for the Owner Occupied Housing Rehabilitation Program.

1. Valid Photo ID: ex. Driver's license or official state ID (Anyone over 18 years old)
2. Birth Certificates, NH Card, or Passport for each member of the household.
3. Social Security cards for each member of the household.
4. If Employed: Contact information for the employer, including name, address, telephone, email, and copies of your pay stubs for the last 3 months.
5. If Self-Employed: records and receipts.
6. Most recent year's Tax returns and W-2's
7. Income Documents or awards letters to verify:
 - a. Social Security/SSI
 - b. Unemployment Benefits
 - c. DES Cash Aid
 - d. Food Benefits
 - e. Child Support, Alimony
 - f. Retirement or Pension benefits
 - g. Veteran's Administration benefits
8. Copy of your 3 most current Bank statements for all Checking & Savings Accounts
9. Copy of Deed of Trust or other documentation showing you are the property owner.
10. Copy of current Homeowners Insurance policy, including declaration page
11. Current Mortgage Statement
12. Current Utility Bills including Gas, Electric, Water, Sewer and Trash (Must be current on your City of Coolidge's Sewer and Trash Account)
13. Current Receipt for your Property Taxes with Pinal County
14. Statements for any IRA's, Stocks and Bonds Certificates, etc.

*If you need assistance with completing the application, please call the City of Coolidge Growth Department at (520)725-5363 for an appointment.

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HOUSING REHABILITATION APPLICATION
REVISED MARCH 2022

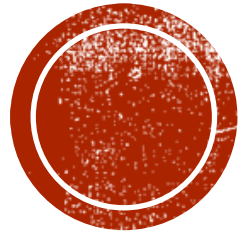
CITY OF COOLIDGE
OWNER OCCUPIED HOUSING
REHABILITATION



PROGRAM GUIDELINES

Approved by:
Coolidge City Council

FUNDING SOURCES



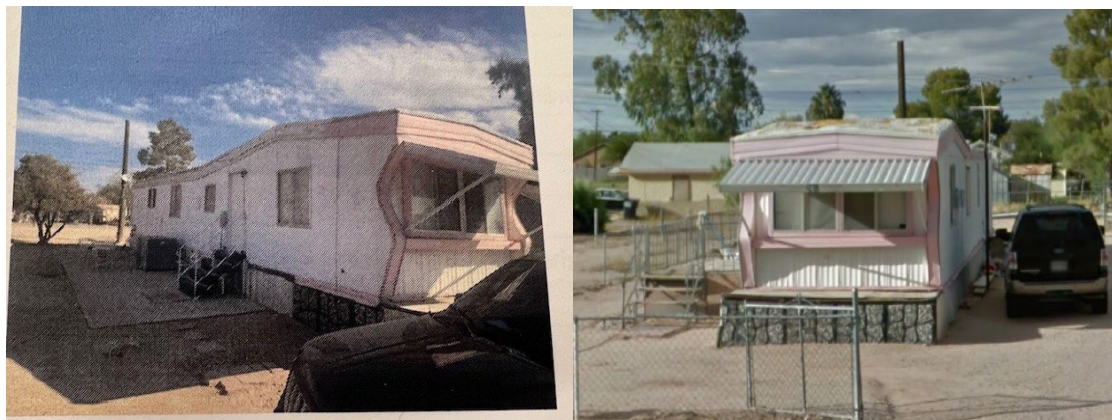
- Community Development Block Grants – Regional Account and State Special Projects
- HOME Funds
- CAHRA Funds
- Tribal Nations Funds

WHY RECONSTRUCTION?

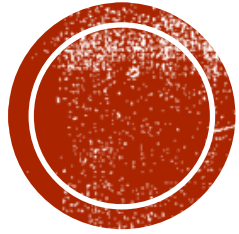
Before



After



BENEFITS OF THE OOHR PROGRAM



- Helps low income families
- Beautifies the neighborhoods
- Making homes safe for families
- Improve property values